Executive Council Meeting
Friday, November 1, 2019
10:30 a.m. – 12:00 p.m.
E-501

Minutes

Present: Paul Arcario, Hara Bastas, Shahir Erfan, Oswald Fraser, Bartholomew Grachan, Robert Jaffe, Nava Lerer, Nireata Seals, Henry Saltiel, Patricia Sokolski, Georgina Takaskewich, Jessica Mendoza

Absent: Janet Corcoran

Guests: Reem Jaafar, Justin Rogers-Cooper, Ramon De Los Santos, Joshua Goldblatt

I.   **Update on Middle States Accreditation Process**
     Interim President Arcario introduced Reem Jaafar and Justin Rogers-Cooper, Co-Chairs of the Middle States Steering Committee. Reem and Justin gave a presentation in regards to the new approach to accreditation as required by the Middle States Commission on Higher Education. They mentioned that the college has already begun addressing necessary innovations in Program Learning Outcomes, Administrative and Education Support Units and Institutional Effectiveness. The timeline for the self-study activities for 2019-2020 were shown to the Executive Council. Each standard is to have two co-chairs. The Executive Council must send their nominations of members for the Steering Committee to Reem and Justin by November 8th, afterwards these nominations will be forwarded to Interim President Arcario and Provost Seals for final review. Membership will be confirmed by November 30, 2019.

     Interim President Arcario mentioned that he will also ask the Academic Affairs Chairs to submit names for nominations. Also stated that there is no need to send a nominee for each standard.

II. **Addressing LaGuardia's Budget Deficit**
     Vice President Shahir Erfan discussed with the Executive Council LaGuardia's budget deficit. Vice President Erfan mentioned that colleges across the nation are experiencing financial challenges, including CUNY. LaGuardia has a projected $6.4 million deficit. Vice President Erfan next discussed measures that are being taken to reduce the deficit.

     Hara Bastas suggests that an email informing the college in regards to the budget deficit would be a great idea, helps the community see where we are standing. Patricia Sokoloski also agrees with sending an email with information in regards to the budget deficit and that a financial document be sent with the email. She mentioned the information is available online but it is a great way to make people aware.

III. **Building Student Access and Success; Strengthening Advisement**
Interim Vice President Bart Grachan, Interim Assistant Dean Ramon Del Los Santos and
Joshua Goldblatt, Associate Director of Advising and Initiatives spoke in regards to
Advisement. Interim Vice President Grachan spoke about Proactive advising and registration
process (PAR) comparison group of students from spring 2018 tier 3 registration to Fall 18
compared with Spring 19 PAR to Fall 19. Ramon De Los Santos and Joshua Goldblatt spoke
about the Academic Advising Council. A handout with all the Council membership was given
to the Executive Council. Dean De Los Santos mentioned that Council has already had two
meetings, the next scheduled one will be on November 12th. He stated that his main goal with
the Council is to have an understanding of all the offices and build a common language
between offices on "what is advisement". He mentioned that some of the discussions had at
the meeting were what advisement looks like in freshman seminar, advising services, ASAP,
and college discovery. The next topic to be discussed will be what advisement looks like for
those offices that don't deal with academic components, such as transfer services and career
services. Joshua Goldblatt mentioned that the biggest goal is to have a single advising
conversation. They made it clear to the Council members that they aren't making any
immediate changes. President Arcario is glad that no immediate changes are being made,
requested we develop clear and consistent outcome reports to be created to ensure effective
monitoring and tracking of the Advising efforts.

The next Executive Council Meeting will be on Friday, November 22nd from 10:30 – 12:00 p.m.
in Room E-501