

**LaGuardia Community College Minutes for the
College Senate
Meeting Feb 6th, 2019 Room C-431**

Present and Voting

Loretta Capuano Vella (At Large Instructional Staff), Cheryl McKenzie (At-Large Instructional Staff), Anita Baksh (At Large instructional Staff), Anxhela Bahja (Student Senator), April Cardena (Student Senator), Martina Mazalova (Student Senator), Pema Thinle Mahataura Khamba (Student Senator), Abraham Tapia (Student Senator), Diana Zheng Li (Student Senator), Leslie Scamacca (Business and Tech), Jean Buckley-Lockhart (Counseling Dept.), Patricia Sokolski (Division of Academic Affairs), Evelyn Lowmark (Div. of Admin), Maritza Pritsos (Div. Adult and Continuing Ed), Cindy Busch (Div. Institutional Adv.), Fay Butler (Division of Student Affairs), Nancy Santangelo (Division of Student Affairs), William Kurzyna (Education and Language Acquisition), Cristy Bruns (English), Rochell Isaac (Faculty Council), Suzanne Rosenberg (Health Sciences), William Fulton (Humanities Dept), Dianne Gordon Conyers (Library), Marina Nechayeva (Math, Eng & Comp Science), Ana Lucía Fuentes (Natural Sciences), Maria Cook (President's Office), Nireata Seals (Vice Pres. For Student Affairs), Jill Kehoe (Social Science Dept).

Guests Members

Debra Engel, Chair Senate College-wide Curriculum Committee; Dionne Miller, Interim Associate Dean for Academic Affairs; Alexandra Rojas, Chair Committee of Academic Standing; Chris McHale Committee of Academic Standing

I. Call to Order

Meeting was called to order by Chair Sokolski at 2:21

II. Approval of the Minutes of Jan 9th, 2019

Senator Gordon Conyers moved to approve the minutes of Jan 9th, Senator Lowmark Seconded;
Approved unanimously

III. Approval of Curriculum Consent Calendar for items passed by the College Curriculum Committee of the Senate on Jan 10th and Jan 24th, 2019

Updated: Debra Engel informed Senate members that the dates (deadlines) for submissions to the Senate Curriculum Committee are posted on the Committee's Website.

Senator Butler presented a motion to approve the Curriculum Consent Calendar for items passed by the College Curriculum Committee of the Senate on Jan 10th and Jan 24th, 2019; seconded by Senator Capuano-Vela

Roll call

Motion passed unanimously.

IV. Welcome to Dionne Miller, Interim Associate Dean for Academic Affairs

Chair Sokolski congratulated and welcomed Interim Associate Dean Miller on her new position. Interim Associate Dean Miller presented an overview of her main functions and objectives in her new position:

- Program development: Dean Miller submits documentation to CUNY for approval.
- Process: in order to have courses approved for next year, needs to meet deadlines after submission to CUNY.
- Head of the Liberal arts program: establishing space and contact person in order to ensure students have a base to go to. Dean Miller would like to see more communication between the different sectors of liberal arts.
- Working with VP Division of Student Affairs to offer a program for students to have evening activities.

Dean Miller was asked a question regarding the fate of a previously existing committee with representatives from the different divisions and the Senate when updating the College Catalogue.

V. Chair's Report

Chair Sokolski gave an overview on the recent Summit organized to get input for the development of the College's Strategic Plan. Chair Sokolski pointed out that despite individual participation by some senators, the Senate and shared governance were not included in the organization of the summit.

Chair Sokolski gave the following updates:

The Coach survey had a glitch but will be distributed to all faculty next week.

The HEOS survey still has not been approved by CUNY Central.

Regarding the Revision of Governance Plan: Senate ad-hoc Committee on Transfer will become a standing committee; the Academic Standing and Academic Appeals Committee will be made into two separate Senate standing committees. Chair Sokolski encouraged Senators to review the governance plan. The UFS is also looking at revising their governance plan and are looking into the logistics.

Senator Scamacca asked that anyone interested in working with the ad-hoc committee to revise the governance plan please let her know. Chair Sokolski reminded Senators that Middle States requires that our practices reflect our Governance Plan.

Other comments: Jill Kehoe mentioned that SIRS will no longer be used because the company will no longer support the SIRS. The Social Science Dept asked whether the Senate could be involved in determining what new instrument will be used.

Other concern: faculty have access to all grades, and there was concern because grades were visible. The concern was that there could be bias in the grading.

Senator Kurzyna, Co-Chair of the Senate ad-hoc Food and Security Committee informed that Institutional advancement will pool resources.

VI. Committee Reports:

Global Learning for Diversity Committee has new Chair, committee will submit a report.

Senator Sokolski reminded everyone that Committees need to make reports, if they don't have minutes.

Senate Ad-hoc Committee on Transfer: Senator Fuentes informed Senators that the Committee coordinated with Renee Freeman-Butler, Director of the Office of Student Transfer Services, to make a presentation in one of the Summit workshops. The Committee also plans to organize a pilot "course articulation discussions" meeting, with Dept of Natural Sciences and Humanities, inviting faculty representatives from all CUNY colleges, for first-year

courses, in Fall 2019 or Spring 2020.

VII. Unfinished Business

The flyer with information regarding how to contact the confidential liaison has been widely distributed around the campus.

VIII. New Business

Move to extend the Senate ad-hoc committee on Transfer to extend their charter another year

Motion moved by Senator Bruns seconded by Senator Cardena

Unanimously approved

IX. Announcements

Enrolment offices will be opened Saturday Feb. 16th and 23 from 9:30 to 3 pm in C-107

Advising will also be offered

Please share with all students.

Vice President of Division of Student Affairs Nireata Seals reported that enrolment for Spring I is at 96%

Continuing students' numbers are up. First time freshmen are down 12%

CUNY first admissions system.

Measurement of FTEs -\$2 million dollars in the red-

Senator Capuano Vella informed that there is still time to re-admit.

X. Adjournment

Motion to adjourn was moved by Senator Buckley; Senator Scamacca seconded.

Unanimously passed.

Meeting was adjourned at 3:50 pm

Respectfully Submitted by

Senator A. Lucia Fuentes

Secretary of the LaGuardia Community College Senate