

Academic Standing Committee
Minutes of the meeting on October 7th 2019

In attendance: Michele de Goes-Malone (ELA), LaVora Desvigne (Admissions), Derwent Dawkins (Registrar's Office), Janet Gonzalez (Natural Sciences), Judy V. Ashton (Health Sciences), Lee Boyar (Business and Tech Department), Alexandra Rojas (Chair, Library), Lilla Töke (English), Rochell Isaac (Academic Affairs), Glenn Henshaw (MEC), Andrew McFarland (Humanities)

Excused: Lu Ann Butironi (Counseling)

The meeting started at 2:40PM.

I. Welcome back and past business

Committee chair, Alexandra Rojas welcomed members to the new academic year, then committee members introduced themselves. The chair next reported on attending the last three senate meetings alternating with Dr. Vera Albrecht from Humanities.

II. Previous Minutes

The committee reviewed the minutes from the May 20th 2019 meeting and made suggestions for correction. After changes are made, the minutes will be approved at the next committee meeting.

III. ASC related news

On October 23rd, Alexandra Roja will attend the meeting of the College Senate Committee on Subcommittees to find out information about the Middlestates' review process and to recruit a student representative to sit on the ASC. She also reported that the Annual Security report is available online on the college's website. Finally, she announced that at the next committee meeting members will elect a new chair and she encouraged tenured faculty to consider running for chair.

IV. New Faculty Workshop

The annual workshop will take place on October 28th from 2:30 to 4:30PM in E-500. Committee members volunteered to present on various academic policies and the chair will send the PowerPoint presentation for reference. Rochell Isaac offered to try to secure funds from Faculty Council for refreshments and also to send an email to the college community about the event. Committee members also raised the issue that there are not very many new faculty hired this year and suggested to change the name and purpose of the event to appeal to all faculty and staff. Others discussed the need to revisit the nature and format of the event in the future, to better serve the college community. The committee agreed that the new name will be "Workshop on Academic Policies."

V. Allowing transfer students to retake a course if they have a C or above.

Lilla Töke brought up the issue of no policy related transfer students repeating courses above C. According to the chair of the English Department, Dr. Linda Chandler this issue came up at the chairs' meeting and, after her discussions with Burhan Siddiqui from Registrar's

Office, it seems that there is no unified college-wide policy related transfer students repeating C or above. The committee was not sure how to proceed and agreed to seek clarification and more information about the issue. To this end, they will invite Dr. Chandler to the next ASC meeting in November.

VI. Dr. Rochell Isaac, on behalf of the chair of the English Department asked to clarify the step-by-step **process to report plagiarism**. This will be discussed at the next meeting when the chair will be in attendance.

VII. The committee discussed the piloting of a new registration tool for students called **Schedule Builder**. Derwent Dawkins provided some explanation and detail about the software.

VIII. The issue is **Lifer Credits** was tabled until the next meeting.

IX. Adjournment

The meeting adjourned at 4:00PM. The next meeting of the ASC will take place on November 18th, 2019.

Respectfully submitted,
Lilla Tóke