



DARE TO DO MORE

**President's Cabinet Meeting
Monday, September 20, 2021
9:00 – 10:30 a.m. in E-500**

Meeting Notes

Participants:

Kenneth Adams, President

Paul Arcario, Provost

Shahir Erfan, Vice President of Administration and Finance

Sunil Gupta, Vice President of Adult and Continuing Education

Henry Saltiel, Vice President of Information Technology

Gail Baksh-Jarrett, Interim Associate Dean for Enrollment

Fay Butler, Interim Associate Dean for Student Success

Robert Jaffe, Senior Advisor to the President/Interim Executive Director of Marketing and Communication

Ronald Edwards, Executive Director of Human Resources / Interim Chief Diversity Officer/ Affirmative Action Officer/Title IX Coordinator/504-ADA Coordinator

Cristy Bruns, Chair, College Senate

Rochell Isaac, President, Faculty Council

Laura Bartovics, Interim Executive Director of Development

Taejong Kim, Legal Counsel/Labor Relations Manager

Wendy Nicholson, Executive Director of Diversity, Equity, and Inclusion

- I. **Campus/CUNY Updates:** President Adams discussed his upcoming Fall Report presentation and thanked Cabinet members for input. He discussed that two Town Halls will be held in coming months to allow for dialogue with campus stakeholders. He highlighted an event being held on 9/20/21, sponsored by Opportunity America, in which the results of a research effort looking at CUNY's workforce development efforts will be released. President Adams will make opening remarks and CUNY Chancellor Matos Rodriguez will participate.
- II. **Review 9/13/21 Cabinet Meeting Notes:** Meeting notes reviewed and no changes noted.
- III. **Enrollment**
 - a. **Weekly Enrollment Update:** Associate Dean Baksh-Jarrett reviewed the weekly enrollment report (attached). She noted that there is deep concern about the impact of dropping students from in-person/hybrid classes that have not documented vaccination by the 10/7/21 deadline. President Adams noted that Vice President Erfan and Associate Dean Baksh-Jarrett are working to identify enrollment targets that are realistic. Senate Chair Bruns noted that maintaining information that shows enrollment numbers in relation to the college's budget is still important. Senior Advisor Jaffe raised the issue of how the college can take steps to address students being dropped from classes due to lack of or delayed vaccination verification. He noted that these

students should be advised and encouraged to enroll, where possible, in Fall 2 classes. The Cabinet noted that CUNY guidance may be forthcoming on how the 10/7 deadline will be implemented. Provost Arcario noted that leadership at CUNY colleges have expressed a desire to have flexibility in implanting the 10/7 vaccination policy. Senate Chair Bruns noted the complexity and potential adverse impact on students if they are abruptly dropped from a class. Provost Arcario noted a small number of classes have achieved 100% vaccination verification. Senate Chair Bruns noted that some students may have been vaccinated, but will not have verification completed by 10/7/21. President Adams indicated that a plan is needed to communicate with and advise students. Vice President Gupta indicated that students could be encouraged to take CLEP exams if they are dropped from courses. President Adams noted that it's important that faculty not be pulled into addressing the complex advising that students that are dropped from a class may require. Associate Dean Baksh-Jarrett noted that there are financial aid implications for students dropped from a class and they may owe money to the college. President Adams noted that it will be important to have a system to notify students that are at risk of being dropped from a class and that faculty, within what is permissible under privacy laws, should have an understanding of which students have been impacted by the 10/7 policy. Executive Director Nicholson noted the needs of students with hearing impairments need to be considered and that special outreach to these students may be needed. The Cabinet discussed the need and complexity of tracking students that are potentially going to be impacted and that outreach to them is needed, but may not be able to involve faculty. The appropriate Cabinet members will follow-up with a discussion to further understand the CUNY-wide policy and what's permissible for our faculty and staff to do.

IV. Fall 2021 Return to Campus

- a. Update on Fall 2021 Return to Campus Implementation: Vice President Erfan discussed that further revisions to the college's Reopening Plan are being made based on CUNY changes. He noted that there have been several incidents of combative people confronting security about entry requirements. He noted that COVID-related data, including the number of cases identified with campus personal or students, is now available on the college's website. Senate Chair Bruns asked whether there is any change on the ability of vaccinated individuals to receive a COVID test on campus as it is now restricted to those individuals that are unvaccinated. Vice President Erfan noted that individuals with symptoms should go to their medical provider. Senate Chair Bruns noted that expanded testing would allow individuals that suspect exposure, but have no symptoms to obtain a test.

- V. Preview of President's Fall 2021 Report:** President Adams discussed the key topics he will address in his Fall 2021 report. He asked Cabinet members to share with him any issues that he feels need addressing. Senate Chair Bruns noted that many faculty and staff are struggling with the continued challenges posed by COVID and would be important to acknowledge.

- VI. Demonstration of the OWL-labs Teleconferencing Device:** Led by Vice President Saltiel, the Cabinet received a demonstration of the device that allows for enhanced communication for meetings in which individuals are both in-person and remotely connected.

- VII. New Business:** President Adams noted that the college received notice of receipt of \$4.6 million Title 3 grant to create a STEM Academy in collaboration with Queens College. Provost Arcario and Dean Eric Hofmann were recognized for their leadership in securing this grant.

LaGuardia Community College
 Weekly Enrollment Dashboard
 9/17/2021
 Prepared by: Jeffrey Weintraub

Fall 2021 Weekly Enrollment Dashboard

							Average CC Snapshot
	Fall 2021 snapshot	Fall 2020 snapshot	Fa21- Fa20	% change	Budget Targets	Fa21 as % of Target (CN excluded)	Fa21-Fa20 % change
	9/17/2021	9/17/2020					
THC							
Freshmen	2,239	2,635	-396	-15.0%	3,150	71.1%	-19.9%
Transfers	1,055	1,078	-23	-2.1%	1,850	57.0%	-1.6%
Continuing	8,330	9,356	-1,026	-11.0%	10,958	76.0%	-13.2%
<i>**Re-Admit(Included in Continuing)</i>	502	569	-67	-11.8%			
Non-degree	819	879	-60	-6.8%	1,100	74.5%	4.9%
College Now	1	80	-79				
*Total LAGCC	12,443	13,948	-1,505	-10.8%	17,058	72.9%	
Total CUNY w/CN	12,444	14,028	-1,584	-11.3%			-12.2%
FTEs							
Freshmen	2,292	2,716	-424	-15.6%	3,076	74.5%	
Transfers	884	925	-41	-4.4%	1,585	55.8%	
Continuing	6,457	7,591	-1,134	-14.9%	8,876	72.7%	
<i>**Re-Admit(Included in Continuing)</i>	358	447	-89	-19.9%			
Non-degree	418	452	-34	-7.5%	622	67.2%	
College Now	0	18	-18				
Total	10,051	11,702	-1,633	-14.0%	14,160	71.0%	

*College Now is not included in the totals

**Re-Admits are shown separately for comparison purposes. Re-Admits are included in the Continuing Student count for CUNY comparison

Continuing Students consist of Continuing and Readmits

THC is the unduplicated count of Session 1 and Session 2 students

FTEs are the sum of Session 1 and Session 2. % change excludes CN

Non-degree CUNY comparison (cell H18) includes both Non-degree and College Now

CUNY Data:

Term: Fall 2021 Current Term Run Date: 9/16/2021 Prior Term Run Date: 9/17/2020