



**Executive Council Meeting
Wednesday, May 27, 2015
12:15 p.m. - 2:00 p.m. in E-518**

Minutes

Present: Gail O. Mellow, Paul Arcario, Michael Baston, Shahir Erfan, Robert Jaffe, Susan Lyddon, Henry Saltiel, Rosemary Talmadge, Jane MacKillop and Jessica Mendoza

Excused: Jane Schulman

1. Middle States Recommendations

President Mellow discussed the Middle States recommendations that were made by LaGuardia and the Middle States visiting team. Pres. Mellow asked that the Executive Council send her their schedule and approach for divisional assessment for the LaGCC self-study recommendations for the 2017 PPR by July 31st and then she will send them to Joanne Pierre-Louie.

2. Criteria for Merit Increases

S. Erfan discussed the guidance memo that was issued by Vice Chancellor Waters lifting the pause on salary increases. He informed the Executive Council in regards to the criteria and guidelines in providing increases. He mentioned that all increases will be self-funded by the college. President Mellow will inform the College in an email communicating the guidelines regarding the merit increases.

3. Planning for Summer Retreat

President Mellow discussed the possible topics for the President Summer leadership retreat to be held on July 8th.

4. Divisional Reports

PO/G. Mellow- Will be attending an event at the White House on June 10th in regards to the America's College promise. The new Chief Diversity Officer has been hired.

IT/H. Saltiel- Conversion of Groupwise to Outlook going well. Ahead of schedule.

PO/R. Jaffe-No report

ACE/J. Mackillop-The Center for Economic Opportunity in conjunction with the CUNY Office of Academic Affairs and LaGuardia Community College, is funding a professional development course for literacy and workforce providers in delivering integrated college and career courses of study (Bridge programming). Amy Dalsimer and the staff of the Institute (CCPI) will provide a major part of the training and host two site visits (to observe contextualized HSE and Basic Skills classes and integrated training) as part of the course.

IA/S. Lyddon –No report

ADM/S. Erfan- After finals are over, part of the E-building sidewalk will be closed for repairs.

SA/M. Baston – Nice article in The Chronicle about a former LaGuardia student and the Early Childhood Learning Center program. Student Affairs convocation will be held on June 11th

AA/P. Arcario- Distributed a handout showing the advising collaborations between Academic Affairs and Student Affairs. He mentioned that there will be a retreat around advising at the end of June.

PO/R.Talmadge-The Campus for Diversity Committee will be speaking to President Mellow in regards to their recommendations. Then they will come to a future Exec. Council meeting to present their findings.

Meeting adjourned at 2:00 pm