CUNYfirst Registration Student Guide

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CUNYfirst allows students to manage their academic careers and financial accounts in real time. This guide will show you how to add and drop courses and how to view your class list/schedule.
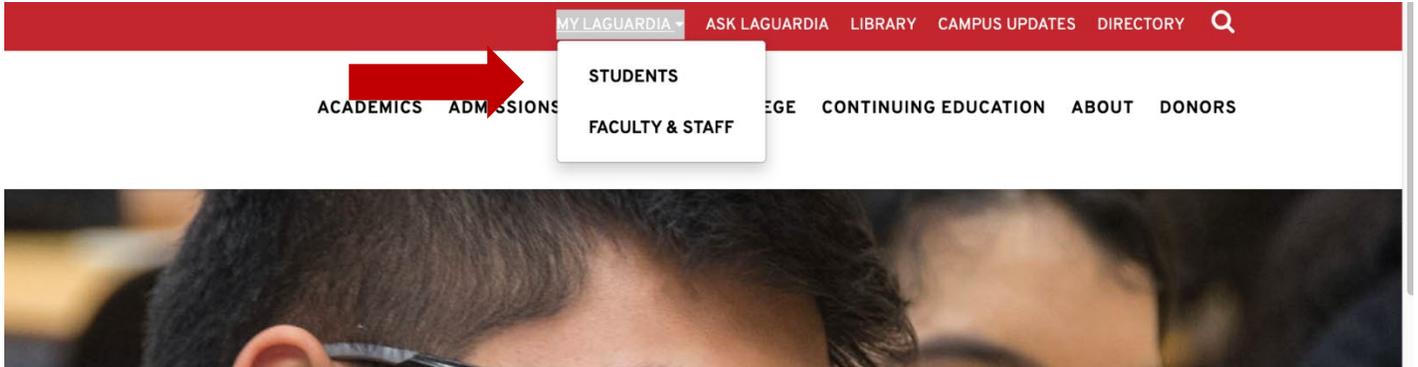
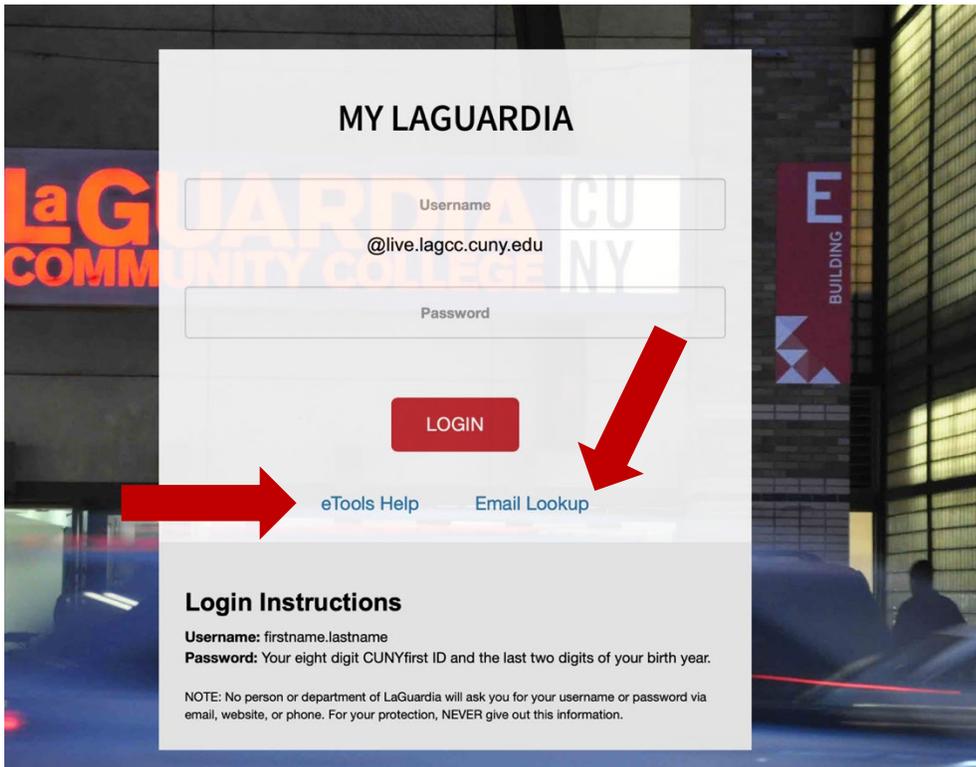**Table of Contents**

