

SGA POSITION: PARLIAMENTARIAN

POSITION SUMMARY: Maintains proper and orderly procedures during all meetings by assuring that members follow the SGA Constitution, Bylaws and Robert's Rules of Order.

ELIGIBILITY REQUIREMENTS:

- Minimum GPA of 2.5
- Must be enrolled for a minimum of six credits after the official deadline for withdrawal has passed
- Be up to date with payments of tuition and fees
- Be in good academic standing
- Must have completed and earned a passing grade in at least 50% of the credits for which the student was registered after the official deadline for withdrawal in the prior semester
- Able to serve in office for a full academic year

DUTIES AND RESPONSIBILITIES:

- Receives formal training prior to taking office
- Attends all SGA general meetings, special meetings, emergency meetings, and executive board meetings
- Serves as a non-voting member of SGA, only to vote in case of a tie
- Serves as an impartial, neutral, and unbiased figure
- Has the right to veto in public (and in writing) on any matter voted upon by the SGA within five (5) school days of said action
- Arranges for another governor to serve temporarily as parliamentarian if forced to be absent from a meeting
- Allows a faculty or staff mentor to provide assistance to the parliamentarian and governors if procedural tangles prevent SGA from doing business
- Be the first individual to receive allegations of impeachable acts against a governor
- Be responsible to meet with each governor every month and give a monthly parliamentarian's report including concerns of the governors

SERVES ON THE FOLLOWING COMMITTEES*:

- Auxiliary Enterprises

* The SGA Constitution states that all SGA governors must serve in at least two SGA standing committees. Each standing committee must meet at least once per month (SGA Constitution Article X).