



**Executive Council Meeting  
Thursday, March 17, 2016  
1:00 p.m. - 3:00 p.m. in E-518**

## **Minutes**

**Present:** Gail O. Mellow, Paul Arcario, Janet Corcoran, Nireata Seals, Shahir Erfan, Susan Lyddon, Jane Schulman Robert Jaffe, Henry Saltiel, Jessica Mendoza

**Absent:** Michael Baston

**Guest:** Joanne Pierre-Louis

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Starting time 1:00 p.m.

**1. Middle States Update**

Joanne Pierre-Louis gave the Executive Council an update on the process for the Middle States submission of the PRR. She showed a presentation that stated the approximate timeline for the standard specific relevant data, the draft for college-wide review and feedback and when the final edit of the PRR will be.

**2. State Budget Update**

President Mellow stated that there is still no new update on the budget. Governor Andrew Cuomo is still proposing a \$485 million cut to CUNY in his Executive Budget, which the governor has described as a cost shift to the City.

**3. Spring Enrollment Update**

Asst. Dean Nireata Seals mentioned that for Spring I, enrollment has exceeded their target goals for new and transfer students. College Now numbers look low right now but are expected to exceed its goal numbers. Continuing student's numbers are still a bit low, FTE's are down 6%. Student Affairs is looking at new strategies to that will target increasing FTE's. She mentioned that almost all community colleges enrollment numbers are down except BMCC.

**4. CUNY Strategic Plan Process**

The Executive Council has decided that for this year they will use the same strategic plan process that has been used in the past. In late January/early February of 2017, President Mellow stated that there will be a more comprehensive long range strategic plan.

**5. Divisional Reports**

PA/AA- Howard Wach will now hold the title of Associate Dean for Leadership Development and Global Studies, AA will be looking for a new assistant Dean for Center for Teaching and Learning. Big challenge around STEM program, don't have capacity

for all the new projects. Academic Affairs is hiring 35 faculty. Workforce money will be used to buy \$200,000 dollars' worth of music recording equipment for the music technology program. Lots of new programs in the works. First-year seminar has been doing well. Has held his third Provost Learning Space, which is working with faculty to developing a new annual evaluation tool for self-assessment on teaching. Has developed a new template that will be focused around a teaching problem they have identified, a solution and implementation of the solution and assessment of that.

HS/IT- The C2 project held developmental training last week for business faculty and they have started using it on Monday, March 15th. It is in prototype mode at the moment. Faculty have been giving suggestions.

JC/PO-Has been coordinating over the past four weeks with Genesee, Monroe and Finger Lakes community colleges in regards to a forum to promote greater business and community college collaboration.

NS/SA-A bit concerned about enrollment, with our continuing student body. Trying to clean up student pending issues such as grade and financial aid appeals. Graduation is on target. Implementing new student orientation ideas.

SE/ADM- Still hasn't gotten any information about the new budget from CUNY. Human Resources making sure streamlining process of new hires is being implemented. The library project will have a hectic schedule in May. The terracotta of North and East of Cascade project has been removed.

RJ/PO-

SL/IA-

JS/ACE-Almost at the end of the search for Assistant Dean of Pre-College Programs. Hawkeye Community College from Iowa wants to open up an adult learning center. They will come to LaGuardia to look and the space and learn how ACE runs its programs. Hiring of Donald Webster who is helping with ACE communication.

GM/PO- Had a meeting with Chancellor Farina yesterday, March 16th.