

A group of five diverse students are posing outdoors in front of a modern building with large glass windows. From left to right: a man in a black hoodie with 'ASAF' on it, a woman in a yellow cardigan, a man in a red hoodie with 'LaGUARDIA COMMUNITY COLLEGE' on it, a woman in a grey hoodie with 'LaGUARDIA COMMUNITY COLLEGE' on it, and a woman in a denim jacket. The background shows a city street with trees and buildings.

NEW STUDENT GUIDE FALL 2024

START SMART FINISH STRONG



LaGUARDIA
COMMUNITY COLLEGE

MY **1st**
New Student
Orientation **DAY**

IMPORTANT DATES

Fall 2024 Session I

AUGUST

Tuesday, August 27	New Student Orientation 1
Thursday, August 29	Last day to file e-Permit request

SEPTEMBER

Monday, September 2	College Closed
Tuesday, September 3	New Student Orientation 2
Wednesday, September 4	Last day to drop for 100% tuition refund / Last Day to apply for Fall Session 1 Readmission
Thursday, September 5	Classes Begin - Start of Fall Session 1
Tuesday, September 10	Last day to drop for 75% tuition refund
Wednesday, September 11	Last day to add a course / Last day to apply for Fall 2024 Graduation / Financial Aid Certification Enrollment Status Date / Last day to submit Independent Study Contract
Thursday, September 12	Course drop with "WD" grade period begins
Monday, September 16	Last day to drop for 50% tuition refund
Saturday, September 21	Last day to drop for 25% tuition refund / Census date - Course drop with "WD" grade period ends / Last day to Change or Declare a Major to be effective for Fall 2024
Sunday, September 22	Official withdrawal period begins (W-grade)

OCTOBER

Wed-Fri, October 2-4	No classes scheduled
Fri-Sat, October 11-12	No classes scheduled
Monday, October 14	College Closed
Friday, October 18	Last day to apply for the following Candidacies: Nursing, Occupational Therapist Asst., Physical Therapist Asst., and Veterinary Tech.

NOVEMBER

Tuesday, November 12	<i>Irregular Day - classes follow Friday schedule</i>
Sunday, November 24	Last day of Sunday classes
Thur-Sat, November 28-30	College Closed

DECEMBER

Sunday, December 1	College Closed
Friday, December 6	Last day of Weekday classes
Saturday, December 7	Last day of Saturday classes / Last day to withdraw from a course with a grade of W
Sun-Sat, December 8-14	Final Examinations / Fall Session I ends
Tues-Wed, December 24-25	College Closed
Tues, December 31	College Closed

WELCOME!

Thank you for choosing LaGuardia Community College!

We hope you are ready to become fully immersed in campus life, and take advantage of the support services in place to help you thrive during your educational journey at the institution. It is my pleasure to share our New Student Guide, which is full of valuable information to help ease your transition into the college. As you begin your time here, remember that keys to success include building relationships with faculty, connecting with your academic advisor, and relying on support from your peers. Be sure to utilize the checklist, note the listing of academic resources and participate in co-curricular activities and programming, all of which are in place to facilitate your learning within and outside the classroom. Most importantly, ask for help when you need it, and take advantage of all the college has to offer.



I am personally encouraging you to visit our Department of Athletics and Recreation to inquire about joining a sports team, or Office of Campus Life and Multicultural Exchange Programs to learn about various student activities and peer mentorship opportunities. And if you are interested in connecting with a peer group that allows you to explore your identity while carving out your place in this world, be sure to visit our Women's Center and LGBTQI+ Hub. While here at LaGuardia, you may also find that balancing your academic, personal, and professional lives becomes challenging. If so, Counselors at the Wellness Center are here to help. And if some of those challenges include solidifying childcare, our Early Childhood Learning Center is available to both you and your children - the littlest members of the LaGuardia community. In addition, the Office of Health Services is here to provide resources and information about health and wellness from the inside out. And if you or a friend has a disability - whether visible or not - the **Office of Accessibility** and Neurodiversity Program are ready and willing to provide assistance. I also want to highlight our specialized units - Veterans Services, which offers a plethora of resources to our transitioning military members, and CUNY EDGE, which is dedicated to supporting students on public assistance. Finally, LaGuardia CARES will help any student in need of emergency assistance with daily living expenses.