1. **How to Access CUNYfirst**

To access CUNYfirst through My LaGuardia, go to the LaGuardia website at laguardia.edu. Then, go to
MY LAGUARDIA → STUDENTS

Please note that, in addition to accessing CUNYfirst through MyLaGuardia, you can go directly to: cunyfirst.cuny.edu.
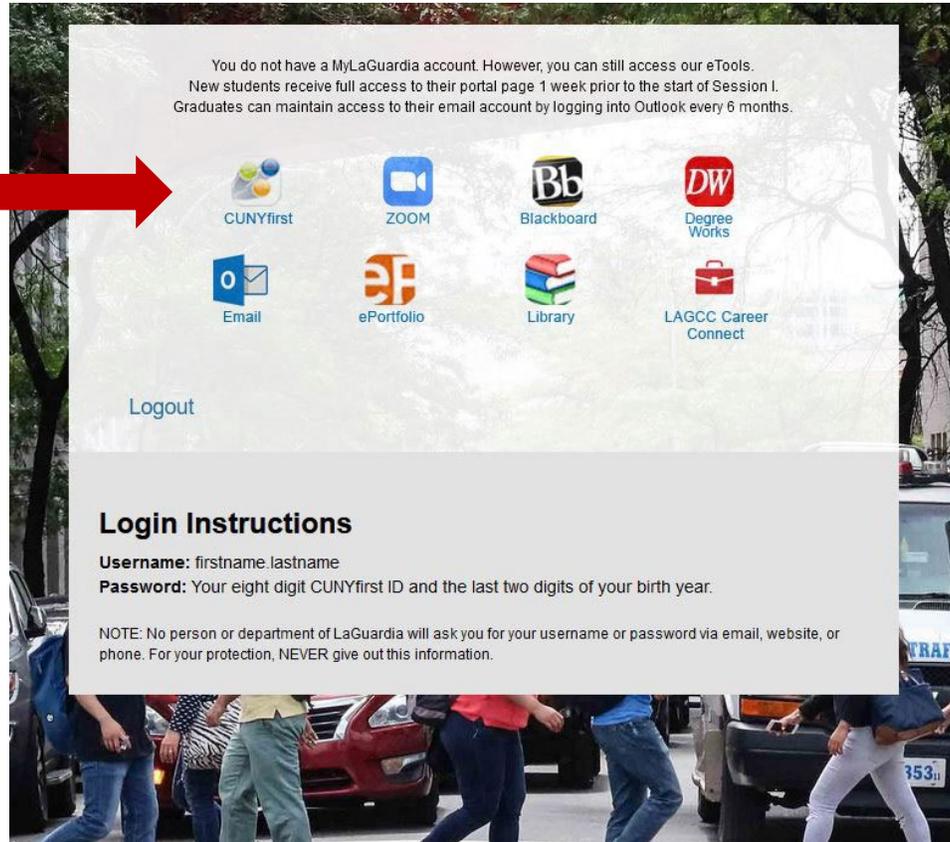

If your My LaGuardia account is ready and you're able to log in, you can find CUNYfirst under E-tools.

To verify your My LaGuardia credentials, use the Email Lookup feature. Or, if you are still having trouble, use the eTools help form to request assistance.

