



**Executive Council Virtual Meeting**  
**Friday, May 15, 2020**  
**4:00 p.m. - 5:30 p.m.**

## **Minutes**

**Present:** Paul Arcario, Nireata Seals, Shahir Erfan, Henry Saltiel, Bartholomew Grachan, Robert Jaffe, Oswald Fraser, Nava Lerer, Patricia Sokolski, Hara Bastas and Yasmin Nunez

**Guest:** Reem Jaafar, Justin Rogers-Cooper and Rejitha Nair

**Excused:** Janet Corcoran

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Starting time 4:00 p.m.

### **1. Update on Middle States Accreditation Process**

Reem Jaafar and Justin Rogers-Cooper, Middle States Co-chairs were invited to the meeting to give an update on the accreditation process. Reem and Justin put together a Power Point presentation (Middle States Self-Study 2019-2022 LaGuardia Community College) where they outline a general summary of the accreditation process. They both went over each slide and gave a very detailed briefing of how the process is going so far. They also shared some feedbacks and compliments they received during their meeting on April 29<sup>th</sup> with the Middle State Liaison, Dr. Robert A. Bonfiglio. Dr. Bonfiglio gave a very positive review on the self-study design draft and also gave a warm welcome to President Arcario the day of the meeting. Reem and Justin stated that they are up to date with the process and that they will be able to meet the June 1<sup>st</sup> deadline on submitting the Self-Study Design.

**Action:** The Middle States Co-chairs will have a discussion with Paul regarding the recommendation process.

### **2. Strategic Planning for 2020-21: Update and Next Steps**

Rejitha Nair, Executive Associate of Academic Affairs was invited to the meeting give an update to the Executive Council and talk about the next steps on the Strategic Planning for 2020-21. Nava Lerer and Rejitha shared and explained the Strategic Plan document that was sent to the college community last week. They stated that the forms were simplify to be able to gather more information. Provost Seals mentioned that there will be several workshops that will be provided starting on May 18<sup>th</sup> and June 3<sup>rd</sup>. Dean Seals stated that purpose of the workshop is to make sure everyone understands the process. The strategic plan final report forms are to be completed and submitted by June 15<sup>th</sup>.

**Action:** Assuanta Howard and Jason Weinstein of the division of Adult and Continuing Education will be getting a separate plan for their departments.

### **3. CUNY Updates**

Provost Seals briefly talked about the message from Executive Vice Chancellor and University Provost Jose Luis Cruz from the meeting they had few days ago. She talked about some things that are needed for distance learning for labs and clinical courses. Provost Seals is planning to have faculty to work with publisher for students to be able to have access to digital books for reading.

**Action:** President Arcario will give the next Executive Council give more updates on what was discussed for the fall after his meeting with the Chancellor on Wednesday, May 22<sup>nd</sup>.

### **4. CUNY Vacancy Review Committee and Relationship with Tenure and Promotion**

Patricia Sokolski said that the faculty is subject to the vacancy board. President Arcario stated that there will be no increase due to the budget cuts.

### **5. Budget Consultation Group: Discussion of Roles and Responsibilities**

Several questions were asked during the discussion of this topic. For example: How are we engaging the College Association? Will the governance be involved in the budget discussion? How to incorporate integration into the college structure? Which will be the charges for this group? Some of the suggestions and keys that were discussed to look for to form the group were individual qualifications, Communication, Understanding of Budget, Co-Chair (someone who is accountable to lead the group), Getting people that understand budget and how many members should be in the group? President Arcario stated that was going to give it some thought before making a decision.

**Action:** The Executive Council agreed to further discuss this topic at the next Executive Council meeting.

Meeting adjourned at 5:37 p.m.