

Bylaw (adopted Spring 2010)

The College Senate hereby creates a Committee of HEO/Alumni/Civil Service Senators with the responsibilities and membership as specified below.

The Committee of HEO/Alumni/Civil Service Senators

- 1. The Committee of HEO/Alumni/Civil Service Senators shall focus its attention on issues and campus policies that impact the constituencies represented by the Committee. The Committee may recommend that the Senate discuss and act on concerns important to the Committee.**
- 2. The Committee of HEO/Alumni/Civil Service Senators shall be comprised of all Senators who function on campus as HEOs, members of the civil service staff, or as the representative of the Alumni Association. Alternate Senators from these constituencies may serve *ex officio* without vote, except when serving in place of an absent Senator, at which time the Alternate will have voting rights. The voting members of the Committee shall elect its Chairperson.**
- 3. In Article V, Section II, E. of the Plan of Governance, the Committee of HEO, Alumni, and Civil Service Senators shall be added to the list of Senate Committees that are not open to all members of the college community.**

Bylaw (adopted Spring 2010)

The College Senate hereby creates a Budget and Finance Committee with the responsibilities and membership as specified below.

The Budget and Finance Committee

1. The Budget and Finance Committee shall:

- a. Develop expertise in the analysis of the various budgets of the College and the pertinent budgets of CUNY;**
- b. Review the processes by which College budgets are developed;**
- c. Regularly report to the Senate on the state of the College budget;**
- d. Review the extent to which College priorities expressed in the Strategic Plan and Periodic Program Reviews are included in the College budget;**
- e. Review how actual expenditures compare to budgets and the rationale and process for significant budget reallocations;**
- f. Review the extent to which the budget anticipates and prepares for fiscal uncertainty and budget modification;**
- g. Review audit reports and the plans for addressing any findings or recommendations that result.**

2. The Committee shall be comprised of nine members of the College community recommended by the Committee on Committees, with the exception of specific members designated in this provision. There shall be at least two student members,, two faculty members, and two members representing other constituencies on this Committee. The Executive Director of Finance & Business, or the Director's designee, shall be a member of the Committee. The Chair of the College Senate, in consultation with the Executive Committee, shall designate one member. The Vice President of Administration shall serve as an *ex officio* member of the Committee.