

## **Annual Assessment Report EXECUTIVE SUMMARY**

As the final step of the AES assessment process, each AES unit is required to submit an Executive Summary. The Executive Summary is a short document which provides an overview of the Unit, and the overall assessment process, highlights key findings and provides recommendation and next steps.

Unit name: **Facilities**

Assessment year: **2020-2021**

**Mission: The mission of the Office of Facilities Management and Planning is to provide a safe, healthy facility designed, constructed, and maintained to ensure student success.**

**Goal 1: Create flexible, state-of-the-art classrooms & facilities to improve teaching and learning**  
**Supporting Strategic plan goal: 3 - Enrich the Student Experience**

**Objective/outcome 1.1: Upgrade existing classrooms and facilities to adapt to current initiatives**

**Measures:**

- A) Upgrade a minimum of 6 classrooms each year
- B) Renovation of Poolside Café in 2022

**Overview of findings, recommendations, and next steps**

Results:

- Goal to renovate 6 classrooms was met.
- Goal of Poolside Café renovation was not met. Construction drawings in review/development.

Recommendations and next steps

- Will initiate Student/staff surveys that will be conducted pending full return to campus.
- Renovation of a minimum of 6 classrooms annually is ongoing.

**Objective/outcome 1.2: Support new building renovations/infrastructure projects campuswide**

**Measures:**

- A) Renovate Library
- B) E Building Natural Science Labs
- C) C Building Infrastructure Upgrade
- D) Business Entrepreneurship & Career Center (BECC)

**Overview of findings, recommendations, and next steps**

Results:

- Renovations were delayed due to the coronavirus pandemic.

Recommendations and next steps

- Project drawings and designs are underway.

**Goal 2: Provide user-friendly public spaces to accommodate the unique needs of our commuter students**

**Supporting Strategic plan goal: 3 - Enrich the Student Experience**

**Objective/outcome 2.1: Renovate a minimum of 5000 sq. ft. of public space each year**

**Measures:**

A) Project completion

**Overview of findings, recommendations, and next steps**Results:

- Goal met. More than 5000 sq. ft. of public space renovated.

Recommendations and next steps

- Student/staff surveys will be conducted pending full return to campus.
- Assess condition of public space to determine areas of greatest need.

**Overall summary**

The Facilities department prioritized health and safety during the pandemic, with particular emphasis on ventilation and air quality. All air filters and all buildings have been replaced with new filters that meet or exceed the standard. Facilities designed and implemented socially distanced seating layouts in all classrooms, offices, and shared areas. In addition, buildings recently sustained flood damage and Facilities worked diligently to fix those areas in a timely manner. Facilities installed and updated, as required, wellness and Covid safety signage throughout the college to reflect current policies and information.

Facilities will reassess goals for the 2021-2022 assessment to better reflect the realities of the current working environment.

**Appendix**

- No appendices submitted