

Academic Standing Committee

Minutes of the Meeting on March 19, 2024

Present: Caterina Almendral ELA (Interim Chair), Erica Correa ACE, Dean Dionne Miller Academic Affairs, Kyle Hollar-Gregory Social Sciences, Janet Gonzalez Natural Sciences, Ana Mora Wellness Center, Andrew McFarland Humanities, Micheal Napolitano Business and Technology, Abdul Hashim, Registrar, Alexandra Rojas, Library, Renee Daniels Admissions, Lakshmi Vidyasagar MEC, Sandra Ribeiro Health Science, Tara Coleman Alternate English.

Meeting Start Time: 2:30 PM Meeting End Time: 4:35 PM

1. The Committee reviewed, updated, and approved both the January and February 2024 Meeting Minutes. All minutes are on the ASC web site.

2. Academic Calendar

- a. The 3-week sessions have a grade submission deadline of the next day, so they have very little time to turn around grades unlike the longer sessions. Considering regular/irregular days, holidays including 4 additional holidays, days the college is closed, and the overlap with the 6-week session, no extension can be offered. Furthermore, for accreditation, the college must maintain the correct number of instructional days.
- b. The issue of the 3-week session starting before the official CUNY first day of classes poses no problems because this is a local college issue.
- c. Reading day is missing because of the additional holidays.
- d. The 3-week session course enrollment has declined after the pandemic. Should the college review its 3-week course offerings? Dionne and Mike will address this with the Provost and the Chairs.
- e. The calendar will be reviewed by ASC 1 more time then sent to the Senate for approval.

- f. Registration dates will change for the Fall registration because of the new application changes for FAFSA.
 - g. Class grids are also being reviewed for blocks of time to keep in line with the number of contact hours needed for each course.
- 3. Attendance policy**
- a. All departments and programs should have their attendance policies in place.
 - b. Where should the policies be housed in addition to the individual dept websites, ASC website, faculty blackboard course pages?
- 4. Grading Schemes**
- a. Clear up the discrepancy or make more transparent the differences between the grading scheme of the College catalog, and the grading scheme of individual classes.
 - b. Many other colleges have different ranges for each grade. This informs the GPA calculations. The Committee discussed if the catalog should show an example of how grade ranges convert to a letter grade and GPA.
 - c. A+ grade should the range be changed to include an A+ or should the D- be dropped and all grades shifted up.
 - d. Or should A+ and A have the same range and the same GPA calculation?
 - e. Discussions will take place in each department and the topic will be discussed at the next meeting.

Respectfully submitted March 20, 2024

Jant Gonzalez