

Academic Standing Committee Minutes  
June 2, 2025- In-Person

In-Attendance	Caterina Almendral (ELA, Chair), Maribel Arias (Business), Linda Chandler (Academic Affairs), Tara Coleman (English), Jasmine Edwards (Community Health and Wellness), Lakshmi Iswara Chandra Vidyasagar (MEC), Andrew McFarland (Humanities), Sandra Ribeiro (Health Sciences), Allyson Santiago (Registrar), Alexandra Rojas (Library), Renee Daniels (Admissions)
Excused	Janet Gonzalez (Natural Sciences), Kyle Hollar-Gregory (Social Sciences), Vera Albrecht (Academic Appeals Chair), Erika Correa (ACE), and John D. Jara Morales/Ansha Khan (Student Government)
Minute-taker	Sandra Ribeiro
Meeting Minutes	The minutes from May 19, 2025 were reviewed. The committee unanimously approved the minutes.
Proposed First-Year Seminar Enrollment Policy	The policy with the updated language will be presented to the Senate on June 4, 2025, for voting.
Repeat Course Policy	The policy, with clarifying changes, will be presented to the Senate as an informational item on June 4, 2025.
Proposed Emergency Distance Learning Policy	The policy will be presented to the Senate on June 4, 2025, for voting.
Counseling Department	It will no longer be an academic department as of Fall. Faculty have been moved to different departments, such as Community Health and Wellness. The Wellness Center will still be there.
Online learning requirements for online courses	<p>The Committee reviewed feedback from a Policy Feedback Form to which a total of 34 constituents responded. Most of the respondents were in favor of students being required to acknowledge their understanding of the type of course modality in which they are enrolling prior to being allowed to enroll in a course. A third stated the requirements should be removed, although others wanted requirements specific to modalities. Just under half thought the requirements should be specific to Department/Program, and about 20% felt that the modality should vary by student. The Committee discussed programs offering online degrees at LaGuardia, with only one Department (Business) identified as having a fully online degree. The Committee identified next steps for AY2025-2026. These are as follows.</p> <p><b>Next Steps:</b> Conduct research, explore partnerships, consider Online Learning Committee recommendations, assess feasibility, including the number of classes and pre-post student outcomes.</p>

AY2025-2026 Goals:	
Online training workshop	Outreach via a college-wide email that includes an updated version of the asynchronous workshop. Highlight the parts that are new and add/modify videos in September.
Kahoot! and Cookies Meet and Greet	Use the same model piloted in fall 2024. Committee meeting dates will be established by September, and the October meeting will be used for the Meet and Greet. A space will need to be identified.
Syllabi Checklist	Currently, there is no prescribed format or checklist. There are sample syllabi and a syllabus section in the asynchronous workshop on the ASC website. An example is available in the English Department that the writing program administrator has developed. It may be helpful to have a syllabi checklist (e.g., Pathways objectives).
Partnership Development	Meeting with other Committees (e.g., Academic Integrity, Appeals, Online Learning)
New Items:	
Potential Policy regarding removing grades	This is not possible. Once on a transcript, it is always on the transcript. The current CUNY policy is that you can no longer deselect any transfer credits. Upon graduation, students' records are frozen. No changes can be made to the record.
Portal-End of the Semester	The portal to the end-of-term documents (grades and syllabus). Grades are sent to CUNY first, and the link to the end-of-semester documents is available online. There's a CUNY retention schedule that may be worth sharing.
Attendance	Attendance records are essential for medical leave, CUNY Lawyers, and academic appeals. The form is clear regarding the three types of appeals.
Meetings for AY 2025-2026	<p>September: Online  October: Hybrid (Kahoot! and Cookies)  November – April: Online  May/June: In-person</p> <p>Starting January onwards, the ASC will need a Committee Chair. There will be three hours associated released time per academic year.</p>