



Executive Council Meeting
Wednesday, May, 17, 2017
1:00-3:00 pm in E-518
Minutes

Present: Gail O. Mellow, Shahir Erfan, Susan Lyddon, Michael Baston, Paul Arcario, Janet Corcoran, Shannon Bryant and Jessica Mendoza

Absent: Jane Schulman and Henry Saltiel

Starting time 1:05 pm

1. Credit Student Success Review of RFP

President Mellow spoke to the Executive Council regarding the request for proposals to get an organizational development consultant for the credit student success project. The Executive Council had a discussion on the needs that should be addressed to the consultant. Also discussed was who to ask for recommendations on finding a consultant. President Mellow will send a draft of the request for proposals to the Executive Council.

2. Capital projects

Vice President Shahir Erfan discussed with the Executive Council a list of projects for possible submission for the Fiscal Year 2019 capital requests. He mentioned that the requests must be submitted by mid-June.

3. Divisional Reports

PA/AA- Received two grants from CUNY, one of them is geared towards momentum.

JC/PO- N/A

MB/SA-Thanks to Ann Feibel for being the Chair on the search committee for the Assistant Dean of Student Engagement. Also, thank you to Susan Lyddon for being the Chair of the search committee for the position of Associate Dean for Progress and Completion.

SE/ADM- Every division should be receiving their budget for next year.

SL/IA- The Colony Club event hosted by Lisa Selz and Ginia Bellafante was a success.

SB/ACE- The search for the positions of Director of workforce development and training, Assistant Director of post-award and the audit and compliance position have been completed.

RJ/PO- The Faculty and Staff scholarship reception will be taking place on May 17th, 2017 and the Professional Staff meeting will be held on May 31st.

GM/PO-Degreeworks has been upgraded and the scheduler software program has been purchased. LaGuardia and Hunter College will be the pilot schools to test out the program.