Remember, it takes approximately two days for your account to be created after you register for courses, and My LaGuardia is not available for new students until close to the start of the semester. However, there's no need to worry! You can still access CUNYfirst. After you try signing in, click the CUNYfirst icon to go directly to CUNYfirst. Or, use the CUNYfirst link above to go directly to the login page.

My LaGuardia

Community College

My LaGuardia
Welcome Sherzod, - Log out

Action Required

IMPORTANT: Log in to **CUNYfirst** to review your **Spring 2021 schedule**, then ACCEPT your schedule below. Contact your advisor if you have questions.

*

☐ I accept my schedule

Submit

Alert Messages

Status Message

🔔 Calling high-achieving LaGuardians! Check your email for a special invitation to join the Honors Program this spring. Be part of a strong, friendly community, and bolster your transfer profile!

🔔 View LaGuardia's Annual Security Report or call Public Safety.at 718-482-5558 to request a copy.

🔔 President Adams response to the Capitol Attack. Click here to learn more.

Academic Profile

Credit and GPA Information

Total credits earned: **70**
Cumulative GPA: **3.671**
Major: **Computer Science**
View my info and classes

● Degree Maps by Major
● Student Success Plan

e-Tools

CUNYFirst   ZOOM   Blackboard   Degree Works

Email   ePortfolio   Library   LAGCC Career Connect

> **Next click on theCUNYFirst icon under e-Tools.**

Log into CUNYfirst using your CUNY credentials (which are different from your My LaGuardia/live email credentials).

CUNY Login

Log in with your CUNY Login credentials
If you do not have a CUNYfirst account, see the FAQs.

Username

@login.cuny.edu

Password

Log in

New User | Forgot Username | Forgot Password | Manage your Account

> Username should be in the following format: firstname.lastname[xx] + last two digits of EMPL ID@login.cuny.edu

Once you've logged in, click on Student Center.

2. How to Add Classes

To add a class, click on Enroll, then select the term you want to register for.

Next, click on search.

Then, input your class information (subject and course number, e.g. MAC101).

Class Search

Subject	MAC – Math, Engg & Comp Sci	
Course Number	is exactly	101
Course Career		
Course Attribute		
Course Attribute Value		
Requirement Designation		

☑ **Show Open Classes Only**

You will see list of classes available, including the session, modality and, if online, whether the class is synchronous (online meetings required) or asynchronous (no required meetings).

Class	Section	Days & Times	Room	Instructor	Meeting Dates	Status	Bookstore Link	Instruction Mode	
38388	5730-LEC Regular	Sa 8:00AM - 12:45PM	Online-Synchronous	Staff	03/06/2021 - 06/14/2021	🟢	Bookstore Link	Online	select
Class Attributes: Low Textbook Cost									

Class	Section	Days & Times	Room	Instructor	Meeting Dates	Status	Bookstore Link	Instruction Mode	
38405	5731-LEC Regular	TuTh 8:05PM - 10:15PM	Online-Synchronous	Staff	03/06/2021 - 06/14/2021	🟢	Bookstore Link	Online	select
Class Attributes: Low Textbook Cost									

Class	Section	Days & Times	Room	Instructor	Meeting Dates	Status	Bookstore Link	Instruction Mode	
39447	5732-LEC Regular	MoWe 5:45PM - 7:55PM	Online-Synchronous	Staff	03/06/2021 - 06/14/2021	🟢	Bookstore Link	Online	select
Class Attributes: Low Textbook Cost									

Class	Section	Days & Times	Room	Instructor	Meeting Dates	Status	Bookstore Link	Instruction Mode	
38411	7800-LEC 2ndSession	MoTuWeTh 1:00PM - 3:15PM	Online-Synchronous	Staff	06/20/2021 - 08/09/2021	🟢	Bookstore Link	Online	select
Class Attributes: Low Textbook Cost									

