



**DARE TO DO MORE**

**President's Cabinet Meeting  
Monday, September 14, 2020  
10:00 a.m. – 11:00 a.m.**

**Meeting Notes**

**Participants:**

Kenneth Adams, President  
Paul Arcario, Provost  
Nireata Seals, Vice President of Student Affairs and Associate Provost  
Janet Corcoran, Vice President of Institutional Advancement/Foundation  
Shahir Erfan, Vice President of Administration and Finance/Interim Vice President of Adult and Continuing Education  
Henry Saltiel, Vice President of Information Technology  
Robert Jaffe, Senior Advisor to the President  
Maria Cook, Executive Counsel to the President

- I. Welcome/CUNY Update:** President Adams offered praise for the Opening Sessions event. Noted high participation, thoughtful ideas emerging from the JAM and well-organized. Requested that all senior leaders actively participate in future events.
- II. Review 9/8/2020 Cabinet Meeting Notes:** Robert Jaffe presented the notes for review and approved by President Adams.
- III. Enrollment:** Vice President Seals presented the enrollment dashboard indicating a 12.2% decline in FTE enrollment from Fall 2019.
- IV. Update on TELC:** President Adams and Vice President Erfan reviewed the enrollment decline experienced by TELC and shared a letter from the PSC regarding their position on TELC employees. President Adams noted that he will write back to the PSC explaining the college's position.
- V. Campus Opening:**
  - Vice President Erfan noted that the college submitted the Phase 2, 3 and 4 campus opening plans to the University.
  - Discussed need for a dashboard to be created to allow for tracking the number of individuals coming to campus.
  - Efforts to coordinate outreach to individuals who receive a "Red Badge" on the Everbridge Wellness Checks are continuing. Central Office guidance is needed.
  - President Adams indicated that at the next meeting we will discuss issues around technology distribution to ensure students have the technology and access to hotspots that are needed.
  - President Adams indicated that the College is proceeding with planning and implementation of on-campus testing for the Ability to Benefit students. President

Adams indicated that at a subsequent Cabinet meeting we should consider whether the spaces could be made available to students as study halls, while ensuring the health and safety of students and staff and the ability to adequately maintain a safe setting.

- II. **Engagement with Campus Governance:** President Adams indicated he would like to include the Presidents of the College Senate and Faculty Council to the Cabinet. Explained that when the Cabinet is discussing personnel or management issues he will conduct these sessions in an Executive Session. Cabinet members indicated support for this decision.

**LaGuardia Community College  
Weekly Enrollment Dashboard  
9/14/2020**

**Prepared by: Jeffrey Weintraub**

***Fall 2020 Weekly Enrollment Dashboard***

|              |                       |                       |               |               |                   |                       | Average CC Snapshot |
|--------------|-----------------------|-----------------------|---------------|---------------|-------------------|-----------------------|---------------------|
|              | Fall 2020<br>snapshot | Fall 2019<br>snapshot | F20 - F19     | % change      | Budget<br>Targets | F20 as % of<br>Target | F20-F19 % change    |
|              | 9/14/2020             | 9/16/2019             |               |               |                   |                       |                     |
| <b>THC</b>   |                       |                       |               |               |                   |                       |                     |
| Freshmen     | 2,514                 | 3,065                 | -551          | -18.0%        | 3,150             | 79.8%                 | -16.3%              |
| Transfers    | 1,003                 | 1,644                 | -641          | -39.0%        | 1,850             | 54.2%                 | -36.2%              |
| Continuing   | 9,251                 | 9,968                 | -717          | -7.2%         | 10,958            | 84.4%                 | -5.1%               |
| Non-degree   | 881                   | 809                   | 72            | 8.9%          | 1,100             | 80.1%                 | -23.2%              |
| College Now  | 10                    | 1                     |               |               |                   |                       |                     |
| <b>Total</b> | <b>13,649</b>         | <b>15,487</b>         | <b>-1,837</b> | <b>-11.9%</b> | <b>17,058</b>     | <b>80.0%</b>          | <b>-12.1%</b>       |
| <b>FTEs</b>  |                       |                       |               |               |                   |                       |                     |
| Freshmen     | 2,608                 | 3,230                 | -622          | -19.3%        | 3,076             | 84.8%                 |                     |
| Transfers    | 862                   | 1,431                 | -569          | -39.8%        | 1,585             | 54.4%                 |                     |
| Continuing   | 7,483                 | 7,879                 | -396          | -5.0%         | 8,878             | 84.3%                 |                     |
| Non-degree   | 451                   | 447                   | 4             | 0.9%          | 622               | 72.5%                 |                     |
| <b>Total</b> | <b>11,404</b>         | <b>12,987</b>         | <b>-1,583</b> | <b>-12.2%</b> | <b>14,161</b>     | <b>80.5%</b>          |                     |

Continuing Students consist of Continuing and Readmits

LaGuardia Non-Degree Excludes College Now

THC is the unduplicated count of Session 1 and Session 2 students

FTEs are the sum of Session 1 and Session 2