

## Academic Standing Committee Meeting Minutes

February 10, 2025

**In Attendance:** Vera Albrecht (Academic Appeals Chair and Humanities), Renee Daniels (Admissions), Maribel Arias (Business), Nicolle Fernandes (Community Health and Wellness), Ana Mora (Counseling Department), Linda Chandler (Academic Affairs), Caterina Almendral (ELA, Chair), Tara Coleman (English), Sandra Ribeiro (Health Sciences), Alexandra Rojas (Library), Allyson Santiago (Registrar), Kyle Hollar-Gregory (Social Sciences), John D. Jara Morales (Student Government)

**Excused:** Erika Correa (ACE), Lakshmi Iswara Chandra Vidyasagar (MEC), Janet Gonzalez (Natural Sciences)

**Start Time:** 2:30 PM

1. **New Representative Welcome:** The Committee welcomed the new Academic Affairs representative, Linda Chandler.
2. **Meeting Minutes Approval:** The Committee approved the January 13, 2025 meeting minutes.
3. **Senate Approvals:** The Committee was appraised of approvals and Senate feedback from the February 5, 2025 Senate Meeting. Senate approvals included the AY2025-2026 Academic Calendar, and the revised Academic Integrity Policy, which implements the CUNY Academic Integrity policy as the LaGuardia Academic Integrity policy. Senate feedback about the Academic Calendar aligned with feedback shared with the Senate by the Academic Standing Committee flagging the omission of a Reading Day and underscoring the importance of making room for Reading Days. Senate feedback about the Academic Integrity policy centered around implementation questions (e.g., Who supports students through process/completion of form? How will the policy change impact students?).
4. **Non-Voting Members:** The Committee clarified non-voting Academic Standing Committee members by Governance plan.
5. **Courses for Which an Incomplete Cannot Be Given:** The Committee discussed courses for which an incomplete cannot be given to be included in the College catalog. The only courses identified were ENG 101 and ENA 101 (English Department).
6. **Repeat Course Policy Update:** The Academic Standing Committee was notified about a disconnect between the intended Repeat Course Policy revisions approved by the Senate in May 2022 and the implementation of the policy. The policy revision indicates that only the highest grade of a repeated course is calculated into the GPA, although the lower grade is included on the transcript. Disconnect: All grades are being averaged into the GPA. The Academic Standing Committee, in conversation with the Registrar, clarified that “The grade point average will include the highest grade earned” [[Repeat Course Policy](#) (see p. 37)] means: ONLY the highest grade earned will be calculated into the

GPA and not the lower grade. The LaGuardia Registrar is working with the Central Registrar to address this.

7. **Proposed First Year Seminar (FYS) Enrollment Policy:** The Committee reviewed a proposed First Year Seminar Enrollment policy. Discussion centered around the rationale for the credit requirement in point 2, should provide waiver approvals in point 3, and data that the Committee would like to have to further consider the policy. The Committee agreed to contact the Associate Provost for clarification of these items.
8. **Proposed Emergency Distance Learning Policy:** The Committee further discussed the proposed Emergency Distance Learning Policy. Discussion highlighted research provided by Committee members identifying similar policies at other Higher Education institutions. Conversation focused on defining “ample” in the policy and including a “contact point” for further information.
9. **Next Meeting:** The next Academic Standing Committee meeting will be March 17, 2025, from 2:30 PM to 4:30 PM.

The meeting adjourned at 4:30 PM.