Our overarching goal is to enhance students' growth and development, and we hope to serve you in the very best ways possible. Thank you for choosing LaGuardia Community College. We are glad you are here Hawk!

Sincerely,
Dr. Alexis J. McLean
Vice President of Student Affairs

NEW STUDENT CHECKLIST

Your First Two Weeks at LaGuardia

Week 1:

- ☐ **Have your printed schedule and your student ID with you all the time.**
- ☐ **Make sure you have the classrooms listed on your schedule;** check on CUNYfirst the week before classes start to make sure nothing has changed.
- ☐ **Buy your textbooks before you go to class!**
Keep the receipts in case you need to change a section or drop a class within the first week but buy your books right away.
- ☐ **Allow for appropriate travel time to campus.**
Do not be late to class, especially the first week. Give yourself extra time to commute.
- ☐ **Bring paper and a pen/pencil to your first class.**
You will take notes and receive homework on the first day of class.
- ☐ **Make sure you read the syllabus for each class.**
Use a monthly planner, Day Minder, or some sort of calendar to write down important deadlines (papers due, midterms, projects) for each class. Look at the grading and attendance policies. Note your professor's name, office hours, and contact information.
- ☐ **Decide if you need to add a class/change sections before the end of the first week.** The last day to add or change sections is Wednesday, September 11! You cannot change sections after that date.
- ☐ **Activate your LaGuardia email account!**
Go to www.laguardia.edu/office and learn how to activate your email address. Every student gets a student email, and we recommend you check it at least twice a week! Please use it to email your professors and other people on campus.

Week 2:

- ☐ **Decide if you need to drop any classes. The last day to drop a class is Saturday, September 21.**
- ☐ If you don't drop a class by Sunday, September 24, you will have to withdraw, which will show on your transcript as a "W" grade. **The withdrawal period begins on Sunday, September 22.**
- ☐ **Create a study schedule for yourself.** You've been to classes, looked at all the syllabi, and have the dates for all your tests and papers. Plan how much time you need to study for each class and try to balance it with the rest of your life!
- ☐ **Bring in any documents you still have not given us!**
If you still need a college transcript, proof of high school graduation, or other important forms, bring them in ASAP or it will cause problems later this semester.



PEER SHARE

8 Quick Tips from Your Fellow Students to Survive and Thrive in College

1. BE PREPARED

"I found it helpful to read the course material before class, and also review and rewrite my notes after class. It reinforced, clarified and deepened my understanding of the material."

4. MANAGE YOUR TIME

"I'm such a procrastinator, so I rely on my cell phone calendar to remind me of important academic dates, assignment deadlines, appointments, even when to study."

7. GET INVOLVED

"During your downtime, check your Navigate page to find out what's happening on campus and participate. Join a student club or organization that piques your interest — you'll meet new people, develop as a leader and have fun while making a difference."

2. GO TO CLASS!

"Attend all of your classes and show up a few minutes early. Participate and ask questions!"



8. WORK HARD, PLAY HARD

"I try to find balance between school and my personal life. This semester a few of my classmates met once a week for @Studybuddybrunches!"



5. USE CAMPUS RESOURCES

"Whether you're a first time freshman, transfer or international student, every student can use some support during this exciting change. Take advantage of the free support services — tutoring, childcare, financial benefits screening, food pantry, counseling, swimming, resume review, transfer help, and more."

LaGuardia Community College aims to provide a safe and inclusive campus, where all of our students feel welcomed, valued, and respected. We do not tolerate discrimination, hate or any form of bigotry, harassment, or bias.

3. ASK FOR HELP BEFORE YOU GIVE UP

"If you think you may need to withdraw from a class, get ahead of the game — speak with an advisor on your Advising Team about your options, they are here to help you make it to graduation."

6. UNLOCK YOUR TOOLBOX

"Log into your Navigate page for single sign-on to your college e-tools — student email, Degree Audit, CUNYfirst and Blackboard."

More information is included in our Student Handbook, which can be accessed [here](#).

