

# What's New in Blackboard Version 9.1?

Overall, the Blackboard v. 9.1 interface is similar to the interface of Blackboard v. 8.0. However, there are some notable differences such as the new *Notifications Dashboard*, flexible options for displaying items, and the relocated, rearranged and upgraded Control Panel.

# BLACKBOARD HOME PAGE

## Add / Remove Modules

Blackboard v. 8

Home

Help

Scholar

Welcome,

[Modify Content](#)

[Modify Layout](#)

### Tools

-  [Announcements](#)
-  [Calendar](#)
-  [Tasks](#)
-  [View Grades](#)
-  [Address Book](#)
-  [Personal Information](#)
-  [Update Email](#)
-  [My Scholar](#)
-  [Expo](#)
-  [Blackboard Sync](#)

### My Courses

#### Courses you are teaching:

 [BKLYN Development Demo Course](#)

#### Announcements

- [Sugar Cane Alley](#)

 [Fall 2011 Audiology 1: SPEC. 2481 MY3 \[0761\] \(Brooklyn \)](#)

#### Announcements

- [Homework](#)

#### Announcements

- [Announcements for Week of Nov 15](#)

#### Announcements

- [Yijia Wu's photo of Burberry is posted now.](#)

# BLACKBOARD HOME PAGE

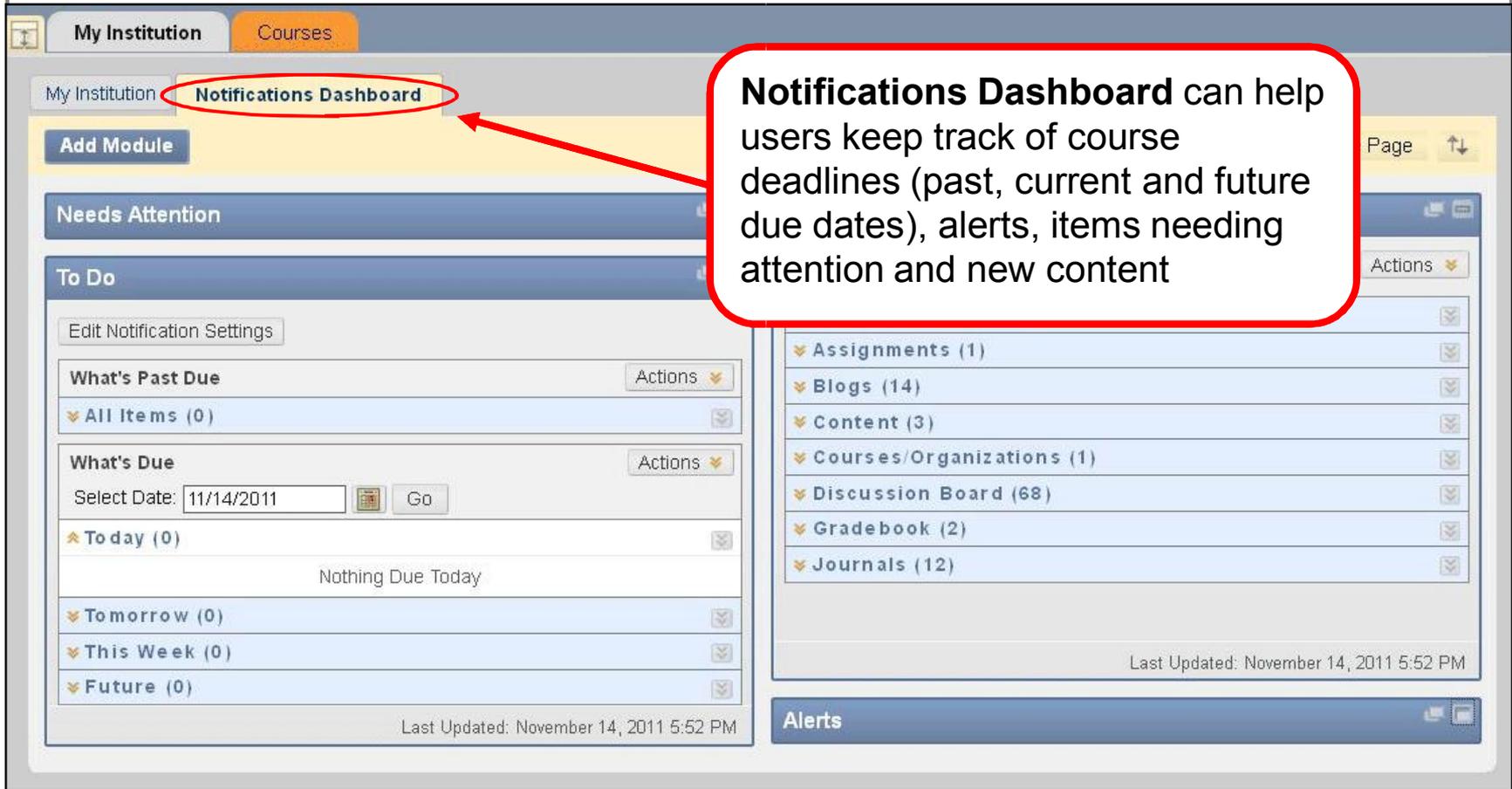
## Add / Remove Modules

### Blackboard v. 9.1

The screenshot displays the Blackboard v. 9.1 home page. At the top, there are navigation tabs for 'My Institution' and 'Courses'. Below this is a 'Notifications Dashboard' section with a yellow background. The 'Add Module' button is highlighted with a red circle and a red arrow pointing to it. A red callout box contains the following text: **Modules** on the Home tab collect information from all the courses you belong to. You are able to add and delete modules, collapse individual windows, and change the position of modules. The dashboard includes sections for 'Needs Attention', 'To Do', 'What's Past Due', 'What's Due' (with a date selector for 11/14/2011), and 'Alerts'. The 'What's Due' section shows 'Nothing Due Today' and lists 'Tomorrow (0)', 'This Week (0)', and 'Future (0)'. The 'Alerts' section shows 'Discussion Board (68)', 'Gradebook (2)', and 'Journals (12)'. The page is last updated on November 14, 2011, at 5:52 PM.

