



**Executive Council Meeting  
Wednesday, May 22, 2019  
10:00 a.m. - 12:00 p.m. in E-518**

## **Minutes**

**Present:** Gail O. Mellow, Paul Arcario, Mark Healy, Shahir Erfan, Nireata Seals, Henry Saltiel, Robert Jaffe and Jessica Mendoza

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Starting time 10:10 a.m.

### **1. Recruitment Update**

Vice President Nireata Seals discussed the overview of enrollment. Highlighted Fall 2018 and Spring 2019 with actual numbers and target numbers. 11 thousand students and increasing. The numbers are based on the FTE's of each semester. Summer immersion program happening this year, spoke with Alex and Bipasha and believe that we have enough sections to offer 9000 seats to students. Vice President Seals believes that our FTE numbers will be almost the same as they were last year 2018. Online registration is now available and has also spoken with Gina Taraskewich to see where they stand in regards to communication about recruitment.

### **2. FY20 Budget Discussion**

Vice President Shahir Erfan has looked over and updated each division's budget from the discussion and meeting that was had on Friday, May 3<sup>rd</sup>. He gave a handout that showed the FY20 proposed budget cut from each division.

### **3. Divisional Reports**

IT/H. Saltiel – Everything is good with IT

PO/R. Jaffe –Pass.

ACE/M. Healy – Will be attending a meeting today with Sunnyside Yard Steering Committee

ADMIN/S. Erfan – Shut down of two sources of water for M-building because of pipe leak, repairs should be finished by the end of this week.

IA/J. Corcoran – Will be having a meeting with Robert Jaffe and Karen Dubinsky looking at dates in late September or early October for a gala in honor of Gail Mellow

SA/N. Seals – Last year we had summer hours but LaGuardia was opened from Monday through Friday, would like to discuss how EC felt about having LaGuardia do this again. She will be encouraging her division to be open 5 days a week again this summer. Has met with Jeff Weintraub and will be putting together a new financial chart connected to enrollment.

AA/B. Eynon– Handout of timeline for Strategic Plan. All Vice Presidents and their PMP liaisons will be receiving this via email by the end of today or tomorrow morning. Has combined the reporting from last year and the planning from this year to a single chart.