ACADEMIC RESOURCES

**There's so much
to look forward to
at LaGuardia!**

*We connect you with the people,
programs and resources needed
to achieve your academic goals.*



ADVISING TEAMS

You get one-on-one support from advisors (professional advisors, faculty and peers), based on your major. They will help monitor your progress, advise you at registration time, discuss courses and programs of study, and connect you with campus support services.

ePORTFOLIO

As you journey through your studies, you will develop an ePortfolio (personal website) to showcase your skills, experience and learning. You will also benefit from being able to reflect and develop an educational and career plan that helps you meet your goals.

PEER MENTORING

Need some advice? We have a peer mentor for that! Peer mentors are LaGuardia students just like you, and they are available to offer advice, information, support and encouragement to make your college experience more manageable and successful.

TUTORING CENTERS

There is no such thing as a one-size-fits-all way to learn. LaGuardia has tutoring centers available to support your unique style of learning. Working with a tutor will help you gain a deeper understanding of course material. Tutoring will also give you that extra boost of knowledge needed to keep your GPA up.

LAGUARDIA LINGO

Ask LaGuardia: The online resource to help you get quick, easy and accurate answers to questions about LaGuardia 24/7. Before you visit the College office, wait on a line or pick up the phone, first go online and Ask LaGuardia!

Visit laguardia.edu/ask.

Blackboard: An online tool that allows you to view important announcements from your professors, participate in online discussions, access course materials and submit your assignments/tests/quizzes as well as check your grades.

Bursar: The college office to pay or ask questions about your tuition bill. Located in the C-Building, Room C-110.

CUNYfirst: The online system to register for classes, check grades, see your financial aid award, or view and pay your tuition bill.

Degree Audit: Provides you with a checklist of classes you need to take each semester for your major, to help you stay on track to graduation.

FAFSA: Free Application for Federal Student Aid, this form is used by the College to put together your financial aid package, including federal and state aid, grants, work-study, scholarships, etc. Be sure to submit the FAFSA every year to get money to cover your college costs.

FERPA: Family Education Rights and Privacy Act provides guidelines and regulations for when and how an academic institution can share student/parent records with third parties.

Full-Time Student: A student is considered full-time when they take 12 or more credits per semester. Graduate sooner by taking 15 or more credits each semester.

Mode of Instruction: Classes are offered completely in-person, online, or via a combination of in-person and online meetings that are fixed or flexible. Be sure to review how a course will be offered every time you obtain advisement and/or register for classes.

My LaGuardia: Your “one-stop shop” personalized student page with information and resources to help you track your academic progress and get the most out of your college experience at LaGuardia. You’ll receive academic, financial and registration updates as well as easy access to your student email, Ask My Advising Team, CUNYfirst, Blackboard and Degree Audit e-tools, all in one place. Be sure to log into your My LaGuardia page daily. It can be accessed through the college website or mobile app.

Part-Time Student: A student is considered part-time when they take 6 or less credits per semester.

NOTE: To be eligible for financial aid (Pell & TAP), you must be registered for 12 or more credits (full-time) between Session I & Session II.



IMPORTANT OFFICES

Admissions

Phone: (718) 482-5000
Room: C102
E-Mail: admissions@lagcc.cuny.edu
Visit: laguardia.edu/admissions

Advisement

Phone: (718) 482-6070
Room: B102
Visit: laguardia.edu/advising

Bursar

Phone: (718) 482-7226
Room: C110
E-Mail: bursar@lagcc.cuny.edu
Visit: laguardia.edu/bursar

Casa de las Américas

Phone: (718) 482-5995
Room: M141
E-Mail: casa@lagcc.cuny.edu
Visit: laguardia.edu/casa

Center for Career and Professional Development

Phone: (718) 482-5235
Room: B114
E-Mail: career@lagcc.cuny.edu
Visit: laguardia.edu/ccpd

Continuing Education Registration

Phone: (718) 482-7244
Room: C223
E-Mail: acereg@lagcc.cuny.edu
Visit: laguardia.edu/ce

LaGuardia CARES

Phone: (718) 482-5135
Room: C107
E-Mail: laguardiacare@lagcc.cuny.edu
Visit: laguardia.edu/cares

Registrar's Office

Phone: (718) 482-7242
Room: C107
Email: registrar@lagcc.cuny.edu
Visit: laguardia.edu/registrar

Student Financial Services

Phone: (718) 482-7218
Room: C107
E-Mail: financialaid@lagcc.cuny.edu
Visit: laguardia.edu/payingforcollege

