



**Executive Council Meeting**  
**Tuesday, June 18, 2019**  
**10:00 a.m. - 12:00 p.m. in E-518**

## **Minutes**

**Present:** Gail O. Mellow, Paul Arcario, Mark Healy, Shahir Erfan, Nireata Seals, Henry Saltiel, Janet Corcoran, Robert Jaffe and Jessica Mendoza

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Starting time 10:05 a.m.

### **1. Discussion of Transition Issues**

President Mellow discussed that Provost Paul Arcario will be transitioning to Interim President as of August 5<sup>th</sup>. Paul Arcario thanked the Executive Council for their support and feels confident stepping into the role with such a strong team. President Mellow asked the Executive Council to discuss a few items that Paul Arcario should know about each of their roles and divisions. A discussion followed.

### **2. Labor Market Data(Career Coach) ,module in EMSI**

Vice President Mark Healy discuss the EMSI platform and mentioned that the tool has unearthed a lot of potential. The EMSI platform is used to connect students, education and work by providing data and analytics. EMSI has also used simplicity that aligns with employers and gets the employer to post openings there making those postings available to EMSI accounts. Mark stated that the platform has over 100,000 alumni from CUNY. Will be having a meeting with Jason Weinstein and ACE program directors to discuss potential opportunities.

**Action Item:** Mark Healy will be scheduling a demonstration of the program with the Executive Council.

### **3. Recruitment**

Vice President Nireata Seals discussed LaGuardia's enrollment. She gave a handout that compared the same Fall 2018 FTE's targets to Fall 2019 FTE's targets. Nireata stated that we are in better shape than we were last year but will know if we will reach our goal by the beginning of July when the first drop happens. Has asked the transfer office to reach out to the students who said they were interested but didn't choose LaGuardia and let those students know that they could still have their transcripts evaluated and have them come in. She discussed the recruitment initiatives that are being done such as the post cards for the High School Equivalency and Weekend College. Summer youth has had 420 students come to information sessions. Has sent out direct admit invitations to over 6050 students, as of now 219 students applications have been submitted compared to last year. Jeff Weintraub is helping to track the registration numbers weekly. People have started to inquire about Weekend College.

### **4. Title V Grant**

Paul Arcario mentioned that Bret Eynon and his team will be applying for a Title V grant. The deadline for the grant is in July. Will be reaching out to Claudia Chan to get support letters from elected officials.

## **5. Divisional Reports**

PO/G. Mellow-Was part of a panel last week at the Fortune CEO Initiative Forum.

IT/H. Saltiel – Contract to be sent to vendor for signature.

PO/R. Jaffe –Working with Bret Eynon and Rejitha Nair on CUNY PMP report that is to be sent to the Chancellor by July 1<sup>st</sup>.

ACE/M. Healy –ACE going through transitions. Will be having three interim Deans.

ADMIN/S. Erfan –Will be working on two capital projects, science labs and the infrastructure of the c-building.

IA/J. Corcoran –IA team did an amazing job with commencement. Will be having our divisional strategic planning meeting conducted by Rosemary Talmadge.

SA/N. Seals –Focusing on enrollment.

AA/P. Arcario–. Received a letter from Faculty Council regarding event that occurred at the college. The letter asked for college dialogue regarding inclusiveness. Will be launching a college-wide initiative to promote inclusiveness during this academic year.

Meeting adjourned at 12:20 p.m.