



DARE TO DO MORE

Dear LaGuardia faculty and staff,

Our long-planned return of staff to campus starts next week. Here are some important reminders.

1. Anyone seeking to enter the LaGuardia campus will need to be fully vaccinated, or show proof of a negative COVID test taken within seven days.
2. You must confirm your vaccination status in CUNYfirst, or you will be required to participate in the testing program. You must upload your vaccination documents at least ten days prior to the first day you intend to be on campus. This is to provide time for CUNY HR to confirm the validity of your claim of vaccination status. Use this [link](#) to upload your documents. If you are vaccinated I suggest you do this now even if you are going to be working remotely in the fall semester. You don't want to be in a situation where you have to get on campus for something and you are not in the system.
3. Procedures for vaccination verification for employees of the CUNY Research Foundation can be found [here](#).
4. If you have uploaded your documents into CUNYfirst but have not yet received confirmation of your status you may still come to campus and show your CDC vaccination card (or other proof of vaccination or negative test result) with your ID to Public Safety to obtain access. If you do not have the correct documentation access will be denied. Please note this is known as the non-VaxPass lane and will take longer.
5. Testing: The Chancellor's August 9 [letter](#) describes the procedures for mandatory testing for faculty or staff who are unvaccinated or do not wish to disclose their vaccination status. If you have not provided proof of vaccination via CUNYfirst you should have received an email to enroll in the testing program. LaGuardia's room E-242 will be a CUNY testing location. The Van Dam entrance will be used by those seeking testing. This [FAQ](#) provides guidance for those needing a COVID-19 test to enter campus.
6. Avoid the need for weekly testing, protect yourself, protect your loved ones – get vaccinated!
7. Upon arrival: When you arrive you will choose one of two lanes to enter dependent on your documentation. The VaxPass/digital I.D. lane (those who have uploaded documentation in CUNY and have received confirmation) and the non-VaxPass lane (all others). If you are fully vaccinated and verified your LaGuardia ID on your phone will have a green border. You simply show that ID to Public Safety and you're in through the VaxPass/digital I.D. lane. The Everbridge symptom checker and temperature checks are no longer required. All others will approach the second lane to show documentation and ID to a public safety officer to prove vaccination status by another means or show a negative test result within the last seven days.



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8. Masks: Everyone must wear a mask, regardless of their vaccination status, when in shared spaces (including hallways and other open areas).
9. Ventilation: This year's summer blockbuster [You Tube video](#) stars our own Ken Campanelli, Executive Director of Facilities, describing the extensive efforts taken to ensure that our ventilation system is safe and compliant with all requirements. Please take a few minutes to see what's been done to ensure all our safety. Then you can watch *Candyman*.
10. Student-Facing Offices: Students meeting entrance requirements will be able to visit student-facing offices beginning August 23. This extra time will allow you to settle into your office while we confirm that our systems for safe entry, vaccination enforcement, and COVID testing are all working correctly.
11. Above and Beyond Recognition: Our Information Technology Department, under the leadership of Vice President Henry Saltiel, has kept us online and functioning throughout the pandemic. They have had staff on and off campus keeping our servers operating, designing entry procedures, and much more. Thank you, IT staff! Please keep in mind that when you return to campus, your computer might be slow in getting started. If you encounter a problem, contact the IT team [here](#) or by calling them at 718-482-6134.

Best wishes,

Kenneth Adams
President