



DARE TO DO MORE

**Executive Council Meeting
Thursday, April 23, 2020
10:00 am-11:30 am**

Minutes

Present: Paul Arcario, Nireata Seals, Shahir Erfan, Janet Corcoran, Henry Saltiel, Bartholomew Grachan, Robert Jaffe, Oswald Fraser, Nava Lerer, Patricia Sokolski, Hara Bastas and Jessica Mendoza

Starting time 10:00 am

I. Campus and University Updates

Celebrating our Graduates in June 2020

Gina Taraskewich is in the process of formulating a plan for Interim President Arcario, Interim Provost Seals and student speaker to record remarks for graduation. Marketing will coordinate the videos and start posting on multiple social media platforms. At this moment, the date for graduation is same date as planned June 16.

Interim Provost Seals suggests to have the chairs record remarks/comments for graduation. Interim President Arcario also suggests to have faculty post remarks for their programs. Interim Vice President Grachan will coordinate

Spring 2 Plans

Interim Provost Seals spoke about the Professional Development plan for faculty that was requested by CUNY. Looked at the schedule for faculty teaching in Spring Session 2 and compared it with the list of faculty members that have taken trainings at either The School for Professional Studies or LaGuardia's CTL in regards to distance education training and identified 40 faculty members that have not participated. The Center for Teaching and Learning will be reaching out to these 40 faculty members.

Presidential Search

R. Jaffe update on Presidential Search, next phase is unfolding. R. Jaffe has been asked to gather a list of stake holders that would interview with the 3-4 candidates. The groups will consists of faculty, staff, governance, external stakeholders, senior leaders, students, external constituents, and vice presidents. CUNY has also asked to prepare transition documents and is just waiting to hear from CUNY in regards to a template.

II. FY 20-21 Budget

S. Erfan discussed preliminary budgets for the college. There are still factors that are missing such as the amount that will come in from the CARES act and HSI. A discussion followed.

III. Distance Learning Survey

Dean Lerer shared the Remote work and Learning Experiences survey. There will be three different surveys centered towards students, faculty and staff. Pres. Arcario and Provost Seals think that the one geared towards students be fixed. Dean Lerer described the questions that will be asked. There were some minor suggested changes to the document from the Executive Council. Vice President Corcoran will work with Gina on distribution of the surveys. Interim President Arcario would like these surveys to be distributed on Monday. The survey has been finalized and approved by the Executive Council.

Action: Interim President Arcario will need a quick introduction to be prepared by Interim Vice President Grachan for the survey

Updates:

Dean Lerer mentioned that the Middle States Self Study commission liason will have a virtual meeting visit next week.

O. Fraser will be sending out today CUNY Remote notice that details the expectations of remote working.