



**Executive Council Meeting**  
**Wednesday, November 2, 2016**  
**1:00-3:00 pm in E-518**  
**Minutes**

**Present:** Gail O. Mellow, Paul Arcario, Janet Corcoran, Shahir Erfan, Jane Schulman, Robert Jaffe, Henry Saltiel, Michael Baston, Susan Lyddon, and Jessica Mendoza

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Starting time 1:03 pm

**1. President Mellow's Evaluation**

The Executive Council discussed President Mellow's evaluation.

**2. Credit Student Success Framework**

President Mellow discussed the Credit Student Success Framework with the Executive Council. She asked the Executive Council if they had any questions or comments about Friday, October 28<sup>th</sup> credit student success inquiry group meeting. A discussion followed. Overall everyone agreed that the meeting was a success.

**3. Report on Faculty Meeting regarding COACHE Survey**

Provost Arcario discussed the faculty meeting he held on October 17, 2016 in the Little Theater to discuss the COACHE Survey. He said the meeting went well with faculty asking questions regarding tenure rates, teaching, workload, release time, etc. Provost Arcario also discussed and explained the data of the COACHE Survey to the Executive Council.

**4. Executive Council Review of Mission Statement Committee**

LaGuardia's Mission statement is still relevant and our mission is still used to guide our work. The Executive Council approved the recommendations that were made from the mission committee's final report.

**5. Executive Council Review of Self-Assessment for Middle States Commission Periodic Review**

The Executive Council performed a self-assessment on June 22, 2016 to review the college's stated goals and priorities for relevance to the College's mission. The Executive Council approved the assessment and reaffirmed its continued responsibility to adopt strategic and short-term goals, review progress and assess the College's budget and recommend allocation priorities.

## **6. Divisional Reports**

PO/G. Mellow– N/A

AA/P. Arcario –Advising 2.0 launched meeting went well.

SA/M. Baston – Admission open house will be on November 5<sup>th</sup>. Participating in Degrees NYC. Student Affairs Town Hall meeting will be held on November 4<sup>th</sup>.

ADM/S. Erfan – Façade project moving along nicely. The library slab has been cut and the concrete has been poured.

IA/S. Lyddon–Marketing and Communication working on ACE Website. Improvements on the student portal.

ACE/J. Schulman – N/A

PO/R. Jaffe –N/A

IT/H. Saltiel– Degreeworks contract finally signed. The fiber optic is being installed on the weekend, we should have better internet connection.

PO/J. Corcoran-LaGuardia student has been selected to receive the Frederick Douglass scholarship