



Executive Council Meeting
Friday, March 29, 2019
1:00 p.m. - 3:00 p.m. in E-518

Minutes

Present: Gail O. Mellow, Paul Arcario, Mark Healy, Shahir Erfan, Nireata Seals, Henry Saltiel, Janet Corcoran, Robert Jaffe and Jessica Mendoza

Guest: Bret Eynon

Starting time 1:02 p.m.

1. CUNY PMP Report

Bret Eynon, Associate Provost for Academic Affairs mentioned the CUNY Central sent a letter regarding the Performance Management Process for this coming year. All odd year colleges will be required to prepare and submit a PMP report to the Chancellor and to Dean Chellman by June 30th. LaGuardia Community College falls under the odd year colleges. The Chancellor will hold a formal PMP review meeting with each college President in the summer of 2019. Bret Eynon has given a tentative date of May 1st for all Academic Affairs Chairs and PMP liaisons to submit workplans to Vice Presidents for feedback.

2. Strategic Directions Jam Analysis and Next Steps on Strategic Planning

Provost Paul Arcario and Associate Provost Bret Eynon discussed the Strategic Plan goals and objectives draft document that was developed by the Strategic Directions Planning committee stemming from the summit that was held on February 1, 2019. The first version of the Goals and Objectives were revised based on the review and feedback from the Strategic Directions Jam that was held on March 8th and 9th as well as the feedback from the Senate meeting that was attended by Provost Arcario and Associate Provost Eynon on March 27, 2019. Provost Arcario stated that he was overall pleased with the conversations that were had on the JAM, there were over 250 college-wide participants. The Executive Council approved all changes and revisions made to the Strategic Plan Goals and Objectives and all agreed that this will be the final version. Associate Provost Eynon gave a handout with a draft Strategic Planning Development Timeline for 2019-2010. The handout listed the tasks, the responsible individuals and when the task is due.

3. Student Code of Conduct Video

Vice President Nireata Seals presented to the Executive Council a Code of Conduct video that is used as a teaching tool for students. It was created by the Student Government Association. The video was shown to certain groups at LaGuardia for feedback. Some recommendations such as showing more diversity was suggested, the video will be changed to include more diversity..

4. Future Directions for ACE

Vice President Mark Healy discussed the new Adult and Continuing Education divisional framework. The framework included 12 ACE internal projects, 6 project areas and a recruitment and enrollment area. He mentioned about the learning and innovation center brochure that gives potential students a brief look at what programs and services ACE offers. There will be career coaches that can give an assessment of a potential student to help them find their right career path. There is an online career coach where you can answer a set of questions to assist you in finding the right program. He also gave out the new Adult and Continuing Education spring catalog and discussed the new elements that have been added to it.

5. Divisional Updates

HS/IT- Announcement of “Transfer-What if” function in DegreeWorks, system will be go live on April 8th. The program will only be opened to college advisors and Degreeworks staff. The schedule builder is going great. The ACE procurement is in the phase where the vendors have looked at it and have asked questions, waiting for responses before putting in for bids.

RJ/PO- New York Times obituary about Janet Lieberman was written by Sam Roberts. State budget passed over the weekend.

JC/IA- Foundation board meeting held its quarterly meeting yesterday. Foundation hit its fiscal goal of three million dollars. Board members very excited to plan in President Mellow’s symposium.

SE/ADM- Twelve days ago the Department of Environmental Protection agency contacted LaGuardia and informed us that there is a pipe leak under Shenker Hall, will be repairing it immediately. State and City budget numbers have been shared by CUNY and it shows that we will have a deficit.

MH/ACE- Put in some proposals with the Mayor and Governor’s office. Hoping to hear some good news soon.

NS/SA- Time of year to look at enrollment projections. Jeff Weintraub looking at FTE enrollment and working with Tom Hladek and Shahir Erfan to make sure all the numbers are aligned.

PA/AA- The search for the Dean of Institutional Research is almost done.

GM/PO-No report