

Annual Assessment Report

Executive Summary

As the final step of the AES assessment process, each AES unit is required to submit an Executive Summary. The Executive Summary is a short document which provides an overview of the Unit, and the overall assessment process, highlights key findings and provides recommendations and next steps.

Unit name: International Student Services

Assessment year: 2022-2023

Unit Mission The mission of the International Student Services office is to ensure regulatory compliance with the U.S. Department of Homeland Security.

Assessment Results by Goal and Objectives

Goal 1: Increase the number of newly admitted International Students on an F-1 status or F-1 visa holders by identifying them early in enrollment.

Supporting Strategic Plan Goals: Build Student Access and Success

Objectives	Method and Measure
1.1 Have all new students coded ISSR (Potential ISS student) in the College's new student funnel	<ul style="list-style-type: none">The number of new students coded ISSR with questionnaires completed and registered for the semester.

Overview of findings, analysis, recommendations, and future initiatives

Results & analysis

914 new students were ISSR coded and were sent the questionnaire during the Fall 22 semester. 472 international students were identified, and 165 (35%) were registered. 969 new students were ISS coded during the Spring 23 semester. 325 international students were identified, and 264 (81%) registered for the Spring semester.

During Fall 22, 165 students registered, resulting in a 230% increase. The spring '23 target was also set at 50, and 264 students registered - 428% over the target. The utilization of a questionnaire for fall 22 incoming students was implemented during the enrollment midcycle. For the Spring'23 incoming students, the questionnaire was revised and sent out immediately after the student accepted the offer. This resulted in a higher completion rate and earlier identification of students during the enrollment cycle in the Spring 23 semester.

Recommendations and future initiatives

As a recommendation and future initiative, the ISSR-coded students will receive the questionnaire automatically after record matriculation.

Goal 2: Increase the number of International Students advised and registered.

Supporting Strategic Plan Goal: Build Student Access and Success

Objectives	Method and Measure
2.1 Work closely with the ISS academic advisor to ensure prompt advisement and registration.	<ul style="list-style-type: none">• Number of students who are advised and registered

Overview of findings, analysis, recommendations, and future initiatives

Results & analysis

517 international students (264 new and 253 continuing) were advised and registered for the Spring 23 semester. 60 continuing students registered without seeking advisement.

Recommendations and future initiatives

Create a separate ISS SEMS instance from Student Advisement Services.

Overall summary

The International Student Services office implemented a questionnaire for Fall 22 and Spring 2023. The questionnaire was administered to incoming students to identify the F-1 student status population earlier in the enrollment cycle. This would support students in entering the country or transferring to LaGuardia and move quicker in the enrollment cycle to register for their semester courses. During both semesters, the number of international students at LaGuardia grew in the Spring of '23 at 428% over the target.

In addition, ISS worked to increase the number of students advised and registered. 84.8% of the entire international student population was advised and registered for the Spring '23 semester; in the fall, 66% of the population was advised and registered. This is an increase of 18%, reaching the target of 50 new and 270 students advised and registered.