

**LaGuardia Community College Minutes for the
College Senate
Meeting Nov 28th, 2018 Room E111**

Present and Voting

Anthony Pappas (Alumni Association), Anthony Hargraves (At large adjunct), Douglas Di Carlo (At Large Instructional Staff), Anita Bakash (At-Large Instructional Staff), Loretta Capuano-Vela (At large Instruct. Staff), Fay Butler (At Large Instr. Staff), Pablo Armijo (Student Senator), Abraham Tapia (Student Senator), Vergel Reyes (Student Senator), April Cardena (Student Senator), Enemia Dominguez (Student Senator), Pema Thinle Mahataura Khamba (Student Senator), Breanna Smith (Student Senator), Diana Yingyu Zheng Li (Student Senator), Leslie Scamacca (Business and Technology), Jean Buckley-Lockhart (Counseling Dept.), Patricia Sokolski (Division of Academic Affairs), Fawad Rahmani (Div of Administration), Maritza Pritsos (Div. Adult and Continuing E.d), Thersia Litvay-Sardou (Div. for Information Technology), Eneida Rivas (Div. Institutional Adv.), William Kurzyna (Ed. & Language Acquisition Dept.), Nancy Santangelo (Division of Student Affairs), Cristy Bruns (English), Hara Bastas (Faculty Council), Suzanne Rosenberg (Health Sciences), William Fulton (Humanities Dept.), Dianne Gordon Conyers (Library), Marina Nechayeva (Math, Eng & Comp Science), Ana Lucía Fuentes (Natural Sciences), Liena Vayzman (Humanities Alternate), William Fulton (Humanities), Silvia Lin Hanick (Library Dept), Nhi Phan (SGA President), Maria Cook (President's Office), Jill Kehoe (Social Science Dept).

Guests Members

I. Debra Engel, Chair Senate College-wide Curriculum Committee; V.P. Henry Saltiel

II. Call to Order

Meeting was called to order by Chair Sokolski at 2:25 pm.

III. Approval of the Minutes of November 9th, 2018 meeting

Senator Rivas moved to approve the minutes of Nov 9th, Senator Bruns seconded.
Motion passed, minutes approved.

IV. Curriculum Consent Calendar for items passed by the College Curriculum Committee of the Senate on November 8, 2018

Senator Rivas moved to approve the Curriculum Consent Calendar passed by the Senate College Curriculum Committee on Nov 8th. Motion was seconded by Senator Santangelo
Motion passed 25 in favor, 1 abstention.

Senator Capuano Vela asked Chair of the Senate Curriculum Committee, Debra Engel, about how the college community is informed on the approval of programs after they have passed in the Senate.

The question was discussed, and a suggestion was made to request that VP Miller send a note to Chairperson Engel once the final approval comes back from the Board. Chair Engel will then report back to the Senate.

V. Chair's Report

The Board of Trustees will be conducting an extra meeting; the Chair of Curriculum Committee, Debra Engel and Dean Feibel decided to move forward curriculum items; Senate will need to meet on December 12th, 2:15 to pass curriculum. This meeting does not replace the January meeting.

In preparation of Middle States, the record keeping at LaGuardia will be reviewed. All minutes need to be archived.

Senator Sokolski and Senator Scamacca will review the governance plan in order to determine areas that need modification and process. Suggestions will be presented at the January meeting. Chair Sokolski asked Senators to review the Governance Plan and bring suggestions to the Senate.

Chair Sokolski explained that the email sent by the interim Chancellor Rabinovitz (attached), about an initiative regarding faculty evaluations, affects faculty, but all Senators should be informed.

Chair Sokolski informed that the Memo in the email referred to above was approved at the last meeting of the Board of Trustees.

Motion that LaGuardia College Senate support Phil Pecorino's letter "Draft 1.3 cc Faculty review process" (attached).

Moved by Senator Scammaca seconded by Senator Bastas

30 in favour, 2 abstentions

Motion passed

VI. Presentation by V.P. Henry Saltiel

VP Saltier answered questions around technology presented by students including

1. How are decisions made regarding the allocation of funds from the technology fee that is charged to students. Decisions are made in CATS. VP Saltiel also mentioned that the CATS committee would welcome student Senators.

2. Questions regarding possibility of refurbishing computers:

The college cannot make these types of decisions but must follow the New York State regulations regarding purchasing of equipment.

3. How are computers for faculty allocated: Different process for computers allocated to faculty; none of the faculty equipment come out of student technology fee.

4. VP Saltiel also explained that all the information regarding anything related to the budget can be found in laguardia.edu/stf

5. In response to the question regarding possibility to allow for multiple device use, VP Saltiel explained there are no funds to invest in the necessary measures to allow for multiple device use.

VII. Honors Program Coordinator Karlyn Koh

Students asked questions regarding the availability of Honors classes in some of the programs. For courses that are upper level and where there are few sections, it is not possible to make these sections honors courses because this would limit non-honors students' access. There is also a problem filling the honors sections and some of them have had to be cancelled.

LaGuardia is presently in negotiations with Macaulay Honors College to see what possibilities exist for LaGuardia students to transfer to Macaulay. Students from LaGuardia and Guttman, due to differences in these college's schedules, cannot transfer into existing courses.

Honors Program Coordinator Koh underlined the importance of letting students know that taking honors courses does appear on their transcript and does differentiate them from other students that have a high GPA but no honors courses.

VIII. Committees Reports

Report of the Committee of Campus Affairs: Senator Rivas reported about the topics discussed at the last meeting of this committee, including concerns regarding the schedules and offerings at the cafeterias. A cafeteria subcommittee was formed, and Senator Rivas invited student senators to join the subcommittee.

IX. Unfinished Business

No unfinished business

X. New Business

No new business

XI. Announcements

No announcements

XII. Adjournment

Senator Rivas moved to adjourn the meeting, Senator Bruns seconded. Meeting was adjourned at 4:10.

Respectfully Submitted by

Senator A. Lucia Fuentes

Secretary of the LaGuardia Community College Senate