

Annual Assessment Report

Executive Summary

Unit name: Facilities

Assessment year: 2022-23

Unit Mission: The mission of the Office of Facilities Management and Planning is to provide a safe, healthy facility designed, constructed and maintained to ensure student success.

Assessment Results by Goal and Objectives

Goal 1: Create flexible, state-of-the-art classrooms & facilities to improve teaching and learning.

Supporting Strategic Plan Goals: 3 - Enrich the Student Experience

Objectives	Method and Measure
1.1 Upgrade existing classrooms and facilities to adapt to current initiatives.	A) The number of classrooms upgraded. B) Renovation of Poolside Café
1.2 Support new building renovations/ infrastructure projects campuswide.	A) Renovate Library B) E Building Natural Science Labs C) C Building Infrastructure Upgrade D) Business Entrepreneurship & Career Center (BECC)

Overview of findings, analysis, recommendations and future initiatives

Objective 1.1

A) The number of classrooms upgraded.

Results

- Successfully completed upgrades for eight classrooms, surpassing the target.

Analysis

- Installed a flexible, energy efficient lighting system including utilization of LED lights and installation of two separate lighting circuits to separate control over brightness and darkness.
- White board and screen placement was planned and installed in each of the classrooms.

Recommendations and future initiatives

- Continue minimum upgrade of 6 classrooms each year. Will target completion prior to the Fall semester for minimal disruption to classes.
- Evaluate new learning technologies and budget permitting increased use of smartboards.
- Increase number of bariatric and ergonomic chairs in classrooms, budget permitting.
- Renovate three office complexes to accommodate department moves.

Objective 1.1

B) Renovation of Poolside Café.

Results

- Pending approval of drawings from CUNY to proceed further.

Analysis

- Currently in CUNY review. The complete review process may result in delays and prevent the completion target of FY2023-24 from being achieved.

Recommendations and future initiatives

- Going out to bid for construction in 2024.

Objective 1.2

A) Renovate Library

Results

- Delays caused by pandemic. Project and design has now resumed.
- Schematic design 80% complete.

Analysis

The Pandemic delays have prevented the completion target from being achieved in FY2023.

- Complete detailed architectural/engineering drawings.
- Detailed architectural/engineering drawings undergo review cycle with CUNY, DASNY, and College.

Recommendations and future initiatives

- Going out to bid for construction in late 2024.

Objective 1.2

B) E Building Natural Science Labs

Results

- Delays caused by pandemic. Project and design has now resumed.
- Schematic design complete.

Analysis

- Detailed architectural/engineering design in early 2024. Contractor selection will be at the end of 2024 instead of 2023.

Recommendations and future initiatives

- Going out to bid for construction in March, 2024.

Objective 1.2

C) C Building Infrastructure Upgrade

Results

- Phase 1 - Infrastructure Collateral Moves - Detailed design complete.
- Phase 1A - Detailed design 60% complete.
- Started Phase 1A by College collateral move construction: vacated spaces, moved equipment, performed demo and built new offices to prepare for Phase 1A construction.

Analysis

- Phase 1A - Prepare bid packages.
- Construction will start in 2024 instead of 2023.
- Phase 1A - Construction start by May, 2024.
- Comprehensive project affects every floor of the C Building.

Recommendations and future initiatives

- Phase 1A - Going out to bid by Dec., 2023.

Objective 1.2

D) Business Entrepreneurship & Career Center (BECC)

Results

- Project cancelled by CUNY for lack of funds.

Analysis, Recommendations and future initiatives

- Will remove from AES Plan going forward.

Goal 2: Provide user-friendly public spaces to accommodate the unique needs of our commuter students.

Supporting Strategic Plan Goal: 3 - Enrich the Student Experience

Objectives	Method and Measure
2.1 Renovate a minimum of 5000 sq. ft. of public space each year	<ul style="list-style-type: none">• Project completion

Overview of findings, analysis, recommendations and future initiatives

Results

- Renovated Van Dam Entrance including painting and replacement of ceiling grid/tile/light fixture
- Renovated B Building corridors on all three floors (6,000 sq. ft.) and M Building lobby (1,500 sq. ft.)
- Total of 7,500 sq. ft. of public space renovated.

Analysis

- The target of renovating at least 5,000 sq. ft. was surpassed.
- Assess existing public spaces in greatest need for renovation.

Recommendations and future initiatives

- Continue goal of renovating a minimum of 5,000 sq. ft. of public space each year.
- Redesign E Building entry.

Overall summary

Goal 1: Create flexible, state-of-the-art classrooms & facilities to improve teaching and learning.

Classroom Upgrades

Facilities continued to focus on enriching the student experience by upgrading existing classrooms and facilities, and supporting new building renovations/infrastructure projects campuswide.

Facilities successfully completed upgrades for eight classrooms. Upgrades included the installation of a flexible, energy efficient lighting system utilizing LED lights and two separate lighting circuits to separate control over brightness and darkness and improve the learning environment. In addition, white board and screen placement was planned in advance and installed in each classroom to maximize demonstration capabilities and the learning environment.

Moving forward, Facilities will:

- Continue its goal to upgrade a minimum of six classrooms each year and target completion prior to the Fall semester to minimize disruption to classes.
- Continue to evaluate new learning technologies and budget permitting, the increased use of smartboards.
- Increase number of bariatric and ergonomic chairs in classrooms, budget permitting.
- Renovate three office complexes to accommodate department moves.

Building Renovations/Infrastructure Projects Campuswide

Facilities continued to support new building renovations/infrastructure projects campuswide, e.g., the renovation of the Poolside Café, Library and E Building Natural Science Labs, and the C Building Infrastructure Upgrade. These projects are all in progress and at different stages of implementation as described earlier in this Executive Summary. Facilities will continue its efforts to complete the projects in a timely fashion. It should be noted that we were also working on the relocation of the Business Entrepreneurship & Career Center (BECC) but the project was cancelled by CUNY for lack of funds.

Goal 2: Provide user-friendly public spaces to accommodate the unique needs of our commuter students.

Facilities successfully completed its goal of 5,000 minimum sq. ft. of renovation. A total of 7,500 sq. ft. of public space was renovated:

- E Building Van Dam Entrance including painting and replacement of ceiling grid/tile/light fixture.
- B Building corridors on all three floors (6,000 sq. ft.).
- M Building lobby (1,500 sq. ft.).

Moving forward, Facilities will assess existing public spaces in greatest need of renovation and continue its goal of renovating a minimum of 5,000 sq. ft. of public space each year. Redesign of the E Building entry will be strongly considered.

Future Planning

To update the next five years of our Master Plan, the College has hired Scott Page as a consultant. We will integrate the updated Master Plan in our 2023-24 PUR (Periodic Unit Review) which will inform us for our next AES Plan (2025-26).