



DARE TO DO MORE

**President's Cabinet Meeting
Monday, December 14, 2020
9:00 a.m. – 10:00 a.m.**

Meeting Notes

Participants:

Kenneth Adams, President
Paul Arcario, Provost
Nireata Seals, Vice President of Student Affairs and Associate Provost
Shahir Erfan, Vice President of Administration and Finance/Interim Vice President of Adult and Continuing Education
Henry Saltiel, Vice President of Information Technology
Robert Jaffe, Senior Advisor to the President
Maria Cook, Executive Counsel to the President
Cristy Bruns, Chair, College Senate
Rochell Isaac, President, Faculty Council

Welcome/Campus Update: Provost Arcario noted the Grading Policy memo disseminated by the University Executive Vice Chancellor Cruz (see on this link <https://www.cuny.edu/coronavirus/academic-continuity/guidance-on-academic-continuity-to-campus/>). Noted the need for campus communication to students, faculty and staff to explain policy.

I. Review 12/7/20 Cabinet Meeting Notes: Meeting notes reviewed and no changes noted.

II. Student Enrollment

- a. Weekly Enrollment Dashboard (Nireata): Dashboards attached.
 - a. Fall 2020 Semester:
 - b. Spring 2021 Semester: VP Seals noted that University applications are down at LaGuardia and across the community colleges. President Adams indicated that he would like a future Cabinet update on recruitment efforts underway to impact Spring 2021 enrollment.

III. Policy for Awarding Auxiliary-Funded Support to Students: Vice President Erfan stated that the Auxiliary Enterprises Corporation Board of Directors approved an allocation of \$750,000 to support students needing financial assistance to pay tuition and fees. Vice President Seals indicated that criteria is being developed to permit the awarding of these funds. Vice President Saltiel indicated that data should be reviewed from past award cycles to assess outcomes. President Adams highlighted the importance of transparency and consistency and requested Vice President Seals to bring to the Cabinet meeting on 12/21/20 the criteria for awarding this assistance.

IV. Communication to Students Regarding Balances: The Cabinet discussed the issue of student balances and allowing students with an outstanding balance to enroll in classes. The Cabinet

recognized the tensions between wanting students to maintain academic momentum and having students assume unmanageable levels of debt. Professor Isaac noted the need for students with outstanding balances receiving financial education and cited the work of the Library's Money Boss trainings. Professor Burns noted the need for faculty to better understand the issues around student debt and student withdrawal from classes and grading policy to allow them to better advise students. VP Erfan noted that the Bursar's outreach continues and will share data on the outcomes of this outreach with the Cabinet. The Cabinet noted the need for expanded and targeted communication to better reach students and engage them in addressing outstanding balances. The Cabinet discussed the level of outstanding balances that would lead to a "Bursar Hold" meaning a student may not enroll in courses with an outstanding amount. The Cabinet agreed a \$500 threshold is appropriate.

V. Campus Operations:

- a. Weekly Reopening Dashboard (Shahir): VP Erfan reported on the weekly dashboard. The Cabinet noted a discussion is needed on Phase 2 Reopening Plans which is scheduled for 12/21/20.