



Executive Council Meeting
May 31, 2018
1:00-3:00 pm in E-518
Minutes

Present: Gail Mellow, Paul Arcario, Janet Corcoran, Shahir Erfan, Susan Lyddon, Robert Jaffe, Henry Saltiel, Jane Schulman, Nireata Seals, and Jessica Mendoza

Guest: Thomas Hladek, Bart Grachan

Starting time 1:05 pm

1. Emergency Management Planning: Next Steps

President Mellow thanked Vice President Erfan and his team for the great job done with the emergency management plan. Tabletop exercise was very informative. Vice President Erfan mentioned that there will be more tabletop exercises to be held for all divisional areas. Vice President Erfan hopes to have everything ready by the end of July for distribution in September.

2. 2018-2019 Budget Update

Vice President Shahir Erfan discussed the tentative 2018-19 budget with the Executive Council. He hopes to receive the city budget by the end of June.

3. 30 Credit Planning Team Update

Bart Grachan received the modified priority gaps form from the Executive Council, will be going forward with it. Ann Feibel and Michael Napolitano have joined the planning team and will be on boarded tomorrow. Received feedback from the Red Team. Met with Vanessa Bing to discuss how the planning team can incorporate the feedback. The feasibility template is to be given to the Red Team on June 20th and given back to Bart by June 22nd and will then have it for the Executive Council by June 25th.

Action item: Paul Arcario, Janet Corcoran, Nireata Seals and Bart Grachan will be having weekly check-in meetings.

4. Summer Senior Leadership Retreat

The summer leadership retreat will be held on June 29, 2018. The retreat will discuss the framework and where it stands at the moment. Would like to discuss professional development of senior leaders with topics such as understanding and presenting data and also how to incorporate it.