

# DEGREE MAP

# PARALEGAL STUDIES, AAS

Follow this map to graduate in two years, though other paths are possible. Contact an advisor on My LaGuardia for additional support or if you require developmental courses. See reverse for additional information.

## SEMESTER 1

Course	Category	Priority	Credits	Session
BTF101 First Year Seminar for Business	PC	x	2 (3hrs)	I
ENG101 English Composition I	RC	x	3 (4hrs)	I
MAT115 or other Mathematics Required Core Course	RC	x	3 (4hrs)	I
BTP101 Introduction to Paralegal Studies <sup>1</sup>	PC		3	I
HUC106 Public Speaking or other Flexible Core Course Option	FC		3	I
BTP203 Family Law <sup>2</sup>	PC		3	II

## SEMESTER 2

Course	Category	Priority	Credits	Session
ENG102 English Composition II	RC	x	3	I
BTP205 Civil Litigation <sup>3</sup>	PC		3 (4hrs)	I
Paralegal Studies Course Option (see back)	PC		3	I
HUP102 Critical Thinking or other Flexible Core Course Option	FC		3	I
BPT212 Immigration Law <sup>4</sup>	PC		3	II

## SEMESTER 3

Course	Category	Priority	Credits	Session
SCB101 or other Life & Physical Sciences Course Option	RC		3	I
BTP211 Computer Applications for Paralegals <sup>5</sup>	PC	x	3	I
BTM110 Business Law <sup>6</sup>	PC		3	I
Paralegal Studies Course Option (see back)	PC		3	I
Paralegal Studies Course Option (see back)	PC		3	II

## SEMESTER 4

Course	Category	Priority	Credits	Session
BTP204 Legal Research and Writing <sup>7</sup>	PC	x	3	I
BTP209 Criminal Law and Procedure <sup>8</sup>	PC		3	I
BTP206 Paralegal Internship <sup>9</sup>	PC		3	I
SSN187 Urban Sociology or other Flexible Core Course Option	FC		3	I
Unrestricted Elective	PC		1	I

Register in CUNYfirst for "Intent to Graduate" (GRD000) in your final semester.



### DEGREE FULFILLMENT

12 credits Pathways Required Core (RC)

9 credits Pathways Flexible Core (FC)

39 credits Program Core (PC)

60 credits Total

[laguardia.edu/ParalegalStudies](http://laguardia.edu/ParalegalStudies)

Effective Fall 2019 - Spring 2020 Catalog. Reviewed July 2019. Check Degree Audit and speak to an advisor if you enrolled prior to the listed catalog year.

## PRE-/CO-REQUISITES

Refer to the Pre- and Co- Requisite List below to best select courses for each semester.

**PRE-REQUISITE** A pre-requisite course must be completed prior to taking another course.

**CO-REQUISITE** Co-requisite courses must be taken during the same session as another course.



1. BTP101 PRE: CSE 99 & PRE/CO: ENG 101
2. BTP203 PRE: BTP 101
3. BTP205 PRE: BTP 101
4. BTP212 PRE: BTP 101
5. BTP211 PRE: MAT 95/96 & BTP 101
6. BTM110 PRE: BTM 101
7. BTP204 PRE: BTP 101
8. BTP209 PRE: BTP 101
9. BTP206 PRE: BTP 205 & 211 & CO: BTP 204

## COURSE OPTIONS

### Paralegal Studies Option (Select 3)

- BTP201 Administrative Law
- BTP202 Wills, Trusts and Estates
- BTP207 Real Estate Law for Paralegals
- BTP208 The Law of Business Enterprise
- BTP213 Bankruptcy Law

## IMPORTANT NOTES

**DEVELOPMENTAL COURSES** Based on placement results, you may require additional preparation before entering college-level English or Math courses. Options can include a) developmental courses such as ENA099 or MAT095; b) English-as-a-Second-Language (ESL) courses; c) Co-requisite courses such as ENA/ENC101, CSE111, or MAT117/119/123; or d) CUNY Start.

Speak to an advisor to find out more.

**SESSIONS I AND II** Each semester has two parts, Session I (12-weeks) and Session II (6-weeks). It is recommended that you take 15 credits per semester for timely graduation. For questions regarding financial aid or tuition and fees, please visit Student Financial Services in C-107.

**CREDITS & HOURS** Courses often meet for the same number of hours per week as academic credits awarded, but in some cases your classes meet for more hours, listed in the CREDITS column when applicable.

**PRIORITY COURSES** Priority Courses are important for your progress in the degree and should be taken in the suggested order.

**PATHWAYS FLEXIBLE CORE** You may choose Flexible Core courses based on interests or transfer goals. Speak to an advisor or view Degree Audit to see a full list of options and/or requirements. Generally, you must take courses in different categories:

- Creative Expressions
- Individual and Society
- Scientific World
- U.S. Experience in its Diversity
- World Cultures and Global Issues

**URBAN STUDIES** All students must complete an Urban Studies course to graduate. Urban Studies courses have an "N" at the end of the course code (e.g. HUN192).

**Business & Technology Department**  
**B-327 | 718-482-5600**

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