



DARE TO DO MORE

Dear LaGuardia faculty and staff:

Big thanks to all staff who returned to campus this week. I hope the screening and entry systems are working well for you. Any issues, please let VP Shahir Erfan or me know. I have enjoyed meeting many of you in person after a year of getting to know you on Zoom. Everyday there seems to be more people in offices, more voices in the hallways. Our campus is slowly coming back to life. Please remember – especially when you see your friends for the first time – masks on, and consider an elbow bump instead of a hug.

Requests for 100% Remote Work: LaGuardia's PSC Chapter Chair, Dr. Lara Beaty, sent me a letter last week signed by 128 colleagues expressing concerns about LaGuardia's handling of staff requests for 100% remote work. Here is a brief update: To date we have received 62 requests for 100% remote work. (Most LaGuardia staff have worked out schedules with their managers for arrangements that are less than 100% remote.) We have granted 10 requests so far, and there are number of requests still being evaluated. We have denied 24. And 19 have been withdrawn. Given growing concerns related to the Delta variant I have asked Ron Edwards, Executive Director of Human Resources, to expedite review of the pending requests.

Dr. Beaty's letter questioned LaGuardia's process for handling requests for 100% remote work. Please know that our Office of Human Resources is evaluating these requests because that is what the CUNY Central Office told us to do. The involvement of our HR team in reviewing requests for 100% remote work is not a LaGuardia policy; it a CUNY policy that we, of course, must follow. One reason for this is that our experienced, trained HR professionals are qualified to review and assess medical and general accommodation requests. It is not appropriate to ask managers to review sensitive, personal medical information of their subordinates, including, for example, physicians' notes presented to substantiate requests for 100% remote work.

Welcoming Students for In-Person Assistance: On Monday, August 23, we will begin to open on campus, student-facing offices. This opening will be gradual as we phase in invitations and announcements to prospective and returning students. Of course, many students will continue to access services remotely. But for those students with needs best addressed in an in-person setting we will be here to assist them. Our Marketing and Communications staff will soon release an updated list of hours of operation for both virtual and in-person support. You will find this information [here](#).

Campus Access - One More Time!

Before Coming to Campus—Vaccination or Negative COVID-19 Test Required

If vaccinated, complete [Vaccine Verification](#) on CUNYfirst and obtain a Vax Pass on the Everbridge app.

If not wanting to disclose status or not vaccinated, obtain a negative COVID-19 PCR test within 7 days of each visit to campus.



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To Schedule a COVID-19 Test for Unvaccinated College Tax-Levy Employees

You should have received an email from no-reply@cleared4work.com with a link to schedule your appointment online. Please click on the link and complete the form to schedule your test. (Please note that employees who are experiencing COVID-19 symptoms will need to contact their medical providers for service as the testing services at LaGuardia will not be able to test them.) All staff coming to campus for COVID-19 tests enter via the E-Building Van Dam entrance. You will be directed to room E-242, up the staircase into the theater corridor on the second floor. Additional info at: <https://www.cuny.edu/coronavirus/covid-19-testing-program-facultyandstaff-faq/#started->

Entering Campus

Wear a mask. Follow marked entrances and safety signage throughout campus. Be prepared to display your Vax Pass or negative COVID-19 test results. Practice physical distancing if you are not vaccinated.

Detailed steps and frequently asked questions can be found here: <http://laguardia.edu/campus-safety/employees>.

Mask Wearing: We all must wear masks in shared spaces. The Chancellor's [letter](#) clarifies the University's mask wearing policy.

Above and Beyond Recognition: This Update, all the information on our website, and all the messaging to students via email and social media would not be possible without the extraordinary work of the Marketing and Communications Team. Led by Gina Taraskewich and William Kelly, this small group of tireless employees work above and beyond to generate accessible, timely, and helpful information. Thank you!

Best wishes,

Kenneth Adams
President