# New Notifications Dashboard

## Blackboard v. 9.1



**Notifications Dashboard** can help users keep track of course deadlines (past, current and future due dates), alerts, items needing attention and new content

## **New** Modules **Contextual Menus**

### Blackboard v. 9.1

The screenshot shows the Blackboard v. 9.1 home page interface. On the left, there are navigation tabs for 'My Institution' and 'Courses'. Below these are sections for 'Add My Institution', 'Needs', and 'To Do'. The 'To Do' section includes 'What's Past Due', 'What's Due' (with a date selector for 11/14/2011), and a list of items categorized by due date: 'All Items (0)', 'To day (0)', 'Tomorrow (0)', 'This Week (0)', and 'Future (0)'. Each item has an 'Actions' dropdown menu. A red callout box points to these 'Actions' menus, stating: 'Most Blackboard 9.1 items have an Action Link, visually represented by two downward facing arrows ("chevrons") [chevron icon] Click the Action Link to access the item's **Contextual Menu**'. On the right, there is a 'Personalize Page' button and a 'New' section with 'Notification Settings' and 'Actions' dropdowns. A red callout box points to the 'Actions' dropdown in the 'New' section, which is expanded to show options: '> Expand All', 'Collapse All', '> Dismiss All', and '> Refresh'. Another red callout box points to the 'Dismiss All' option in the 'Future (0)' category's 'Actions' menu, stating: '**Contextual Menus** expandable menus containing options for each item'. The bottom of the page shows 'Alerts' and a timestamp: 'Last Updated: November 14, 2011 5:52 PM'.

# NAVIGATION & EDITING IN A COURSE

## Edit Mode

The screenshot shows the Blackboard v. 8 interface. At the top, the text "Blackboard v. 8" is displayed. Below this is a dark blue navigation bar with buttons for "Home", "Help", and "Scholar". A left-hand sidebar contains a list of course navigation options: "Announcements", "Course Information", "Staff Information", "Course Documents", "Assignments", "Communication", "Discussion Board", "External Links", and "Tools". The main content area shows the course path "BKLYN ACCNT 3 ET6 200909 TEST2 > COURSE INFORMATION" and a red circle around the "EDIT VIEW" link. Below this, there are two document icons: one for "Course Information" and another for "Syllabus Syllabus.doc (49.5 Kb)".

Blackboard v. 8

Home Help Scholar

BKLYN ACCNT 3 ET6 200909 TEST2 > COURSE INFORMATION [EDIT VIEW](#)

 **Course Information**

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 **Syllabus**  
[Syllabus.doc](#) (49.5 Kb)

