

Minutes for February, 2024 online meeting of the Academic Standing Committee

Attendees: Caterina Almendral (Interim Chair, ELA), Sandra Ribeiro (Health Sciences), Tara Coleman (English), Renee Daniels (Admissions), Abdul Hashim (Registrar), Dionne Miller (Academic Affairs), Ana Mora (Wellness Center), Andrew McFarland (Humanities), Janet Gonzalez (Natural Sciences), Erika Correa (ACE), Alexandra Rojas (Library), Michael Napolitano (Business), Lakshmi Iswara Chandra Vidyasagar (MEC), Kyle Hollar-Gregory (Social Sciences).

Minute-Taker: Caterina Almendral (ELA)

Summary:

The meeting took place through online communications. The Committee discussed the Academic Calendar and the Online Learning Policy.

Academic Calendar: The Committee reviewed the 2024-2025 academic calendar, providing revisions and questions. The questions were answered, and the revisions and feedback integrated into a revised version of the original calendar. The revised calendar was voted on and approved.

Online Learning Policy: The Committee discussed the policy, which is just a start to the online learning policy work, and integrated feedback received about missing modalities in the policy. The Committee voted to approve the following Online Learning Policy.

“The college has set minimum requirements for each modality:

- **Fully Online Synchronous:**
 - Requirements for enrolling in this class: computer, working camera and microphone, reliable broadband internet; be visible on camera during class.
- **Fully Online Asynchronous:**

- Requirements for enrolling in this class: computer and reliable broadband internet.
- **Hybrid Synchronous/online mix/hyflex/hyfield:**
 - Requirements for enrolling in these classes: computer, working camera and microphone, reliable broadband internet; be visible on camera during class.
- **Hybrid Asynchronous**
 - Requirements for enrolling in this class: computer and reliable broadband internet.

Faculty can choose a cameras off policy for an individual class, but the **default** policy is cameras on.

Action Items:

- Vote for 2024-2025 Academic Calendar, *Approved*
- Vote for Online Learning Policy, *Approved*