



Executive Council Meeting
Thursday, July 28, 2016
1:00-3:00 pm in E-518
Minutes

Present: Gail O. Mellow, Paul Arcario, Janet Corcoran, Shahir Erfan, Francesca Fiore, Robert Jaffe, Henry Saltiel, Nireata Seals, Susan Lyddon and Jessica Mendoza

Absent: Michael Baston, Jane Schulman

Starting time 1:06 pm

1. Debrief from Leadership Retreat

President Mellow asked the Executive council on their thoughts regarding their Leadership retreat. The Executive Council thought that Nathan Dickmeyers questions were very help. Everyone thought that it was very successful.

2. Credit Student Success Framework: What's the ongoing role of the Executive Council

President Mellow and the Executive Council discussed the ongoing role of the Executive Council regarding Credit Student Success Framework. President mellow wants to better integrate things, what is that "it" factor. She wants for the Vice Presidents to go deep in their areas and ask questions and listen. The "it" will be the inquiry groups main focus. President Mellow stated that Brad Orcutt and Janet Corcoran will be coordinating with each inquiry working group. President Mellow stated that an analysis will be used instead of recommendations for the final report. She also stated that she wants each Vice President to speak to their staff in their divisions letting them know that inquiry groups will be coming by to ask questions.

3. Credit Student Success Framework: Communicating with Faculty & Staff about the Framework

To be discussed at a later time

4. Onboarding Process for New Senior Staff

To be discussed at a later time

Divisional Reports

PO/ G. Mellow – Will send the Executive Council a copy of the letter she sent to the Chancellor.

AA/P. Arcario – Michael Baston and Bret Eynon have been meeting with him regarding Advisement 2.0. C2C will start to be implemented by more departments. New Dean Eric Hofmann will start on August 1st.

SA/N. Seals– Enrollment numbers are not where they want them to be but are still waiting for the numbers to come in from UCEP. Having advising call continuing students who had advising holds and reminding them to set up an appointment so that they can register. Trying to find ways to communicate with students and will be working with Susan Lyddon’s team to come up with ideas.

ADM/S. Erfan –The construction of the c-building façade is going well and the back of the building is almost gone.

IA/S. Lyddon-Planning events for the fall, working with Adult and Continuing Education regarding website. Also working on improving student portal. IA did a new ad campaign for enrollment. Trying to fix student communications with Nireata Seals

ACE/F. Fiore – Working on a new project with Emblem Health.

PO/R. Jaffe –N/A

IT/H. Saltiel –N/A.

PO/J. Corcoran-N/A