## NAVIGATION & EDITING IN A COURSE

### **New** Edit Mode

### Blackboard v. 9.1

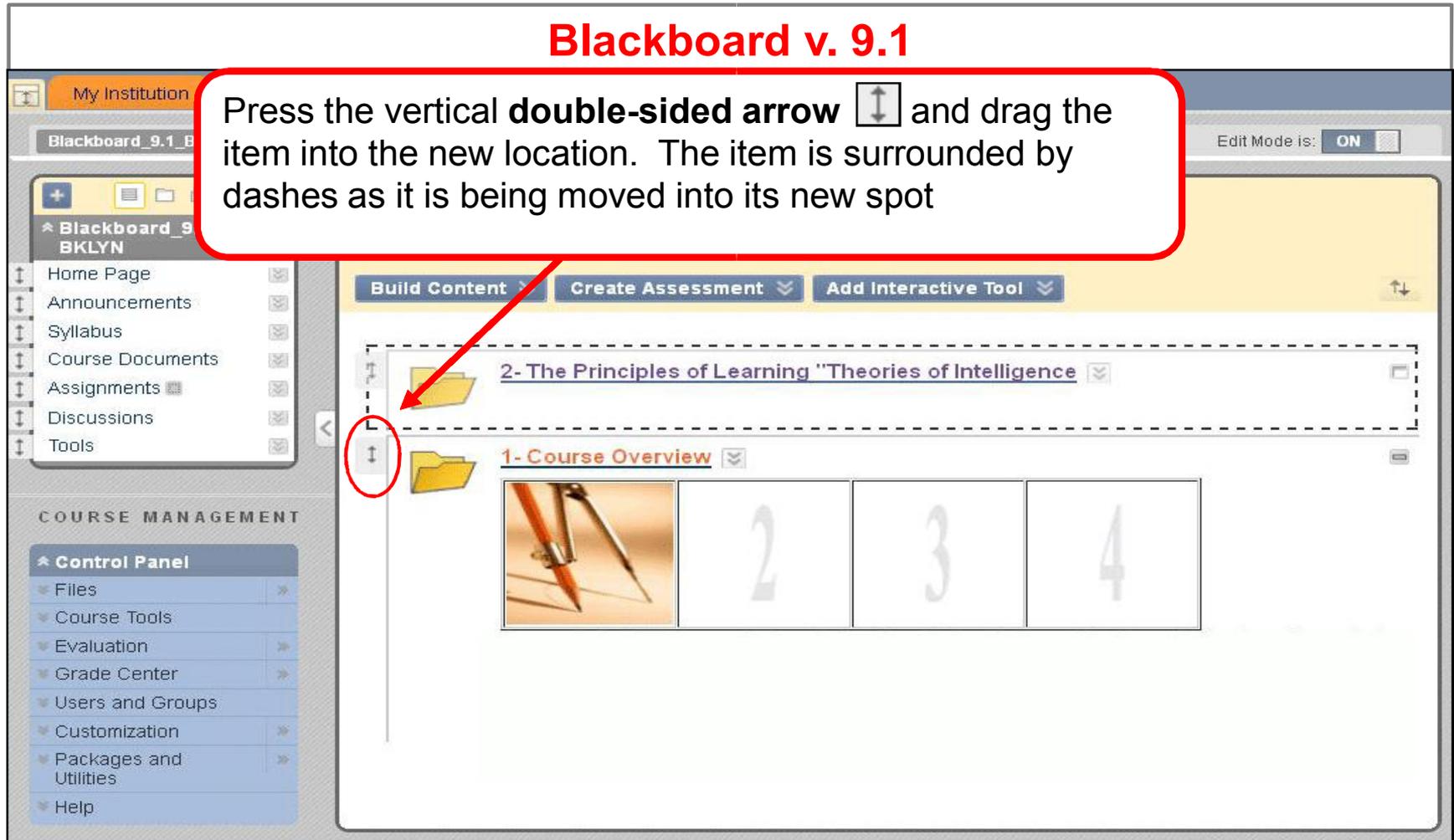
The screenshot displays the Blackboard v. 9.1 course interface. At the top, there are tabs for 'My Institution' and 'Courses'. Below this, the course name 'Blackboard\_9.1\_BKLYN' and 'Syllabus' are visible. In the top right corner, the 'Edit Mode is: ON' indicator is circled in red. The main content area shows a 'Syllabus' folder with three buttons: 'Build Content', 'Create Assessment', and 'Add Interactive Tool'. On the left side, there is a navigation menu with items like 'Home Page', 'Announcements', 'Syllabus', 'Course Documents', 'Assignments', 'Discussions', and 'Tools'. Red arrows point from a text box to the 'Syllabus' button, the 'Build Content' button, and the 'Tools' menu item.

Click **Edit Mode** to change from **ON** to **OFF**.  
When the Edit Mode is **ON**, all instructor  
functions are available. When Edit Mode is  
**OFF**, you see what students see

## **New** Drag-and-Drop

### Blackboard v. 9.1

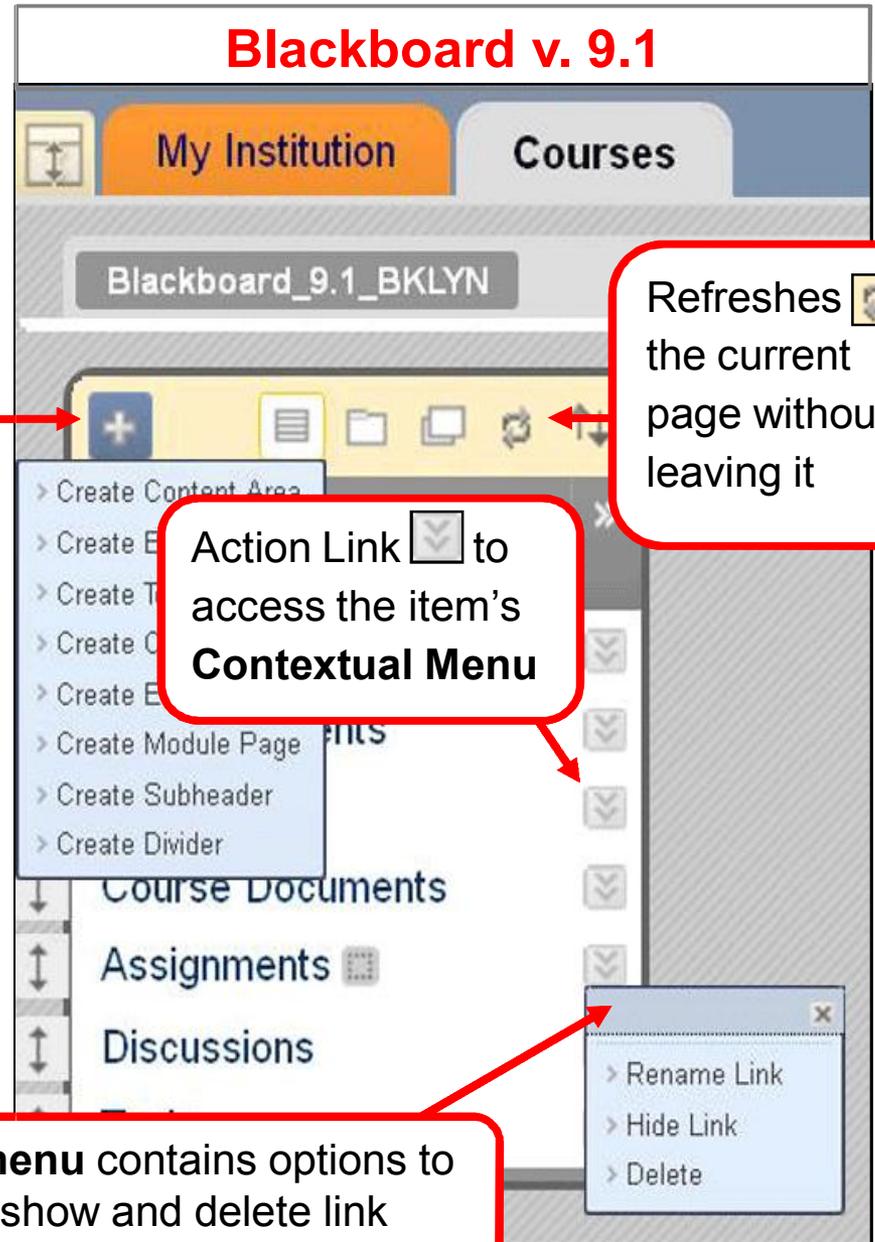
Press the vertical **double-sided arrow**  and drag the item into the new location. The item is surrounded by dashes as it is being moved into its new spot



