



Executive Council Meeting
Wednesday, August 28, 2019
1:00 a.m. - 3:00 p.m. in E-518

Minutes

Present: Paul Arcario, Kim Kendall, Shahir Erfan, Nireata Seals, Henry Saltiel, Janet Corcoran, Robert Jaffe and Jessica Mendoza

Absent: Mark Healy

Guest: Nava Lerer

Starting time 1:05 p.m.

Opening Comments

Interim President Paul Arcario greeted and welcomed Dr. Nava Lerer, Dean for Institutional Effectiveness who will be discussing our 2019-2024 Strategic Plan. The Executive Council went around the table and introduced themselves.

1. 2019-2024 Strategic Plan

Dean for Institutional Effectiveness Nava Lerer discussed LaGuardia's 2019-2024 Strategic Plan Goals and Objectives document. She explained and discussed the review process each division must do to be able to provide the strategic and actions needed to advance the strategic plan goals. Nava Lerer will be meeting with each divisional Vice President in the next two weeks to review the Strategic plan, it needs to be finalized for submission to CUNY by September 30th. A discussion followed which focused on the strategic plan goals and objects for LaGuardia. The deadline to have all information for Dr. Nava Lerer will be September 13. Vice Presidents were instructed by Interim President Arcario to contact and set up appointment with Dr. Lerer.

Interim President Paul Arcario stated that he will be using and discussing the Strategic Plan for the Vice Presidents monthly meetings.

2. Executive Council Future Directions

The Vice Presidents reviewed the Executive Council mission statement. Interim President Arcario stated that he will be expanding the membership of the Executive Council meetings, new members to be included are Nava Lerer, Oswald Fraser and the heads of the Senate and Faculty Council. The Executive Council will have meetings every three weeks. There will also be Vice Presidents meetings every three weeks.

3. Enrollment

Vice President Bart Grachan gave an update about our enrollment numbers. He stated that we are ahead of last year's numbers by about 10 percent. He mentioned that Direct Admit will be open till September 9. He stated that enrollment is predicted to hit same number count of enrollment as last year's count.

Vice President Bart Grachan also discussed that a Recruitment Team has been created. The team consists of members from every division. Recruitment Team meetings will be held every Wednesday for 3 hours. Bart mentioned that he will be the Chair of the team.

4. Divisional Reports

PO/P. Arcario-Putting together a community engagement team. Rosemary Talmadge will be involved with this team. Ramon De Los Santos will be Interim Assistant Dean of Student Affairs. The Registrar office will be moving to Academic Affairs. Has been visiting departments in Adult and Continuing Education and Student Affairs. Chancellor office has informed us that the Chancellor will be coming to campus on Thursday, September 5th.

IT/H. Saltiel – Visual Schedule Builder going great, expect a lot of things to be happening in the next two weeks.

PO/R. Jaffe –None.

ACE/K. Kendall-Mark Healy still on Grand Jury Duty. Interim Deans are in place, if there is anything that is needed, please don't hesitate to reach out to them.

ADMIN/O. Fraser – Met with the regional manager who handles the elevator repairs. Should have an elevator working by Tuesday, September 3rd. During the month of September will have a resident elevator mechanic. Will send an email updating the college about the E-building elevator. Will be preparing proposal to submit for CUNY2020.

IA/J. Corcoran –Foundation Board comes back in September. Lloyd Blankfein and Gail Mellow event will be on October 24th, save the date invitations have been sent out. Cultivation event with LIC will be on October 17.

SA/B. Grachan-Assistant Vice President search will be charged next week. College Discover Director search should be closing soon. Will be having a meeting to get started with Advising Council.

AA/N. Seals–.Attended first two P&B meetings last week. Will be having two program reviews coming up.

Meeting adjourned at 3:05