



**Executive Council Meeting
Wednesday, August 19, 2015
1:00 p.m. - 3:00 p.m. in E-518**

Minutes

Present: Gail O. Mellow, Robert Jaffe, Paul Arcario, Shahir Erfan, Jane Schulman, Susan Lyddon, Michael Baston, Henry Saltiel, Jessica Mendoza

Starting time 1:00pm

1. Evaluation of President Mellow

The Executive Council discussed President Mellow's evaluation.

2. Issues as the Academic Year Begins

- a. Paul Arcario discussed the expansion of ASAP. He mentioned that they need to start preparing for its growth since space is an issue. Deans Brannon and Feibel will be managing advising. American Council of Education has an internationalization lab that LaGuardia will be joining.
- b. Michael Baston mentioned that enrollment is doing well. Have 78% students enrolled for Fall Session I. There are 2079 more FTE's to coming in the next three weeks. Nireata Seals amazing addition for Student Affairs, has helped with removing advising stops. M. Baston distributed a Road to Success handout, a program supported by the Goldman Sachs Foundation, with Phase 1 Timeline and deliverables. He stated that he will be providing President Mellow and Susan Lyddon weekly updates on project.
- c. Shahir Erfan mentioned that he should be receiving the budget from CUNY by next week. Opening Sessions will be affected by the construction that is happening in the Mainstage Theater. E500 is almost done and will have video conferencing and broadcasting available. E501 is still being worked on.
- d. Susan Lyddon preparing for next year. A priority will be to recruit for the ACE/Communication position.
- e. Jane Schulman mentioned that the project with Harvard Business School and Weill-Cornell Hospital will have two cohorts funded by the city. Amy Dalsimer and John Hunt have submitted briefing papers to the city outlining professional development and workforce development concepts.
- f. Robert Jaffe stated that LaGuardia will be hosting an American Council of Education fellow. Her name is Lisa Foss and will be shadowing President

Mellow, she is expected to start at the end of September. Opening Sessions will be different this year due to the Mainstage Theater being under construction; President Mellow will be giving two remarks at Opening Sessions.

- g. President Mellow mentioned that this year Student Affairs will choose the CUNY Campaign captains. She also spoke about the AACC Pathways project which is a national project focused on building capacity for community colleges to design and implement structured academic and career pathways for all of their students. She asked the Executive Council if this would be something they would like to pursue.

Action: Paul Arcario will review the AACC pathways and get back to President Mellow

- h. Henry Saltiel mentioned that they will be having more Outlook training for returning faculty. Many systems are being maintained and upgraded.

Meeting adjourned at 3:00 p.m.