

**LaGuardia Community College
Minutes for the College Senate**

Meeting: April 01, 2020

WebEx Meeting 2:15-4:30pm

Present and Voting

Hara Bastas (Faculty Council), Allie Brashears (Natural Sciences), Cristy Bruns (English), Jean Buckley-Lockhart (Counselling), Carlos Friere (Institutional Advancement), Fay Butler (Student Affairs), Nancy Santangelo (Student Affairs), Loretta Capuano Vela (At-Large Instructional Staff), Maria Cook (Presidents Office), Erika Correa (Adult & Continuing Education), Maritsa Pristos (Adult & Continuing Education), William Fulton (Humanities), Dianne Gordon Conyers (Library), Jill Kehoe (Social Sciences), Douglas DiCarlo (At Large Instructional), Theresia Litvay –Sardou (Div. Information Technology), Cheryl McKenzie (At-Large Instructional Staff), Leonore McShane (Non instructional Staff), Marina Nechayeva (Math, Engineering and Computer Science) Margaret O’Sullivan (Non-Instructional Staff), Anthony Pappas (Alumni Association), Eneida Rivas (At-Large Instructional Staff), Tara Scales (Health Sciences), Leslie Scamacca (Business and Tech.), Patricia Sokolski (Academic Affairs).

At-Large Student Members Present and Voting

Brian Anderson, Casey Larson, Meron Girma, Prianka Koirala, Christina Wong.

Present Non-Voting

Deborah Engel, Alexandra Rojas

Guests and Visitors (non-voting)

I. Call to Order

The meeting was called to order at 2:15 pm by Chairperson Sokolski.

II. Approval of Minutes of March 11, 2020

A motion to approve the minutes from March 11, 2020 with corrections made by Senator Cristy Bruns was made. Hearing no objection the minutes were approved.

III. Vote on Curriculum Committee Consent Calendar Items.

A motion to approve the College-Wide Curriculum Committee consent calendar items from March 27, 2020 was made by Senator Fay Butler and seconded by Senator Leonore McShane. Vote: Aye-25, No, Abstain-0, No-0. Motion passed.

IV. Chair’s Report

Chairperson Sokolski and Senator Bastas reported that they have been attending daily meetings with President since the College transitioned to distance learning. Now <100 essential personnel are on campus. This is to avoid staff, faculty and student COVID19 exposure. The College is distributing iPads and laptops to students. Senator Bastas

reported that for students that cannot come to campus to pick up iPads or computers that a delivery system will likely be put in place by the College.

Senator Bruns asked how many students have requested for ipads or laptops? Senator Bastas reported that approximately 500 have been distributed thus far. Chairperson Sokolski also reported that Internet access is a concern for students. The school is also looking at buying hotspots for students. A discussion ensued related to student resources.

Chairperson Sokolski reported that administration is making a huge effort to support the concerns of students, staff and faculty right now despite some of the disconnect that has been happening between CUNY central and the campuses. Discussions about Spring II and Fall I schedules are being discussed as are formats for instruction during these periods.

Chairperson Sokolski reported that The Food Insecurity Committee wanted to initiate monetary donations to the food pantry on campus however now students are not coming to campus to get food. A financial package is coming to support all of the CUNY all of the food pantries. This will be followed

V. Informational item on Graduation- Eneida Rivas

Virtual ceremony is being researched. Very low on priority list for administration right now. A student poll may be conducted on the issue. A virtual ceremony vs. postponement is being discussed. A decision by the Chancellor's may override any decision that LAGCC makes. There is a consortium of commencement coordinators that Senator Rivas has been in consultation with.

VI. Revisions to the Governance Plan -Leslie Scamacca.

Revisions to Article 2 and 3 were presented by Senator Scamacca. A discussion ensued related to the proposed revisions.

VII. Open Discussion on Remote Teaching, Learning and Work.

Chairperson Sokolski opened the floor for discussion. Senator Capuano Vela suggested that there should be a centralized place for suggestions and concerns that relate to COVID19. Student Information is currently getting much of this.

