



DARE TO DO MORE

**President's Cabinet Meeting
Monday, August 24, 2020
9:00 a.m. – 10:00 a.m.**

Meeting Notes

Participants:

Kenneth Adams, President
Paul Arcario, Provost and Senior Vice President for Academic Affairs
Nireata Seals, Vice President of Student Affairs and Associate Provost
Janet Corcoran, Vice President of Institutional Advancement/Foundation
Shahir Erfan, Vice President of Administration / Interim Vice President of Adult and Continuing Education
Henry Saltiel, Vice President of Information Technology
Robert Jaffe, Senior Advisor to the President
Maria Cook, Executive Counsel to the President

I. Welcome (Kenneth Adams): President Adams reviewed his approach to leadership and expectations for the Cabinet.

II. Status of Fall 2020 Enrollment (Vice President Seals): VP Seals reviewed weekly enrollment data showing a 9% drop, as of 8/24/20, in Full-Time Enrollment (FTE) as compared to 2019. Discussed need for increased staff support for Student Advising Services and the Student Information Center to address high volume. Also, reviewed preliminary plans to pilot an approach to suspend Bursar Cancellations allowing more time for students with unpaid tuition bills to address financial situation. VP Seals asked to prepare a proposal, in coordination with VP Erfan, to test an approach to Bursar Cancellations.

III. 2020-21 Budget (President Adams/VP Erfan): President Adams briefly reviewed the financial situation and indicated that analysis regarding the college's financial situation is continuing.