Paralegal Studies
Associate of Applied Science | Degree Map

Follow this map to graduate in two years, though other paths are possible. You must average 15 credits a semester to finish in two years. Contact an advisor for additional support, and see the back for more information.

### Course (PC = Program Core; RC = Required Core; FC = Flexible Core)

<table>
<thead>
<tr>
<th>Course</th>
<th>Category</th>
<th>Credits</th>
<th>Session</th>
</tr>
</thead>
<tbody>
<tr>
<td>BTF101 First Year Seminar for Business</td>
<td>PC</td>
<td>2</td>
<td>I</td>
</tr>
<tr>
<td>ENG101 English Composition I (or ENA101)</td>
<td>RC</td>
<td>3</td>
<td>I</td>
</tr>
<tr>
<td>MAT107/123, 115/117, or 119/120 Math Required Core (see back)</td>
<td>RC</td>
<td>3</td>
<td>I</td>
</tr>
<tr>
<td>BTP101 Introduction to Paralegal Studies</td>
<td>PC</td>
<td>3</td>
<td>I</td>
</tr>
</tbody>
</table>

### Flexible Core Course (see back for more information)

<table>
<thead>
<tr>
<th>Course</th>
<th>Category</th>
<th>Credits</th>
<th>Session</th>
</tr>
</thead>
<tbody>
<tr>
<td>BTP203 Family Law</td>
<td>PC</td>
<td>3</td>
<td>II</td>
</tr>
</tbody>
</table>

### Course

<table>
<thead>
<tr>
<th>Course</th>
<th>Category</th>
<th>Credits</th>
<th>Session</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG102 English Composition II</td>
<td>RC</td>
<td>3</td>
<td>I</td>
</tr>
<tr>
<td>BTP205 Civil Litigation</td>
<td>PC</td>
<td>3</td>
<td>I</td>
</tr>
<tr>
<td>Paralegal Studies Course (see back for options)</td>
<td>PC</td>
<td>3</td>
<td>I</td>
</tr>
</tbody>
</table>

### Course

<table>
<thead>
<tr>
<th>Course</th>
<th>Category</th>
<th>Credits</th>
<th>Session</th>
</tr>
</thead>
<tbody>
<tr>
<td>SCB Biology, SCC Chemistry or SCP Physics (Life and Physical Sciences)</td>
<td>RC</td>
<td>3</td>
<td>I</td>
</tr>
<tr>
<td>BTP211 Computer Applications for Paralegals</td>
<td>PC</td>
<td>3</td>
<td>I</td>
</tr>
<tr>
<td>BTM110 Business Law</td>
<td>PC</td>
<td>3</td>
<td>I</td>
</tr>
<tr>
<td>Paralegal Studies Course (see back for options)</td>
<td>PC</td>
<td>3</td>
<td>I</td>
</tr>
<tr>
<td>Paralegal Studies Course (see back for options)</td>
<td>PC</td>
<td>3</td>
<td>II</td>
</tr>
</tbody>
</table>

### Course

<table>
<thead>
<tr>
<th>Course</th>
<th>Category</th>
<th>Credits</th>
<th>Session</th>
</tr>
</thead>
<tbody>
<tr>
<td>BTP204 Legal Research and Writing (Capstone)</td>
<td>PC</td>
<td>3</td>
<td>I</td>
</tr>
<tr>
<td>BTP209 Criminal Law and Procedure</td>
<td>PC</td>
<td>3</td>
<td>I</td>
</tr>
<tr>
<td>BTP206 Paralegal Internship or BTI202 Business Internship II</td>
<td>PC</td>
<td>3</td>
<td>I</td>
</tr>
</tbody>
</table>

### Course

<table>
<thead>
<tr>
<th>Course</th>
<th>Category</th>
<th>Credits</th>
<th>Session</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unrestricted Elective</td>
<td>PC</td>
<td>1</td>
<td>I</td>
</tr>
</tbody>
</table>

Register for GRDOOO “Intent to Graduate” in CUNYfirst to apply for graduation in your final semester. Students must take at least one Urban Study course.

Start planning now for what comes after graduation! Connect with Transfer Services and the Center for Career & Professional Development. Also see the back of this map for more information on transfer.

Credits Required to Graduate

<table>
<thead>
<tr>
<th>Category</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pathways Required Core (RC)</td>
<td>12</td>
</tr>
<tr>
<td>Pathways Flexible Core (FC)</td>
<td>9</td>
</tr>
<tr>
<td>Program Core (PC)</td>
<td>39</td>
</tr>
<tr>
<td>Total</td>
<td>60</td>
</tr>
</tbody>
</table>

More information at laguardia.edu/paralegalstudies

Effective Fall 2022-Spring 2023 catalog. Updated: 2/16/2022

Follow the map for the catalog year in which you first enrolled. Check Degree Audit & speak to an advisor for more support.
Program Core (PC) and Pre/Co-requisites

The Program Core (PC) is the required set of major-specific courses. Refer to the Pre- and Co-requisite list below to ensure you register for the appropriate courses.

Pre-requisite: A course which must be completed prior to taking another course
Co-requisite: A course which must be taken during the same session as another course.

1. BTF101: No pre/co-reqs
2. BTP101 PRE: English Proficiency & PRE/CO: ENG101
3. BTP203 PRE: BTP101
4. BTP205 PRE: BTP101
5. BTP212 PRE: BTP101
6. BTP211 PRE: Math Proficiency & BTP101
7. BTM110 PRE: English Proficiency
8. BTP204 PRE: BTP101
9. BTP209 PRE: BTP101
10. BTP206 PRE: BTP205 & 211 & CO: BTP204
11. BTI202: no pre/co-reqs

Program Core Options

Paralegal Studies Option (Select 3)
1. BTP201 Administrative Law (PRE: BTP101 PRE/CO: HUC101/104/108)
2. BTP202 Wills, Trusts and Estates (PRE: Math Proficiency & BTP101)
3. BTP207 Real Estate Law for Paralegals (PRE: MAT095 or MAT099 & BTP101)
4. BTP208 The Law of Business Enterprise (PRE: BTP101)
5. BTP213 Bankruptcy Law (PRE: BTP101)

Pathways Requirements & Transfer

PATHWAYS REQUIRED CORE (RC) Pathways is CUNY’s general education framework. For Required Core, students must take 2 English courses, 1 Mathematics and Quantitative Reasoning course, and 1 Life and Physical Sciences course. For more details, including a list of Life and Physical Sciences courses, visit the Pathways Required Core website.

MATHEMATICS AND QUANTITATIVE REASONING
Depending on placement, you may take Math & the Modern World/Problem Solving (MAT107 or 123); Algebra & Trigonometry (MAT115 or 117); or Statistics (MAT120 or 119). Speak to an advisor to determine which math course may be right for you.

PATHWAYS FLEXIBLE CORE (FC) allows students to choose courses based on interests, transfer or career plans, or for general exploration. Associate of Applied Science students must take three courses from three separate categories listed below. View DegreeWorks or our Pathways website to see a full range of options, or talk with the program director or an advisor.
- Creative Expression
- Individual & Society
- Scientific World
- U.S. Experience in its Diversity
- World Cultures and Global Issues

TRANSFER AGREEMENTS The Paralegal Studies program has an agreement with the following 4-year college. By graduating from LaGuardia and meeting certain requirements, you will be able to complete your studies at a 4-year college and earn a bachelor’s degree. For more information, visit our Transfer Agreement (Articulation) web page.
1. St. John’s University – BS in Legal Studies