The screenshot displays the Blackboard v. 9.1 course management interface. On the left is a navigation menu with categories like 'Home Page', 'Announcements', 'Syllabus', 'Course Documents', 'Assignments', 'Discussions', and 'Tools'. Below this is a 'COURSE MANAGEMENT' section with a 'Control Panel' containing options like 'Files', 'Course Tools', 'Evaluation', 'Grade Center', 'Users and Groups', 'Customization', 'Packages and Utilities', and 'Help'. The main content area shows a course structure with two folders: '2- The Principles of Learning "Theories of Intelligence"' and '1- Course Overview'. The '1- Course Overview' folder contains a grid of four items: an image of a pencil and compass, and three numbered boxes (2, 3, 4). A red dashed box highlights the '2- The Principles of Learning' folder, and a red circle highlights the vertical double-headed arrow icon to its left. A red arrow points from the text box to this icon. At the top right, the 'Edit Mode' is set to 'ON'. Buttons for 'Build Content', 'Create Assessment', and 'Add Interactive Tool' are visible at the top of the main content area.

# COURSE MENU

**New** Overview



Select plus icon **+** to access choice list for adding links to the menu content

Refreshes **↻** the current page without leaving it

Action Link **▾** to access the item's **Contextual Menu**

Vertical **double-sided arrow** **↕** to change menu order

**Contextual menu** contains options to rename, hide/show and delete link

- > Rename Link
- > Hide Link
- > Delete

# New Contextual Menus

## Blackboard v. 9.1

The screenshot displays the Blackboard v. 9.1 interface. At the top, there is a navigation bar with 'My Institution' and 'Courses' tabs. Below this, a 'Blackboard' logo is visible. A red-bordered box with a white background contains the text 'Edit Mode should be ON to see the contextual menus', with an arrow pointing to the 'Edit Mode is: ON' indicator in the top right corner. In the center, another red-bordered box with a white background says 'Click the Action Link [dropdown icon] [dropdown icon] to access the item's contextual menu', with arrows pointing to the dropdown arrows on the 'Build Content', 'Create Assessment', and 'Add Interactive Tool' buttons. On the left, a sidebar menu for 'BKLYN' lists items like 'Home Page', 'Announcements', 'Syllabus', 'Course Documents', 'Assignments', 'Discussions', and 'Tools'. A red circle highlights the dropdown arrow next to 'Tools'. A contextual menu is open for 'Tools', showing options: 'Rename Link', 'Hide Link', and 'Delete'. Another contextual menu is open for 'Add Interactive Tool', showing a list of options: 'Discussion Board', 'Blog', 'Journal', 'Wiki', 'Groups', 'Chat', 'Virtual Classroom', 'MERLOT Search', 'Campus Pack Wiki', and 'Campus Pack Blog'. A red-bordered box at the bottom left contains the text 'Contextual Menus expandable menus containing options for each item', with arrows pointing to the 'Tools' and 'Add Interactive Tool' contextual menus.

**Edit Mode** should be **ON** to see the contextual menus

Click the **Action Link** [dropdown icon] [dropdown icon] to access the item's contextual menu

**Contextual Menus** expandable menus containing options for each item

# COURSE MENU

## **New** Module Page

### Blackboard v. 9.1

The screenshot shows the Blackboard v. 9.1 interface for a course. The top navigation bar includes 'My Institution' and 'Courses'. The course title is 'Blackboard\_9.1\_BKLYN' and the page is labeled 'Home Page'. The 'Edit Mode' is set to 'ON'. On the left, there is a 'COURSE MANAGEMENT' sidebar with a 'Control Panel' containing links for Files, Course Tools, Evaluation, Grade Center, Users and Groups, Customization, Packages and Utilities, and Help. The main content area features a 'Home Page' dropdown menu, an 'Add Course Module' button, and two panels: 'What's New' and 'To Do'. The 'What's New' panel lists 'Announcements (3)', 'Content (1)', 'Courses/Organizations (1)', and 'Discussions'. The 'To Do' panel lists 'What's Past Due', 'All Items (0)', and 'What's Due'. Both panels have 'Edit Notification Settings' and 'Actions' options. At the bottom, there are 'Needs Attention' and 'Alerts' buttons. Two red callout boxes provide additional information: one points to the 'Home Page' dropdown menu, and another points to the 'What's New' and 'To Do' panels.

