

## LaGuardia Community College Academic Integrity Complaint Form

This form is used for cases involving **bribery, cheating, academic fraud, misconduct on internships, plagiarism and other forms of academic dishonesty**, which fall under the Disciplinary Process of the Policy on Academic Integrity. Please see brochure on Policy on Academic Integrity for a full explanation.

STUDENT'S NAME: (Please Print)	
EMPL ID:	COURSE & SECTION:
DESCRIPTION OF INCIDENT: (Please include date of incident and attach documentation if available.)	
ACADEMIC SANCTION:	
INSTRUCTOR'S NAME: (Please Print)	
INSTRUCTOR'S SIGNATURE	DATE:

**STUDENT TO FILL IN THIS PORTION:**

I have read the complaint above and (check the appropriate statement)

\_\_\_\_\_ I do not challenge the accusation and accept the sanction.

\_\_\_\_\_ I challenge the accusation and wish for the matter to be referred to the Chief Academic Integrity Officer for further review.

\_\_\_\_\_ I do not wish to make any statement at this time and; I am aware that the sanction will be upheld without further review for appeal, after fifteen days of receipt of this notice.

\_\_\_\_\_

**STUDENT'S SIGNATURE**

\_\_\_\_\_

**DATE**

**FACULTY & CHAIRPERSON TO FILL IN THIS PORTION:**

\_\_\_\_\_ Student failed to appear for scheduled conference or could not be contacted.

\_\_\_\_\_ The matter above has been resolved. Please keep on file.

\_\_\_\_\_ The matter above must be referred to the Chief Academic Integrity Officer for further review.

\_\_\_\_\_

**CHAIRPERSON'S SIGNATURE**

\_\_\_\_\_

**DATE**

Please submit form to [studentjudiciary@lagcc.cuny.edu](mailto:studentjudiciary@lagcc.cuny.edu)

\_\_\_\_\_

**CHIEF ACADEMIC INTEGRITY OFFICER**

\_\_\_\_\_

**DATE**