Class	Section	Days & Times	Room	Instructor	Meeting Dates	Status	Bookstore Link	Instruction Mode	
38389	7801-LEC 2ndSession	MoTuWeTh 11:45AM - 2:00PM	Online-Synchronous	Staff	06/20/2021 - 08/09/2021	🟢	Bookstore Link	Online	select
Class Attributes: Low Textbook Cost									

Class	Section	Days & Times	Room	Instructor	Meeting Dates	Status	Bookstore Link	Instruction Mode	
38396	8501-LEC 2ndSession	MoWe 5:45PM - 10:15PM	Online-Synchronous	Staff	06/20/2021 - 08/09/2021	🟢	Bookstore Link	Online	select

Online-Synchronous: The class meets live with an instructor using Zoom, Blackboard or another platform. You are expected to attend the class online on the day and time specified for the course.

Online-Asynchronous: The class will not meet live on a specific day and time. Instead, you will complete lectures, readings and assignments on your own time, and you will have opportunities to meet with your instructor online during their office hours.

Then, click on select to choose the class you want.

MAC 101 - Introduction to Computer Science

Class	Section	Days & Times	Room	Instructor	Meeting Dates	Status	Bookstore Link	Instruction Mode	
38387	3000-LEC Regular	TuTh 8:00AM - 10:15AM	Online-Synchronous	Praveenkumar Khethavath	03/06/2021 - 06/14/2021	🟢	Bookstore Link	Online	select
Class Attributes: Campus Honors Low Textbook Cost									

Class	Section	Days & Times	Room	Instructor	Meeting Dates	Status	Bookstore Link	Instruction Mode	
38413	3002-LEC Regular	TuTh 10:30AM - 12:45PM	Online-Synchronous	Staff	03/06/2021 - 06/14/2021	🟢	Bookstore Link	Online	select
Class Attributes: Low Textbook Cost									

Classes you choose go into your Shopping Cart. Please note that keeping courses in your Shopping Cart does not hold your seat in the class. To enroll in the course(s), click on PROCEED TO STEP 2 of 3, then click FINISH ENROLLING.

Congratulations! If you have met all pre- and co-requisites and do not have any holds, you will see a Success message and a green checkmark. If there is an issue, you will see a red X and a message explaining why registration could not go through. Here are some common reasons you may not be able to register:

1) **You have an advising hold:** To remove the hold, you need to talk to an advisor.
2) **You do not meet the pre- or co-requisite requirements:** Many courses require that you have already taken another course. For example, you need to take ENG101 before you can take ENG102. Other courses require that you take a different course at the same time (co-requisites). Make sure to follow your Degree Map!
3) **The class is reserved for other students:** Certain sections are reserved for students in special programs like ASAP, high school students and others.
4) **Other holds:** For instance, you may have a Bursar hold.

3. **How to Drop Classes**

Go to other academic… and click on Enrollment: Drop.

Academics

Search
Plan
Enroll
My Academics
Request Official Transcript
View Grades

[other academic...]

Deadlines   URL

This Week's Schedule

Class	Schedule
SCC 201-720A LEC (32877)	MoWe 9:15AM - 11:30AM Online TuTh 1:00PM - 2:00PM Online
SCC 201-720B LAB (32899)	TuTh 8:00AM - 11:30AM Online

weekly schedule ▶

launch schedule builder ▶

enrollment shopping cart ▶

Academic Planner
Apply for Graduation
Class Schedule
Course History
Enrollment Verification
Enrollment: Add
Enrollment: Drop
Enrollment: Edit
Enrollment: Swap
Evaluate My Transfer Credit
Exam Schedule
Grades
SNAP Enrollment Verification
Transcript: View Unofficial
Transfer Credit: Report
ePermit
✓ other academic...

Deadlines   URL

This Week's Schedule

Class	Schedule
SCC 201-720A LEC (32877)	MoWe 9:15AM - 11:30AM Online TuTh 1:00PM - 2:00PM Online
SCC 201-720B LAB (32899)	TuTh 8:00AM - 11:30AM Online

weekly schedule ▶

Select the term.

