



DARE TO DO MORE

**President's Cabinet Meeting
Monday, September 13, 2021
9:00 – 10:30 a.m. in E-500**

Meeting Notes

Participants:

Kenneth Adams, President

Paul Arcario, Provost

Shahir Erfan, Vice President of Administration and Finance

Sunil Gupta, Vice President of Adult and Continuing Education

Henry Saltiel, Vice President of Information Technology

Gail Baksh-Jarrett, Interim Associate Dean for Enrollment

Robert Jaffe, Senior Advisor to the President/Interim Executive Director of Marketing and Communication

Ronald Edwards, Executive Director of Human Resources / Interim Chief Diversity Officer/
Affirmative Action Officer/Title IX Coordinator/504-ADA Coordinator

Cristy Bruns, Chair, College Senate

Rochell Isaac, President, Faculty Council

Laura Bartovics, Interim Executive Director of Development

Taejong Kim, Legal Counsel/Labor Relations Manager

I. Review 9/7/21 Cabinet Meeting Notes: Notes reviewed and no changes noted.

II. Enrollment

- a. Weekly Enrollment Update: Associate Dean Baksh-Jarrett presented the weekly enrollment dashboard (attached) and noted the continuing progress in reaching the goal of 12,000 total student headcount. The Cabinet noted its appreciation for the efforts of the Associate Dean and Enrollment Management team.

III. Fall 2021 Return to Campus: Update on Fall 2021 Return to Campus Implementation: Vice President Erfan reported that pursuant to an arrangement made by the CUNY central office two of our local high school partners are utilizing a limited number of our classrooms in the E-Building and the B-Building. All high school students are screened by Department of Education (DOE) personnel, and are escorted into our buildings to areas that are segregated from LaGuardia classes and offices. He also noted that for the time being, fully vaccinated students, faculty, and staff can choose between using the LaGuardia Mobile App or the Everbridge App to show their VaxPass when entering the College. CUNY informed the college that the Everbridge VaxPass system will no longer be available after September 27. Data will be migrated to Cleared4, which is also utilized for testing results with unvaccinated individuals. Senate Chair Bruns noted that communication to students regarding the actions they should take to avoid being removed for a class for failure to verify vaccination is critically needed. She noted that she has

heard from students that have proceeded with vaccination, but will not meet the 10/7/21 deadline for showing proof of vaccination and thus run the risk of being removed from in-person/hybrid classes. The Cabinet noted that the decision to remove a student from a class may not be a prerogative of the college, but may be an automatic trigger within the CUNYfirst system. Vice President Erfan and Saltiel were asked to consult with CUNY colleagues to determine the policy and procedures that will be used to address situations where a student has moved ahead with vaccination, but will not meet deadlines for verification. Provost Arcario noted that students are coming to campus anticipating attending in-person/hybrid classes, but these classes are being offered remotely. The Cabinet discussed the need to have in-person assistance to guide students to the appropriate computer labs to allow them to attend class remotely and to continue communications that encourage students to check their LaGuardia email and Blackboard to understand their class-specific situation. Senate Chair Bruns noted that some faculty have raised questions about what to do in the case they are exposed to Covid off-campus, if quarantine standards still apply or what those standards might be. She suggested that something should be included in the faculty and staff FAQs. The Marketing and Communications Team is following-up to update materials.

- IV. Update on Class Cancellations:** Provost Arcario discussed the class cancellations and how processes will need to be changed for the class scheduling process for Spring 2022. It was noted that communication to faculty and staff is under review and will be sent soon. President Adams noted that a positive meeting was held with the Professional Staff Congress (PSC) chapter leaders and continuing dialogue around these issues will continue.
- V. Strategic Planning Process For 2021-22:** Senior Advisor Jaffe discussed the Statement of Goals that will be submitted to the Chancellor in October. He requested that each Vice President and/or Executive Director review the document in light of their AES and PPR reports and their Divisional planning for AY 2021-22. These should inform any changes needed to the Statement of Goals. All Vice Presidents/Executive Directors were encouraged to review their plans with President Adams in the coming weeks. A final draft Statement of Goals will be brought to the Cabinet for final review prior to submission to the Chancellor.

LaGuardia Community College
 Weekly Enrollment Dashboard
 9/10/2021
 Prepared by: Jeffrey Weintraub

Fall 2021 Weekly Enrollment Dashboard

							Average CC Snapshot
	Fall 2021 snapshot	Fall 2020 snapshot	Fa21- Fa20	% change	Budget Targets	Fa21 as % of Target (CN excluded)	Fa21-Fa20 % change
	9/10/2021	9/10/2020					
THC							
Freshmen	2,119	2,389	-270	-11.3%	3,150	67.3%	-20.0%
Transfers	968	874	94	10.8%	1,850	52.3%	1.1%
Continuing	8,209	9,093	-884	-9.7%	10,958	74.9%	-12.8%
<i>**Re-Admit(Included in Continuing)</i>	488	504	-16	-3.2%			
Non-degree	804	852	-48	-5.6%	1,100	73.1%	6.5%
College Now	1	9	-8				
*Total LAGCC	12,100	13,208	-1,108	-8.4%	17,058	70.9%	
Total CUNY w/CN	12,101	13,217	-1,116	-8.4%			-11.8%
FTEs							
Freshmen	2,195	2,486	-291	-11.7%	3,076	71.4%	
Transfers	815	752	63	8.4%	1,585	51.4%	
Continuing	6,335	7,317	-982	-13.4%	8,876	71.4%	
<i>**Re-Admit(Included in Continuing)</i>	352	399	-47	-11.8%			
Non-degree	412	438	-26	-5.9%	622	66.2%	
College Now	0	3	-3				
Total	9,757	10,996	-1,236	-11.2%	14,160	68.9%	

*College Now is not included in the totals

**Re-Admits are shown separately for comparison purposes. Re-Admits are included in the Continuing Student count for CUNY comparison

Continuing Students consist of Continuing and Readmits

THC is the unduplicated count of Session 1 and Session 2 students

FTEs are the sum of Session 1 and Session 2. % change excludes CN

Non-degree CUNY comparison (cell H18) includes both Non-degree and College Now

CUNY Data:

Term: Fall 2021 Current Term Run Date: 9/9/2021 Prior Term Run Date: 9/10/2020