

ASC Meeting Minutes-May 19, 2025

In Attendance: Caterina Almendral (ELA, Chair), Maribel Arias (Business), Linda Chandler (Academic Affairs), Tara Coleman (English), Renee Daniels (Admissions), Jasmine Edwards (Community Health and Wellness), Janet Gonzalez (Natural Sciences), Kyle Hollar-Gregory (Social Sciences), Lakshmi Iswara Chandra Vidyasagar (MEC), Andrew McFarland (Humanities), Ana Mora (Counseling Department), Sandra Ribeiro (Health Sciences), Allyson Santiago (Registrar).

Excused: Vera Albrecht (Academic Appeals Chair), Erika Correa (ACE), Alexandra Rojas (Library), and John D. Jara Morales/Ansha Khan (Student Government)

Minute-taker: Andrew McFarland

1. Welcome

2. Meeting Minutes

The committee unanimously approved the minutes from April 21, 2025.

3. Proposed First Year Seminar Enrollment Policy

The committee discussed feedback from the College Senate. Many of the same questions raised by the ASC were also raised by the senate, e.g. questions about implementation. The committee also discussed the semantic merits of “postponement” vs. “waiver” for the final bullet point of the policy, and questions about issues arising from a change of major, transfer, timeframe for when to take the course, and the breadth of program directors’ discretion in allowing for exceptions to waive the FYS.

The committee unanimously approved updates to the language of the policy to send to the senate.

4. Proposed Emergency Distance Learning Policy

The committee discussed departmental feedback regarding the policy. Questions arose concerning topics like what constitutes an emergency, changing of the language to “guidelines” rather than “policy”, the duration of the distance-learning situation, and whether campus safety should be consulted for crafting the learning policy. The committee provided recommendations for revisions to the wording of the guidelines.

The committee unanimously approved updates to the language of the policy to send to the senate.

5. Repeat Course Policy

Feedback about this policy involved potential confusion of wording. The committee also discussed implications of the policy and its effects on transfer students. The committee proposed various wording changes with the intent of improving the specificity of the policy.

The committee unanimously approved clarifying changes to the portion of policy about Health Sciences, and language about which grades count towards the GPA to send to the senate.

In a separate vote the committee unanimously approved language for the portion of the policy regarding transfer and “highest grade earned at LaGuardia” to send to the senate.

6. Online Learning Requirements for online courses

Tabled until the June 2, 2025 meeting.

7. WU grade

No new updates regarding WU grade and whether it will change to become punitive for the GPA.

8. Committee Planning

The committee discussed planning for annual fall workshop, and the possibility of someone interested in taking on the Chair responsibilities.

9. New Business

No new business.

10. Next Meeting on June 2, 2025 in person in E101.

The meeting concluded at 4:27 p.m.