You can access a separate **Course Module** on the course Home Page

**Modules** contain information for instructors and students about new content and due dates for the current course. Access is controlled by the instructor



# Customizing **Announcements** display order

## Blackboard v. 9.1

The screenshot shows the Blackboard v. 9.1 Announcements page. At the top, there is a yellow header with a speaker icon and the word "Announcements". Below this is a blue button labeled "Create Announcement". A grey bar contains the text "New announcements appear below this line". The main content area lists three announcements: "Instructions", "Written Assignments", and "Discussion Board". Each announcement has a vertical double-headed arrow icon to its left. A red box highlights the "Instructions" announcement, with a callout box stating: "The **Reordering** tool  on the Action Bar can also be used to reorder announcements". A red arrow points from this callout to a red circle containing the same icon in the top right corner of the page. Another red box highlights the "Discussion Board" announcement, with a callout box stating: "Press the vertical, **double-sided arrow**  and drag the announcement to the top of the list. The item is surrounded by dashes as it is being moved into its new spot". A red arrow points from this callout to the vertical double-headed arrow icon on the left of the "Discussion Board" announcement.

# COURSE MENU

## Adding Content

### Blackboard v. 8

The screenshot displays the Blackboard v. 8 interface. At the top, there are navigation tabs for 'Home', 'Help', and 'Scholar'. Below this is a breadcrumb trail: 'BKLYN\_ACCNT\_3\_ET6\_200909\_TEST2 (BKLYN\_ACCNT\_3\_ET6\_200909\_TEST2) > CONTROL PANEL > COURSE INFORMATION'. The main heading is 'Course Information'. A toolbar contains several options: 'Item', 'Folder', 'External Link', 'Course Link', and 'Test', all of which are circled in red. To the right of the toolbar is a 'Select:' dropdown menu, also circled in red, which is open and shows a list of content types: Learning Unit, Survey, Assignment, Discussion Board, Chat, Virtual Classroom, Group, Tool, Syllabus, Offline Content, Scholar Stream, Scholar Bookmark, SafeAssignment, Blog, Podcast Episode, and Wiki. The 'Control Panel' option in the left-hand navigation menu is also circled in red.

Home Help Scholar

BKLYN\_ACCNT\_3\_ET6\_200909\_TEST2 (BKLYN\_ACCNT\_3\_ET6\_200909\_TEST2) > CONTROL PANEL > COURSE INFORMATION

Course Information

Item Folder External Link Course Link Test Select: Learning Unit Learning Unit Survey Assignment Discussion Board Chat Virtual Classroom Group Tool Syllabus Offline Content Scholar Stream Scholar Bookmark SafeAssignment Blog Podcast Episode Wiki

Announcements  
Course Information  
Staff Information  
Course Documents  
Assignments  
Communication  
Discussion Board  
External Links  
Tools

**Tools**  
Communication  
Course Tools  
Course Map  
Control Panel  
Refresh  
Detail View

# COURSE MENU

## **New** Adding Content

### Blackboard v. 9.1

Content types are now organized under the Action Bars choice lists

The screenshot displays the Blackboard v. 9.1 course interface. On the left is a navigation sidebar with a tree view for 'Blackboard\_9.1\_BKLYN' containing items like Home Page, Announcements, Syllabus, Course Documents, Assignments, Discussions, and Tools. Below this is a 'COURSE MANAGEMENT' section with a 'Control Panel' containing links for Files, Course Tools, Evaluation, Grade Center, Users and Groups, Customization, Packages and Utilities, and Help. The main content area features a 'Content' folder icon. Below it are three dropdown menus: 'Build Content', 'Create Assessment', and 'Add Interactive Tool'. The 'Build Content' menu lists options like Item, File, Audio, Image, Video, URL, Learning Module, Lesson Plan, Syllabus, and Course Link. The 'Create Assessment' menu lists Test, Survey, Assignment, and SafeAssignment. The 'Add Interactive Tool' menu lists a wide variety of tools including Discussion Board, Blog, Journal, Wiki, Groups, Chat, Virtual Classroom, MERLOT Search, and various Campus Pack options. A red box highlights the text 'Content types are now organized under the Action Bars choice lists' with three arrows pointing to the three dropdown menus. Another red box at the bottom highlights the text 'Instructors have the capability to determine tool availability in their courses contextual menu' with an arrow pointing to the 'Add Interactive Tool' menu.

- Build Content**
  - Create
    - > Item
    - > File
    - > Audio
    - > Image
    - > Video
    - > URL
    - > Learning Module
    - > Lesson Plan
    - > Syllabus
    - > Course Link
  - New Page
    - > Content Folder
    - > Blank Page
    - > Module
    - > Tools Area
- Create Assessment**
  - > Test
  - > Survey
  - > Assignment
  - > SafeAssignment
- Add Interactive Tool**
  - > Discussion Board
  - > Blog
  - > Journal
  - > Wiki
  - > Groups
  - > Chat
  - > Virtual Classroom
  - > MERLOT Search
  - > Campus Pack Wiki
  - > Campus Pack Blog
  - > Campus Pack Journal
  - > Campus Pack Podcast Feed
  - > Campus Pack Podcast Episode
  - > The Wall Street Journal Resources

# CONTROL PANEL Overview

## Blackboard v. 8

The screenshot displays the Blackboard v. 8 Control Panel Overview. The interface is divided into a top navigation bar, a left sidebar, and a main content area. A red oval highlights the 'Control Panel' link in the sidebar and the main content area.

