



**Executive Council Meeting**  
**Thursday, September 22, 2016**  
**1:00-3:00 pm in E-518**  
**Minutes**

**Present:** Gail O. Mellow, Paul Arcario, Janet Corcoran, Shahir Erfan, Jane Schulman, Robert Jaffe, Brad Orcutt, Michael Baston, Susan Lyddon, and Jessica Mendoza

**Guest:** Shannon Bryant

**Absent:** Henry Saltiel

---

Starting time 1:03 pm

**1. 2016-2017 Budget**

Shahir Erfan gave out a handout that listed all the divisional requests for funding. A discussion followed regarding each Division's. President Mellow stated that she will review the requests, obtain additional information and come back with a decision at the next Executive Council meeting.

**2. Student Affairs Organizational Structure**

Vice President Baston gave a presentation and discussed the change in the Student Affairs organizational structure. He stated that the change is to help improve student retention and graduation. The organizational changes will soon be shared with the Division's senior staff in the coming week.

**3. Credit Student Success**

President Mellow discussed the Credit Student Success Framework with the Executive Council. She mentioned that she would request that all groups post their minutes, agendas or meeting materials on the SharePoint site for each inquiry group. She mentioned that there are only three more weeks till the full senior leadership meeting. Each Vice President discussed their group's progress.

**4. Divisional Reports**

PO/G. Mellow-Has asked Paul Arcario to get feedback and host conversation about her leadership with the Executive Council. This will take place at the October 18th Executive Council. Met with Goldman Sachs people today. Jane Schulman has done an amazing job with 10k Small business.

AA/P. Arcario – Semester is off to a successful start

SA/M. Baston – N/A

ADM/S. Erfan – Working on wayfinding, has signs around the college.

IA/S. Lyddon-Helen Ho has been selected by City and State as one of New York City's 40 under 40 rising stars. Will be featured in their magazine.

ACE/J. Schulman – Had a great meeting with Goldman Sachs people and President Mellow.

PO/R. Jaffe –Next Executive Council will discuss briefing on what type of meetings should Executive Council have in the future.

IT/B.Orcutt– N/A

PO/J. Corcoran-N/A