

# Student 1098-T access in CUNYfirst

### Step 1: Click on Campus Solutions.

CUNY First Rully Integrated Resources & Services Tool	
ENTERPRISE MENU	LAGUARDIA ANNOUNCEMENTS IMPORTANT FACULTY
Step 2: Click on Self Service.	
CUNYfirst	
Personalize <u>Content   Layout</u>	



## Step 3: Click on Campus Finances.

CUNYfirst	
Menu 🗖	
Search:	Main Menu > Self Service
My Favorites	Navigate to your self service information and activities.
Self Service Class Search / Browse Catalog Academic Planning Enrollment Cliii	Student Center Use the student center to manage school related activities.
D Campus Personal	liment
Information ▷ Academic Records ▷ Degree Progress/Graduation ▷ Transfer Credit - Student Center Student Center	View appointments, plan and enroll in classes, view student and exam schedules.     Enrollment Dates     My Class Schedule     My Weekly Schedule     6 More

# Step 4: Click on view 1098-T

CUNYfirst 🚝	
Menu 🗖	
Search:	Main Menu > Self Service > Campus Finances
<ul> <li>▷ My Favorites</li> <li>▽ Self Service</li> <li>▷ Class Search / Browse</li> <li>Catalog</li> <li>▷ Academic Planning</li> </ul>	View your account, make an electronic payment, view and accept you           Account Inquiry           View details about your financial account.
Enrollment  Campus Finances Account Inquiry Make a Payment Accept/Decline Awards	View Financial Aid View information about your financial aid awards, including scheduled disbursements.
<ul> <li><u>View Financial Aid</u></li> <li><u>Enroll in Payment Plan</u></li> <li><u>Purchase Miscell</u> <u>eous</u></li> <li><u>Items</u></li> </ul>	View 1098-T statements electronically
- <u>View 1098-T</u> - <u>View Student</u> - <u>View Student</u>	Manage My Direct Deposit Manage my direct deposit enrollment.

### Note:

if you have not consented to on line access: Click the Grant Consent button.

Click the Yes, I have read the agreement check box. Click the SUBMIT button.

Click the VIEW 1098-T SELECTION button.

End of Procedure.