**Top Navigation:** Home, Help, Scholar

**Left Sidebar:**

- Announcements
- Course Information
- Staff Information
- Course Documents
- Assignments
- Communication
- Discussion Board
- External Links
- Tools

**Tools Section:**

- Communication
- Course Tools
- Course Map
- Control Panel** (highlighted)
- Refresh
- Detail View

**Main Content Area:**

- Content Areas**
  - Course Information
  - Course Documents
  - Assignments
  - External Links
- Course Tools**
  - Announcements
  - Course Calendar
  - Staff Information
  - Tasks
  - Send Email
  - Discussion Board
  - Collaboration
  - Glossary Manager
  - Messages
  - Course Objectives
  - Blackboard Scholar®
  - SafeAssign
  - Configure Blog Tool
  - Recycle Blogs
  - Manage Podcast
  - Configure Wiki Tool
  - Assess Wikis
  - Recycle Wikis
  - Course Merge Membership Roster
- Course Options**
  - Manage Course Menu
  - Course Design
  - Manage Tools
  - Settings
  - Recycle Course
  - Course Copy
  - Import Course Cartridge
  - Import Package
  - Export Course
  - Archive Course
- User Management**
  - List / Modify Users
  - Enroll User
  - Remove Users from Course
  - Manage Groups
- Assessment**
  - Test Manager
  - Survey Manager
  - Pool Manager
  - Course Statistics
  - Grade Center
  - Performance Dashboard
  - Early Warning System
- Help**
  - Support Manual
  - Contact System Administrator
  - Quick Tutorials

# Blackboard v. 9.1

**Control Panel** resides on the main page of the course under the course menu, enabling editors to see changes as they are made

Click the Action Link   to expand or collapse the sub-menu

Click on the link name to expand or collapse the sub-menu

Expand an item into the content frame by clicking the double arrows pointing right 





## Building Content / Uploading Multiple Files or Folders

### Blackboard v. 9.1

**2- Upload multiple files at once by dragging and dropping, or browsing your computer. All files are uploaded to a central location (course **Files**), and can be linked anywhere**

**1- Click the Action Link  to expand the **Files** sub-menu and then the name of the course file to expand an item into the content frame**

File Type	Name	Created	Size
	<a href="#">courses.doc</a>		
	<a href="#">BC.1.jpg</a>	Nov 11, 2011 9:44:13 AM	58.5 KB
	<a href="#">BKLYN_DEVELOP_Bb9_2010</a>	Nov 14, 2011 9:30:44 AM	192.3 KB

# CONTROL PANEL

## Course Tools

### Blackboard v. 8

The screenshot displays the Blackboard v. 8 interface. At the top, there are navigation tabs for 'Home', 'Help', and 'Scholar'. On the left, a dark green sidebar contains a list of navigation options: 'Announcements', 'Course Information', 'Staff Information', 'Course Documents', 'Assignments', 'Communication', 'Discussion Board', 'External Links', and 'Tools'. Below these is a 'Tools' section with icons and labels for 'Communication', 'Course Tools', 'Course Map', 'Control Panel' (circled in red), 'Refresh', and 'Detail View'. The main content area is divided into several sections:

- Content Areas:** Course Information, Course Documents, Assignments, External Links.
- Course Tools:** Announcements, Course Calendar, Staff Information, Tasks, Send Email, Discussion Board, Collaboration, Glossary Manager, Messages, Course Objectives, Blackboard Scholar®, SafeAssign, Configure Blog Tool, Recycle Blogs, Manage Podcast, Configure Wiki Tool, Assess Wikis, Recycle Wikis, Course Merge Membership, Roster.
- Course Options:** Manage Course Menu, Course Design, Manage Tools, Settings, Recycle Course, Course Copy, Import Course Cartridge, Import Package, Export Course, Archive Course.
- User Management:** List / Modify Users, Enroll User, Remove Users from Course, Manage Groups.
- Assessment:** Test Manager, Survey Manager, Pool Manager, Course Statistics, Grade Center, Performance Dashboard, Early Warning System.
- Help:** Support, Manual, Contact System Administrator, Quick Tutorials.

Red circles highlight the 'Control Panel' in the sidebar, the 'Course Tools' section, and the 'Assessment' section.

## CONTROL PANEL

**New Location**

## Course Tools

## Blackboard v. 9.1

The same **Course Tools** are available in Control Panel with the addition of Tests, Surveys and Pools, moved from Assessment

### Control Panel

Files

**Course Tools**

Announcements

Blogs

Collaboration

Contacts

Course Calendar

Discussion Board

Glossary

Journals

Manage Campus Pack

Messages

Rubrics

SafeAssign

Self and Peer Assessment

Send Email

Tasks

Tests, Surveys, and Pools

Wikis

iTunes U

Evaluation

Grade Center

Users and Groups

Customization

Packages and Utilities

Help

# CONTROL PANEL



## Grade Center / Needs Grading

### Blackboard v. 9.1

There are two ways to go about grading. You can do a Grade All or grade using the Action Link  within the Needs Grading page

**Needs Grading** is accessed in the Grade Center sub-menu of the Control Panel. Instructor can review attempts for individual assignments, group assignments and test

Category	Item	User	Date Submitted	Due Date
Test	Quiz	<a href="#">Chris Montano</a>	October 27, 2011 3:53:45 PM	
Test	Quiz	<a href="#">Alex Wesson</a>	October 27, 2011 3:53:45 PM	

