

# Annual Assessment Report

## EXECUTIVE SUMMARY

Unit name: Facilities

Assessment year: 2021-22

### The unit's mission

The mission of the Office of Facilities Management and Planning is to provide a safe, healthy facility designed, constructed, and maintained to ensure student success.

### Assessment results by goal and objectives

**Goal 1: Create flexible, state-of-the-art classrooms & facilities to improve teaching and learning.**

#### **Supporting Strategic plan goal:**

3: Enrich the Student Experience.

#### **Objective/outcome 1.1**

Upgrade existing classrooms and facilities to adapt to current initiatives.

- **Measures**
  - A) Upgrade a minimum of 6 classrooms each year.
  - B) Renovation of Poolside Café in 2022
- **Overview of findings, recommendations and next steps**

#### **Results**

- A) Successfully completed upgrades for two classrooms. Remaining classroom upgrades postponed due to Hurricane Ida flood damage and restoration required. Resources allocated to restore roughly 40 classrooms and offices damaged due to flooding, e.g., electrical equipment, elevators, cafeteria refrigeration/freezer equipment, etc.
- B) Waiting for approval of drawings from CUNY to proceed further.

#### **Recommendations and Next Steps**

- A) To improve the learning environment in classrooms, continue to install two separate lighting circuits in all classroom upgrades allowing separate control over brightness and darkness.

To maximize demonstration capabilities and the classroom learning environment, white board and screen placement will continue to be planned in advance.

Continue minimum upgrade of six classrooms each year.

Evaluate new learning technologies and budget permitting, the increased use of smartboards.

- B) Currently in CUNY review.

Going out to bid for construction in 2023.

### **Objective/outcome 1.2**

Support new building renovations/infrastructure projects campuswide.

- **Measures**
  - A) Renovate Library
  - B) Renovate E-Building Natural Science Labs
  - C) C-Building Infrastructure Upgrade
  - D) Business Entrepreneurship & Career Center (BECC)
  
- **Overview of findings, recommendations and next steps**

#### **Results**

- A) Procurement approval cycle underway.
- B) Design phase has resumed.
- C) Finalizing collateral relocations drawings for construction.
- D) Identified new Student information Center (SIC) space for relocation in order to accommodate BECC project.

#### **Recommendations and Next Steps**

- A) Once approved, an architect will be retained for design services. Construction will commence when the architectural drawing is approved and goes out for bid.
  
- B) Revisit Academic Affairs' specifications for equipment and lab design to maximize usage. Complete design and submit to CUNY for review and approval.
  
- C) Construction bids to follow. Construction start target: June, 2023.
  
- D) Initiate architectural and engineering drawings. Design and construct new SIC relocated space so SIC can vacate future BECC space by June 2023.

**Goal 2: Provide user-friendly public spaces to accommodate the unique needs of our commuter students.**

#### **Supporting Strategic plan goal:**

3: Enrich the Student Experience.

### **Objective/outcome 2.1**

Renovate a minimum of 5,000 sq. ft. of public space each year.

- **Measures**
  - Project completion.
  
- **Overview of findings, recommendations and next steps.**

#### **Results**

Successfully completed 5,000 minimum sq. ft. renovation by completing C Building lobby renovation - 6,400 square feet - including opening of Café and seating.

- **Recommendations and Next Steps**

Assess existing public spaces in greatest need for renovation.

Continue goal of renovating a minimum of 5,000 sq. ft. of public space each year.

Redesign E Building entry.

### **Overall Summary**

- **Goal 1: Create flexible, state-of-the-art classrooms & facilities to improve teaching and learning.**

Facilities continued to focus on enriching the student experience by upgrading existing classrooms and facilities, and supporting new building renovations/infrastructure projects campuswide.

Facilities successfully completed upgrades for two classrooms. Remaining classroom upgrades were postponed due to the restoration required from the extensive damage caused by Hurricane Ida. Resources were allocated to restore roughly 40 classrooms and offices damaged, e.g., electrical equipment, elevators, cafeteria refrigeration/freezer equipment, etc.

Going forward, Facilities will continue its goal to upgrade a minimum of six classrooms each year. This will include implementing important tactics to improve the learning environment such as installing two separate lighting circuits in all classroom upgrades to separate control over brightness and darkness. In addition, white board and screen placement will be planned in advance to maximize demonstration capabilities and learning environment.

Facilities will continue to evaluate new learning technologies and budget permitting, the increased use of smartboards.

Facilities continued to support new building renovations/infrastructure projects campuswide, e.g., the renovation of the Poolside Café, Library and E Building Natural Science Labs, the C Building Infrastructure Upgrade, and identified the new SIC space for construction to accommodate relocation of the BECC. These projects are all in progress and at different stages of implementation as described earlier in this summary. Facilities will continue its efforts to complete the projects in a timely fashion.

- **Goal 2: Provide user-friendly public spaces to accommodate the unique needs of our commuter students.**

Facilities successfully completed its goal of 5,000 minimum sq. ft. of renovation by completing the C Building lobby renovation - 6,400 sq. ft. - including opening of the Café and seating.

Moving forward, Facilities will assess existing public spaces in greatest need of renovation and continue its goal of renovating a minimum of 5,000 sq. ft. of public space each year. Redesign of the E Building entry will be strongly considered.