



Administrative and Educational Support (AES) Assessment Council

AES Assessment Council Mission Statement

The AES Assessment Council guides LaGuardia's Administrative and Educational Support units through ongoing systematic assessment and continuous improvement of their programs, services, and related student learning in order to support the College's progress toward its mission and institutional goals.

Members of AES Assessment Council support these key responsibilities through three critical contributions:

1. Support the assessment planning and processes. AES Assessment Council members attend monthly meetings. The Council initial task was to collectively review and assist with the design of the annual assessment plans and periodic unit reviews. Subsequently to finalizing the assessment plans, the committee meetings are dedicated to collaborating and learning from members' experiences documenting the best ways of facilitating and improving the process.
2. Division liaison. Lead, facilitate and support the assessment work of the units within their division. The Council members provide training as needed and monitor units' progress in completing their annual and periodic assessment plans and provide feedback and guidance. Members also collaborate with OIRA in ensuring the units assessment efforts are effective and used for ongoing improvement.
3. Support the Periodic Unit Review. The AES Council member will be the initial reviews for PUR studies. Following their feedback and units' subsequent editing and revisions, the PURs will be submitted to either an external or internal reviewers.