Select a term then select Continue.

	Term	Career	Institution
○	2020 Fall Term	Undergraduate LaGuardia CC	LaGuardia CC
○	2021 Spring Term	Undergraduate LaGuardia CC	LaGuardia CC

Select the class you want to drop and click on DROP SELECTED CLASSES.

Select	Class	Description	Days/Times	Room	Instructor	Units	Status
☐	MAC 286-3076 (38409)	Data Structures (Lecture)	TuTh 10:30AM - 12:45PM	Online-Synchronous	O. Ait Hellal	3.00	✔
☐	SCB 101-3W1A (55247)	Topics in Biological Sciences (Lecture)	SaSu 9:15AM - 3:15PM	Online-Synchronous	Staff	3.00	✔
	SCB 101-3W1B (55248)	Topics in Biological Sciences (Laboratory)	SaSu 3:25PM - 4:25PM	Online-Synchronous	Staff		✔
☑	SCC 202-3W5A (39709)	General Chemistry II (Lecture)	MoTuWeTh 8:00AM - 11:30AM	Online-Synchronous	Staff	4.00	✔
	SCC 202-3W5B (39710)	General Chemistry II (Laboratory)	MoTuWeTh 11:45AM - 3:15PM	Online-Synchronous	Staff		✔
☐	SSH 105-8772 (37500)	World History I (Lecture)	TuTh 5:45PM - 9:05PM	Online-Synchronous	Staff	3.00	✔

DROP SELECTED CLASSES

4. **How to View Your Schedule**

Under Academics, click on Class Schedule, select the term and then view your class list and schedule.

Academic Planner
Apply for Graduation
Class Schedule
Course History
Enrollment Verification
Enrollment: Add
Enrollment: Drop
Enrollment: Edit
Enrollment: Swap
Evaluate My Transfer Credit
Exam Schedule
Grades
SNAP Enrollment Verification
Transcript: View Unofficial
Transfer Credit: Report
ePermit
✔ other academic...

Deadlines   URL

This Week's Schedule

Class	Schedule
SCC 201-720A LEC (32877)	MoWe 9:15AM - 11:30AM Online TuTh 1:00PM - 2:00PM Online
SCC 201-720B LAB (32899)	TuTh 8:00AM - 11:30AM Online

launch schedule builder ▶

weekly schedule ▶

enrollment shopping cart ▶

2021 Spring Term | Undergraduate LaGuardia CC | LaGuardia CC   change term

View Textbook Summary

▼ **Class Schedule Filter Options**

☑ Show Enrolled Classes   ☑ Show Dropped Classes   ☑ Show Waitlisted Classes   filter

MAC 286 - Data Structures

Status	Units	Grading	Grade	Requirement Designation	Deadlines
Enrolled	3.00	Undergraduate Letter Grades		Regular Non-Liberal Arts (Taken)	

Academic Calendar Deadlines

Class Nbr	Section	Component	Days & Times	Room	Instructor	Start/End Date
38409	3076	Lecture	TuTh 10:30AM - 12:45PM	Online-Synchronous	Omar Ait Hellal	03/06/2021 - 06/14/2021

SCB 101 - Topics in Biological Sciences

Status	Units	Grading	Grade	Requirement Designation	Deadlines
Enrolled	3.00	Undergraduate Letter Grades		Required Core - Life and Physical Sciences (Taken)	

Class Nbr	Section	Component	Days & Times	Room	Instructor	Start/End Date
55248	3W1B	Laboratory	SaSu 3:25PM - 4:25PM	Online-Synchronous	Staff	06/21/2021 - 07/13/2021
55247	3W1A	Lecture	SaSu 9:15AM - 3:15PM	Online-Synchronous	Staff	06/21/2021 - 07/13/2021