Welcome Center

Phone: (718) 482-5000
Room: M-Building Lobby

Wellness Center

Phone: (718) 482-5471
Room: C249
E-Mail: wellnesscenter@lagcc.cuny.edu
Visit: laguardia.edu/wellnesscenter



ATHLETICS AND RECREATION

As a part of LaGuardia Community College's Division of Student Affairs, the Athletics and Recreation Department offers a wide variety of sports and fitness activities for the entire College population, throughout the day, evening, and on weekends. The facility includes a multi-purpose Sports Gymnasium, Fitness Center, a six-lane, regulation-size swimming pool and a Movement Studio.

Fitness Center

The Fitness Center is equipped with Cybex, Flex, and Universal machines, free weights, treadmills, stair climbers, stationary bikes, and elliptical cross-trainers.

Group Fitness

Campus Recreation offers group fitness classes such as Zumba, Pilates and High-Interval Circuit Training in our gym and Movement Studio throughout the year. Classes are open to all students, staff, and gym members for free. A full semester class schedule is available at the gym desk.

Swimming Pool

Enjoy our 25-yard, six-lane indoor swimming pool seven days a week year round. Staffed by certified aquatic specialists and qualified instructors, we offer swimming classes for all levels of ability, from beginner to advanced. Swim on your own during lap swim and open swim times, or take advantage of one of our classes to improve your swimming stroke and increase your stamina. Whatever your goal, you'll leave relaxed and refreshed.

Intramural Sports

We provide a competitive intramural sports experience in such sports as basketball, volleyball, indoor soccer. Students can sign up for any of our intramural leagues at www.imleagues.com/lagcc.

Here is a sample of our activities:

Leagues:	Tournaments:
Indoor Soccer	3-on-3 Basketball, Volleyball

Community Age Group Swim Team

Our age group swim team (5-16 years), the Twisters, is a metropolitan area swimming powerhouse. The team practices six days per week and many of our swim program graduates go on to compete in area competitions. We regularly send swimmers to junior Olympic swim meets and have even sent one swimmer to the Olympic trials. With over 140 swim team members, children and teenagers build friendships as well as a physical and mental discipline that serves them for their entire lives.



Red Hawks Athletics Program

The Red Hawks Athletics Program invites student athletes to join a variety of sports coming back after years on hiatus. Tryouts are being scheduled. Students who are interested can call (718) 482-5038, or stop by the M-Building, Room M103.

Men's Soccer
Women's Volleyball
Basketball (Men's and Women's)
Cross Country (Men's and Women's)

Red Hawks Basketball Academy

Designed for boys and girls ages 8-15 and led by our team of professional instructors, the monthly Red Hawks Basketball Academy offers hands-on, individual training and simulated games. Your child will improve their dribbling, passing, shooting, offense, defense, agility training and more. The monthly program starts on the first Saturday of each month. Each session starts at 9 a.m. and ends at 11 a.m. every Saturday.

Contact Information:

Recreation Office	(718) 482-5044
Gymnasium	(718) 482-5043
Fitness Center	(718) 482-5963
Swimming Pool	(718) 482-5020

To aid your exploration of majors, we've organized our **64 academic programs** and options around **6 Fields of Interest** related to the careers associated with them.



Business & Entrepreneurship

Pursuing a career in this field provides an opportunity to examine various facets of how a business runs.

Accounting, AS
Business Administration, AS
Business Administration: Facilities Management, AS
Business Administration: Healthcare Management, AS
Hospitality, Tourism & Event Management, AS



Education & Public Service

A career in Education & Public Service offers a chance to explore a career aimed at helping people through education, the law, human services, or public health.

Criminal Justice, AS
Education Associate: The Bilingual Child, AA
Education: Childhood Track, AA
Education: Early Childhood Track, AA
Education: Secondary Education Track, AA
Human Services: Mental Health, AA
Liberal Arts: TESOL/Linguistics Option, AA
Paralegal Studies, AAS



Engineering, Science & Technology

The STEM field is robust and offers the chance to explore disciplines that lead to a wide range of careers.

