



**Executive Council Meeting
Wednesday, September 17, 2015
12:30 p.m. - 2:30 p.m. in E-518**

Minutes

Present: Gail O. Mellow, Robert Jaffe, Paul Arcario, Shahir Erfan, Susan Lyddon, Michael Baston, Henry Saltiel, Shannon Bryant, Jessica Mendoza

Excused: Jane Schulman

Guests: Bret Eynon and Bernard Polnariev

Starting time 12: 32 pm

1. Strategic Plan Goals and Metrics

Bret Eynon and Bernard Polnariev reviewed and discussed the strategic plan with the Executive Council and the recent instructions from the University that have been forwarded to guide the development of the plan. The 2014-15 Strategic Plan will form the basis for the development of the 2015-16 Strategic Plan given that many initiatives are multi-year and begun last year. The Executive Council agreed that a college forum should be held the first week of October to discuss the college's priorities and available resources with the college community.

Action: The President's office will arrange the college forum the first week of October.

2. Divisional Reports

PO/G. Mellow- Dr. Jill Biden will be coming to LaGuardia on Friday, September 18th.

AA/P. Arcario – Semester is off to a great start. Ann Feibel has put together an experiential education group. Joined the American Council of Education Internationalization lab. The internationalization committee team has just been charged and has been asked to come back with a series of recommendations.

PO/R. Jaffe- Department of Health will be having a press conference at LaGuardia on September 30th announcing a city-wide campaign regarding reproductive health education. Beyond Sacred will be having two performances in early October, will be trying to invite press to watch performance. Attended the College Advisory Board meeting with Mark Healy at the White House.

ACE/S. Bryant – Grants office is in the process of being re-organized. The Grants office now has put in place essential data systems, allowing the grants office to do proactive management with project managers. The Rikers Island program just graduated its first co-hort.

IA/S.Lyddon – Has been working with CUNY Central on the project to examine the University’s fundraising efforts. They conducted surveys with college leaders and faculty and are now benchmarking against other colleges. The Foundation board meeting went well.

ADM/S. Erfan- Two capital construction projects are underway and going well. The Library project is speeding up and has a projected target date of completion for March 2016.

IT/H. Saltiel- No report

SA/M. Baston –Fall’s FTE are now at 98%, more FTE will be coming in from College Now so will be reaching FTE target. Working on Strategic Recruitment Plan.

Meeting adjourned at 2:30 pm