



DARE TO DO MORE

**President's Cabinet Meeting
Wednesday, August 19, 2020
2:30 p.m. – 3:30 p.m.**

Meeting Notes

Participants:

Kenneth Adams, President
Paul Arcario, Provost
Nireata Seals, Vice President of Student Affairs and Associate Provost
Janet Corcoran, Vice President of Institutional Advancement/Foundation
Shahir Erfan, Vice President of Administration / Interim Vice President of Adult and Continuing Education
Henry Saltiel, Vice President of Information Technology
Robert Jaffe, Senior Advisor to the President
Oswald Fraser, Executive Director of Human Resources
Maria Cook, Executive Counsel to the President

- I. Proposed Plans for President's Cabinet:** President Adams established the Cabinet's mission, responsibilities and expectations.
- II. Proposed Plans for President's Council:** President Adams discussed creating a Council of senior leaders to include students, faculty and staff, including academic chairs, representatives from governance, labor and the Advisory Council on Diversity, Equity and Inclusion. Vice Presidents asked to identify participants from their Division. Council will meet monthly and this will be re-evaluated in December 2020.
- III. President's Listening and Learning Tour:** Robert Jaffe discussed the plans for President Adam's engagement with the campus. Tour will be visible and engage students, faculty and staff throughout the campus. Tour will inform the President as he seeks to identify priority areas of focus.
- IV. Fall Enrollment:** Vice President Seals discussed Fall 2020 enrollment data which reveals a 7% gap between Fall 2019 and present. She addressed the need to provide greater support to advisors and Student Information Center given high volume.
- V. Personnel Issues:** President Adams discussed personnel matters.
- VI. New Business**
 - a) **Fall 2020:** President Adams discussed LaGuardia's in-person operations. LaGuardia was noted for being one of six campuses receiving early approval from the University for its Fall 2020 Reopening Plans. Provost Arcario discussed engaging with Chairs and staff to address program-level issues for re-opening. Vice President Erfan to develop a protocol to address requests for campus entry.