

LaGuardia Community College
Draft Minutes for the College Senate Meeting
May 8, 2024
2:15-4:30 pm
E-500 and Zoom

In-Person Votes

Abir Apon (Student), Anwarul Azim (Student), Cristy Bruns (English), Jean Buckley Lockhart (Counseling), Aimeelyn Calandria (Division of Institutional Advancement), Erika Correa (Division of Adult & Continuing Education), Donniece Davis-Cooper (Division of Student Affairs), Douglas DiCarlo (At-Large Instructional Staff), Kia Eshghi (Humanities), Daniel Gertner (At-Large Instructional Staff), Dianne Gordon Conyers (Library), Annette Hamilton (Division of Enrollment Management), Rochell Isaac (Faculty Council), Sada Hye Jaman (Business & Technology), John Jara Morales (Student), Karamvir Kaur (Division of Administration), Jill Kehoe (Social Science), Shannon Lund (At-Large Instructional Staff), Zahara Mutebi (Student), Margaret O'Sullivan (Non-Instructional Staff), Anthony Pappas (Alumni Association), Leslie Scamacca (Division of Academic Affairs), Roman Senkov (Natural Sciences), Elizabeth Streich (Division of Communications and External Affairs), Sandra Sze (MEC)

Online Votes

Agim Alovic (Student), Rebekah Johnson (ELA), Easter Sim (Student)

Present In-Person

Kenneth Adams, Caterina Almendral, Kenneth Campanelli, Rosemay Chaperon, Shahir Erfan, Ruben Mercier, Thomas Onorato, Patricia Sokolski,

Present Online

Ian Alberts, Habiba Boumlik, Loretta Capuano-Vella, Claudette Davis, Dionne Miller, Derek Stadler, Dilrukshan Wijesinghe

- I. Call to Order
The meeting was called to order by Chair Bruns at 2:24 pm.
- II. Approval of Agenda
The Senate unanimously approved the agenda for the May 8, 2024 College Senate meeting
- III. Approval of the Minutes from April 10, 2024
Chair Bruns asked if there were any other modifications. Hearing none, the minutes from April 10, 2024 was approved
- IV. Vote on Curriculum Committee Consent Calendar Item from April 18, 2024
A motion to approve the curriculum committee consent calendar items from April 18, 2024 was made by Senator Streich. Senator Correa seconded the motion.
Vote: Aye-19, Nay-2, Abstain-2. The curriculum consent calendar was approved.

- V. Vote on College Senate Calendar for Academic Year 2024-2025
A motion to approve the Senate Calendar for Academic Year 2024-2025 was made by Senator Sullivan. Senator Streich seconded the motion. The Senate unanimously approved the '24-'25 Senate calendar.
- VI. Vote on Duties and Election of Department Chairpersons
A motion to approve the Duties and Elections of Department Chairpersons was made by Senator Scamacca and seconded by Senator Isaac. Senator Pappas moved to amend the document by removing section B about the library voting and adding College Office Assistants to the list of those who can vote, and Senator Scamacca seconded the motion. Senator Gordan moved to amend the amended motion to restore section B to include the library and remove COAs from those who can vote. Senator Isaac seconded that motion. After discussion, by a voice vote Senator Gordon's motion to amend the amendment was approved. Senator Eshgi moved to amend the document to include adjunct faculty in those who can vote for department chair. Senator Pappas seconded. After discussion, Senator Eshgi's motion failed by a voice vote. The original motion was voted on with the result: **Aye-16, Nay-6, Abstain-4** The motion was approved.
- VII. Chair's Report
- a. The Executive Senate Committee is proposing a deadline to submit items to Senate. The recommended deadline is 2 weeks before the Senate meeting. Senator Scamacca recommended drafting a policy for the Senate to vote to approve.
 - b. The Ombudsperson project committee is working on developing a proposal.
 - c. The College's Strategic Plan process is underway. Senate will review the strategic plan at our September 2024 meeting.
 - d. Reminder: Committees will give their year end report in September.
 - e. V.P. McLean & Provost Rosado discussed moving responsibility for academic integrity from Student Affairs to Academic Affairs. Chair Bruns is a part of the discussion.
 - f. Chair Bruns continues her work on the UFS ad hoc committee responding to the revision of the CUNY bylaws proposed by University Provost Wendy Hensel. Chair Bruns is working with a group to draft alternative language to the proposed draft.
- VII. Presentation from Sr. Vice President of Administration and Finance Shahir Erfan and Director of Campus Facilities Ruben Mercier for Capital Projects Report.
VP Erfan shared upcoming infrastructure projects with senate. He encouraged everyone to send recommendations for future projects.
- IX. Committee Reports
- a. Standing Committees
 - i. Committee on Committees (Vacant, Chair)
No reports
 - ii. Curriculum Committee (Dilrukshan Wijesinghe, Chair)
No report

- iii. The Academic Standing Committee (Caterina Almendral, Interim Chair)
The committee updated the grading section of the catalog. Grading range is a suggestion and not a requirement
- iv. Committee on Campus Affairs (Evelyn Lowmark and Anthony Pappas, Co-Chairs)
No report
- v. The Committee of Faculty (Daniel Gertner, Chair)
No report
- vi. The Committee on Professional Development (Deborah McMillan-Coddington and Derek Stadler, Co-Chairs)
Met on May 2nd. In service training workshop to be held on May 17th
- vii. The Budget and Finance Committee (Patricia Sokolski, Chair)
Asked for a report on tax levy.
- viii. The Committee of Staff and Alumni (Donniece Davis-Cooper and Karamvir Kaur, Co-Chairs)
Meeting on Monday 5/20/24
- ix. The Committee of Students (Sojung Sim, Chair)
No report
- x. The Committee on Elections (Vacant, Chair)
The committee is going to use the senate calendar to run elections. We are currently recruiting students.
- xi. The Executive Committee (Cristy Bruns, Chair)
See chairs report above
- xii. Transfer Committee (Alexa Duque and Misun Dokko, Co-Chairs)
Survey was sent out to everyone. Please complete the survey as soon as possible.
- xiii. Food Insecurity, Justice, and Community Need Committee (Rebekah Johnson, Chair) No report

b. Ad Hoc Committees

- i. IT Advisory Committee (Jaime Riccio and Ian McDermott, Co-Chairs)
no report
- ii. History Committee (Charles Keyes, Co-Chairs)
No report
- iii. Online Learning Committee (Sandra Sze and Joshua Tan, Co-Chairs).

No report

- iv. Senate Assessment & Review Committee (Leslie Scamacca, Chair)
The committee is sending an assessment to review

c. Non-Senate Committees

- i. Advising Council (Jean Buckley Lockhart, Senate Representative)
No report

XII. Unfinished Business

XIII. New Business

Student Tech Fee (STF) announced, there is a change in the printing fee. The fee has been adjusted to \$.10, if students need 450 prints or more.

XIV. Announcements

Transfer shared they have enhanced the services with going to advisors to help students

XV. Meeting adjourned at 4:52pm