# CONTROL PANEL

## Customization / Settings and Course Design

### Blackboard v. 8

The screenshot displays the Blackboard v. 8 interface. At the top, there are navigation tabs for 'Home', 'Help', and 'Scholar'. A dark green sidebar on the left contains a list of navigation items: 'Announcements', 'Course Information', 'Staff Information', 'Course Documents', 'Assignments', 'Communication', 'Discussion Board', 'External Links', and 'Tools'. Below these is a 'Tools' section with icons and labels for 'Communication', 'Course Tools', 'Course Map', 'Control Panel' (circled in red), 'Refresh', and 'Detail View'. The main content area is divided into several tool categories, each with a blue header and a list of links:

- Content Areas**
  - [Course Information](#)
  - [Course Documents](#)
  - [Assignments](#)
  - [External Links](#)
- Course Tools**
  - [Announcements](#)
  - [Course Calendar](#)
  - [Staff Information](#)
  - [Tasks](#)
  - [Send Email](#)
  - [Discussion Board](#)
  - [Collaboration](#)
  - [Glossary Manager](#)
  - [Messages](#)
  - [Course Objectives](#)
  - [Blackboard Scholar®](#)
  - [SafeAssign](#)
  - [Configure Blog Tool](#)
  - [Recycle Blogs](#)
  - [Manage Podcast](#)
  - [Configure Wiki Tool](#)
  - [Assess Wikis](#)
  - [Recycle Wikis](#)
  - [Course Merge Membership Roster](#)
- Course Options**
  - [Manage Course Menu](#)
  - [Course Design](#) (circled in red)
  - [Manage Tools](#)
  - [Settings](#) (circled in red)
  - [Recycle Course](#)
  - [Course Copy](#)
  - [Import Course Cartridge](#)
  - [Import Package](#)
  - [Export Course](#)
  - [Archive Course](#)
- User Management**
  - [List / Modify Users](#)
  - [Enroll User](#)
  - [Remove Users from Course](#)
  - [Manage Groups](#)
- Assessment**
  - [Test Manager](#)
  - [Survey Manager](#)
  - [Pool Manager](#)
  - [Course Statistics](#)
  - [Grade Center](#)
  - [Performance Dashboard](#)
  - [Early Warning System](#)
- Help**
  - [Support Manual](#)
  - [Contact System Administrator](#)
  - [Quick Tutorials](#)

## CONTROL PANEL

**New Location** → **Customization /  
Settings and Course Design**

Instructors can make a course available by clicking the **Properties** link

Course Entry Point, Course Banner and Course Menu Design are all accessed on the **Control Panel** under **Customization / Style**

**Blackboard v. 9.1**

- Control Panel
  - Files
  - Course Tools
  - Evaluation
  - Grade Center
  - Users and Groups
  - Customization**
    - Enrollment Options
    - Guest and Observer Access
    - Properties**
    - Style**
    - Tool Availability
  - Packages and Utilities
  - Help

The screenshot shows the Blackboard v. 9.1 Control Panel menu. The 'Customization' item is highlighted with a red oval, and its sub-items 'Properties' and 'Style' are also circled in red. Red arrows point from the text boxes on the left to these specific items in the menu.

# CONTROL PANEL

## **New** Groups / Groups Settings

### Blackboard v. 9.1

The screenshot displays the Blackboard v. 9.1 interface. On the left, the 'CONTROL PANEL' sidebar is visible, with 'Users and Groups' expanded and 'Groups' circled in red. A red callout box with a white background and red border contains the text: 'Group Settings- is a feature in where the instructors can permit students to create their own groups, and also permit them to edit their student-created groups. Both are defaulted enabled'. An arrow points from this box to the 'Group Settings' link in the top right corner, which is also circled in red. Below this, a larger 'Group Settings' form is shown, featuring two sections: '1. Student Created Groups' and '2. Submit'. Both sections have checkboxes for 'Permit Students to Create Single Self-Enrolled Groups' and 'Permit students to Edit Student Created Group', both of which are checked. 'Cancel' and 'Submit' buttons are present at the bottom of each section.

**Group Settings-** is a feature in where the instructors can permit students to create their own groups, and also permit them to edit their student-created groups. Both are defaulted enabled

**Group Settings**

**1. Student Created Groups**

- Permit Students to Create Single Self-Enrolled Groups
- Permit students to Edit Student Created Group

**2. Submit**

# CONTROL PANEL

## **New** Groups / Random Enroll

### Blackboard v. 9.1

The screenshot displays the Blackboard v. 9.1 interface. On the left is the 'COURSE MANAGEMENT' sidebar with a 'Control Panel' section containing 'Files', 'Course Tools', 'Evaluation', 'Grade Center', 'Users and Groups', 'Customization', 'Packages and Utilities', and 'Help'. The 'Users and Groups' section is expanded, and 'Groups' is circled in red. The main content area shows the 'Groups' tool with two buttons: 'Create Single Group' and 'Create Group Set'. The 'Create Group Set' dropdown menu is open, showing 'Self-Enroll', 'Manual Enroll', and 'Random Enroll'. A red callout box with a red border and arrow points to the 'Random Enroll' option, containing the text: 'Groups- this tool has an additional option of random enrollees, where Blackboard chooses and enrolls members randomly'. Below the callout is a 'Membership' configuration form with the following options:

- 4. Membership**
- Determine Number of Groups by**
  - Number of Students per Group
  - Number of Groups
- Determine How to Enroll any Remaining Members**
  - Distribute the remaining members amongst the groups
  - Put the remaining members in their own group
  - Manually add the remaining members to groups
- 5. Submit**
- Buttons: Cancel, Submit