Biology, AS
Biology: Biotechnology, AS
Computer Science, AS
Computer Technology, AAS
Energy Technician : Mechanical Concentration, AAS
Energy Technician: Electrical Concentration, AAS
Engineering: Civil Engineering, AS
Engineering: Earth System Science, AS
Engineering: Electrical Engineering, AS
Engineering: Mechanical Engineering, AS
Environmental Science – Sustainable Urban Agriculture, AS
Environmental Science, AS
Environmental Science: Animal Science, AS
Industrial Design, AAS
Liberal Arts: Applied Math, AS
Liberal Arts: Math & Science, AS
New Media Technology, AAS
Physical Science: Chemistry Track, AS
Physical Science: Physics Track, AS
Programming and Software Development, AAS



Health & Wellness

This is a growing field with many career options and majors to choose from and all that lead to careers promoting health and wellness.

Business Administration: Healthcare Management, AS
Human Services: Mental Health, AA
Liberal Arts: Health Humanities, AA
Nursing (Registered Nurse/RN), AAS
Nutrition & Culinary Management: Culinary option, AAS
Nutrition & Culinary Management: Nutrition option, AAS
Occupational Therapy Assistant (OTA), AAS
Physical Therapist Assistant (PTA), AAS
Practical Nursing (LPN), Certificate
Psychology, AA
Public and Community Health, AS
Radiologic Technology, AAS
Therapeutic Recreation, AS
Veterinary Technology, AAS



Languages, Culture & Society

Exposing students to a broad range of skills and knowledge, pursuing a major in this field can lead to hundreds of careers.

Communication Studies, AA
English, AA
English: Creative Writing, AA
Liberal Arts: Deaf Studies Option, AA
Liberal Arts: Ethnic Studies, AA
Liberal Arts: Health Humanities, AA
Liberal Arts: History, AA
Liberal Arts: International Studies, AA
Liberal Arts: Japanese Studies, AA
Liberal Arts: Journalism, AA
Liberal Arts: Latin American Studies, AA
Liberal Arts: Political Science, AA
Liberal Arts: Social Science & Humanities, AA
Liberal Arts: Women, Gender, & Sexuality Studies, AA
Philosophy, AA
Spanish-English Translation, AA



Visual & Performing Arts

This field supports careers in a variety of the arts—as painters or sculptors, musicians or actors, as well as theater managers, marketing professionals, and designers.

Film & Television, AA
Fine Arts, AS
Fine Arts: Design Studies, AA
Music Performance, AS
Music Recording Technology, AAS
Photography, AAS
Photography: Fine Arts, AAS
Theater, AS

CAMPUS EVENTS FALL 2024

This is not a complete listing. Please check your LaGuardia student email account and refer to the Red Hawk Roundup for more information about campus events.



Time Management Workshop

Monday, September 9 • 1 p.m. – 2:00 p.m. Room M-118

Learn strategies for academic and student success.

Welcome Breakfast

Tuesday, September 10 • 10:30 a.m. – 11:30 a.m. E-building Lobby

Join us for a free breakfast while supplies last

Vision Board Workshop

Thursday, September 12 • 12:00 p.m. – 1:00 p.m. Poolside Cafe

Join us for an engaging craft session. Visualize goals to achieve more outcomes.

Books for Bingo

Monday, September 16 • 1:00 p.m. – 3:00 p.m. E-building Atrium

Join us for Bingo! Winners will receive gift cards for books and other supplies.

Get the Scoop on Voter Registration

Tuesday, September 17 • 12:00 p.m. – 2:00 p.m. E-building Atrium

Free Haagen-Dazs ice cream will supplies last

Speed Friending

Wednesday, September 18 • 1:00 p.m. – 3:00 p.m. Room M-118

Build connections and make new friends while enjoying a refreshing cup of boba tea.

Paint & Sip

Thursday, September 19 • 2:30 p.m. – 4:30 p.m. Poolside Cafe

Red Hawk Takeover: Game Day

Friday, September 20 • 2:30 p.m. – 4:00 p.m. Room M-118

Gratitude Journaling

Monday, September 23 • 1:00 p.m. – 2:00 p.m. Room M-118

Learn tips and techniques to help you cultivate a deeper sense and your accomplishments.

Fall Fest & Welcome BBQ

Wednesday, September 25 • 12:00 p.m. – 4:00 p.m. on the Greenway





SCAN HERE
to download the
2024-25
Student Handbook