Student Senator Meron commented on student frustrations related to instructional support and connecting with professors. Tutoring is also patchy for many students. Senator Brian Anderson says that 50% of his personal professors are unresponsive. Senator Casey Larson described her experience as a tutor right now. She reported that she is not getting many requests from students and feels they do not know tutoring services are still available.

VIII. Committee Reports

a. Committee of Committees (Will Fulton, Chair)

No report.

b. Curriculum Committee (Debra Engel, Chair)

Deborah Engel reported (via email) that the College Senate Curriculum Committee is maintaining its schedule as originally designed. The departmental curriculum committees are meeting virtually and the College Senate Curriculum Committee is meeting on Zoom to discuss and approve items. The Academic Report is being completed as usual. She also reported that the committee will not be able to get original signatures on course proposals but that proposers are providing her with email approvals from the appropriate people.

c. The Academic Standing Committee (Alexandra Rojas, Chair)

No report. Meeting will be held on April 06, 2020. Senator Loretta Capuano Vela to attend.

d. Committee on Campus Affairs (Eneida Rivas, Chair)

No Report.

e. The Committee of Faculty (Leslie Scamacca, Chair)

A meeting will be held today after senate meeting. The committee will host Provost Seals and Dean Hoffman speaking on the College's response to COVID19 and Program Director job descriptions.

f. The Committee on Professional Development (Christopher McHale and Deborah McMillan-Coddington, Co-Chairs).

No report.

g. The Budget and Finance Committee (Fay Butler, Chair)

Senator Fay Butler reported (via email) data provided by Tomas Hladeck to date. A summary of this data are bulleted below.

March 30, 2020 LAGCC Financial Data

- Tuition billings are down by \$3.4 mil March '20 vs. March '19. (This has nothing to do with Covid19)
- Collections are down by \$2.8 mil, March '19 to March '20 (this relates to the \$3.4 mil above)
- Fall 2019 Enrollment = FTE decrease of 7%
- Spring 2020 Enrollment = FTE decrease of 4%
- Less students = Less Billings = Less \$\$ = Less Budget
- Prior to the Spring semester, we were projecting a \$2 mil revenue shortfall for the year.
- Our updated projected tuition revenue shortfall is somewhere between \$3 mil to \$3.5 million under the CUNY Target for LAGCC.
- Again, the revenue shortfall has nothing to do with Covid-19. It's directly related to less enrollment in both Fall & Spring... approximately \$1.5-\$1.75 Mil less per Fall and approximately \$1.5-\$1.75 Mil less.

- This directly impacts the current FY20 spending (\$3-\$3.5 mil less to spend this year.)
- It translates to probably \$4.5-\$5 mil less to spend in FY21. This is on top of the millions that LAGCC is already is currently dealing with.
- For FY21, the Federal Government's \$2 Trillion stimulus plan did not help the NYS Budget. NYS is projected to be in a statewide deficit of \$10-15 Billion. I'm sure this will impact NYC, CUNY, & ultimately LAGCC, which puts us in a much worse fiscal state in FY21.

h. The Committee of HEO/Alumni/Civil Service (Evelyn Lowmark and Cindy Busch, Co-Chairs).

No report.

i. The Committee of Students (Casey Larson, Chair)

No report.

j. The Committee on Elections (Seurette Bazalais, Chair)

No report.

k. The Executive Committee (Patricia Sokolski, Chair)

See Chair's Report.

l. The Committee on Transfer (Ana-Lucia Fuentes, Chair)

No report.

m. Ad Hoc Committee on Food insecurity (William Kurzyna and Nicolle Fernandes, Co Chairs)

No report.

IX. Unfinished Business

None.

X. New Business

Senator Dianne Gordon Conner's reported that the "Ask LaGuardia" section can be used to ask a question at this time. This is regularly monitored.

XI. Announcements

None

XII. Adjournment

A motion to adjourn the meeting was made by Student Senator Brian. This was seconded by Senator Rivas. All senators were in favor. The meeting was adjourned at 4:32 pm.

Next Meeting: May 06, 2020.