# CONTROL PANEL

## Course Options

### Blackboard v. 8

Home Help Scholar

Announcements  
Course Information  
Staff Information  
Course Documents  
Assignments  
Communication  
Discussion Board  
External Links  
Tools

**Tools**

- Communication
- Course Tools
- Course Map
- Control Panel**
- Refresh
- Detail View

Content Areas	
<a href="#">Course Information</a>	<a href="#">Assignments</a>
<a href="#">Course Documents</a>	<a href="#">External Links</a>

Course Tools	
<a href="#">Announcements</a>	<a href="#">Blackboard Scholar®</a>
<a href="#">Course Calendar</a>	<a href="#">SafeAssign</a>
<a href="#">Staff Information</a>	<a href="#">Configure Blog Tool</a>
<a href="#">Tasks</a>	<a href="#">Recycle Blogs</a>
<a href="#">Send Email</a>	<a href="#">Manage Podcast</a>
<a href="#">Discussion Board</a>	<a href="#">Configure Wiki Tool</a>
<a href="#">Collaboration</a>	<a href="#">Assess Wikis</a>
<a href="#">Glossary Manager</a>	<a href="#">Recycle Wikis</a>
<a href="#">Messages</a>	<a href="#">Course Merge Membership Roster</a>
<a href="#">Course Objectives</a>	

Course Options	
<a href="#">Manage Course Menu</a>	<a href="#">Course Copy</a>
<a href="#">Course Design</a>	<a href="#">Import Course Cartridge</a>
<a href="#">Manage Tools</a>	<a href="#">Import Package</a>
<a href="#">Settings</a>	<a href="#">Export Course</a>
<a href="#">Recycle Course</a>	<a href="#">Archive Course</a>

User Management	
<a href="#">List / Modify Users</a>	<a href="#">Remove Users from Course</a>
<a href="#">Enroll User</a>	<a href="#">Manage Groups</a>

Assessment	
<a href="#">Test Manager</a>	<a href="#">Grade Center</a>
<a href="#">Survey Manager</a>	<a href="#">Performance Dashboard</a>
<a href="#">Pool Manager</a>	<a href="#">Early Warning System</a>
<a href="#">Course Statistics</a>	

Help	
<a href="#">Support Manual</a>	<a href="#">Contact System Administrator</a>
	<a href="#">Quick Tutorials</a>

## CONTROL PANEL

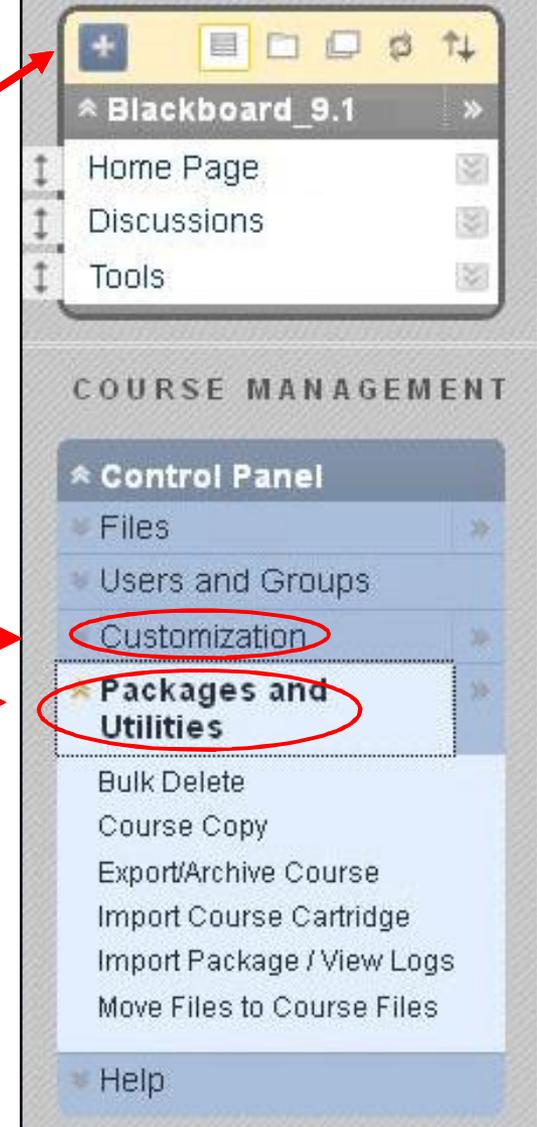
**New Location**

## Course Options

Select plus icon  to access choice list for adding links to the menu content

**COURSE OPTIONS** has been divided into two new sections in the Control Panel: **Customization** and **Packages and Utilities**

## Blackboard v. 9.1



The screenshot displays the Blackboard v. 9.1 interface. At the top, a yellow header bar contains a plus icon and several utility icons. Below this, a dropdown menu titled "Blackboard\_9.1" is open, showing options: Home Page, Discussions, and Tools. A red arrow points from the plus icon in the header to this menu. Below the menu is the "COURSE MANAGEMENT" section, which includes a "Control Panel" sub-section. Under "Control Panel", there are several items: Files, Users and Groups, Customization, Packages and Utilities, Bulk Delete, Course Copy, Export/Archive Course, Import Course Cartridge, Import Package / View Logs, Move Files to Course Files, and Help. The "Customization" and "Packages and Utilities" items are circled in red. Two red arrows point from the text box below to these two items.