



**Executive Council Meeting**  
**Wednesday, February 27, 2019**  
**1:00 p.m. - 2:00 p.m. in E-518**

## **Minutes**

**Present:** Gail O. Mellow, Bret Eynon, Mark Healy, Shahir Erfan, Nireata Seals, Henry Saltiel, Janet Corcoran, Robert Jaffe and Jessica Mendoza

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Starting time 10:05 a.m.

**1. Fiscal Year 2019 Budget Update and Vacancy Savings Report**

Vice President Erfan updated the Executive Council on the 2019 Fiscal Year budget. A discussion followed and he stated that will need to think strategically about fiscal finding analysis.

**2. Enrollment Projections**

Vice President Seals handed out the CUNY Snapshot. A discussion was had with the Executive Council in regards to the data. All community colleges are at negative numbers in regards to enrollment. Each community college is working on increasing their enrollment. Undergraduate transfer numbers are doing well. SEEK enrollment numbers could be better, team will be going out to recruit for their own programs and will be working with community based organizations to increase their numbers. The ASAP program doing great. Will be meeting in the upcoming weeks with program directors to come up with action plans.

**3. ACE Leadership Team Update**

Vice President Healy spoke about the ACE Leadership Team. He held many meetings with ACE folks and has come up with 12 projects that the divisional programs want to pursue. Currently now working on the fiscal framework figuring out what it will cost to pursue these projects. Final week of February wants to come back to Executive Council with a completed plan.

**4. Divisional Reports**

**IT/H. Saltiel** – Pass

**PO/R. Jaffe** –Pass.

**ACE/M. Healy** – Pass

**ADMIN/S. Erfan** – Pass

**IA/J. Corcoran** – Will be having a meeting to collaborate on food insecurities with the Senate committee.

**SA/N. Seals** – Waitlist for freshman seminar courses. Also looking into evening and weekend program, will be starting it this fall with Business and health management.

**AA/B. Eynon** – AA-Advisement 2.0 will be moving into the last part of the academic area, which is Liberal arts. Working on benchmark readings, 170 faculty and staff reading over 6000 artifacts over the past 3 weeks and scoring that to see giving us a sense on how we are progressing on our learning goals. Great educational process.

Meeting adjourned at 1:50 p.m.