



DARE TO DO MORE

President's Cabinet Meeting
Monday, May 24, 2021
8:30 – 9:30 a.m.

Meeting Notes

Participants:

Paul Arcario, Provost

Shahir Erfan, Vice President of Administration and Finance

Sunil Gupta, Vice President of Adult and Continuing Education

Gail Baksh-Jarrett, Interim Associate Dean for Enrollment

Fay Butler, Interim Associate Dean for Student Success

Robert Jaffe, Senior Advisor to the President/Interim Executive Director of Marketing and Communication

Ronald Edwards, Executive Director of Human Resources / Interim Chief Diversity Officer/
Affirmative Action Officer/Title IX Coordinator/504-ADA Coordinator

Cristy Bruns, Chair, College Senate

Rochell Isaac, President, Faculty Council

Laura Bartovics, Interim Executive Director of Development

Taejong Kim, Legal Counsel/Labor Relations Manager

- I. Campus/CUNY Updates:** VP Erfan discussed the challenges LaGuardia faces in securing approvals from the CUNY Vacancy Review Board for proposed staffing changes and hires. He explained that the University remains concerned about the College's financial deficit and is closely scrutinizing staffing decisions of the College.
- II. Review 5/17/21 Cabinet Meeting Notes:** Notes reviewed and no changes noted.
- III. Enrollment**
 - a. Weekly Enrollment Update: Associate Dean Baksh-Jarrett reviewed the weekly dashboard (attached). The continuing students it was noted does include students that have been proactively registered (PAR'd), thereby this number is higher than actual registrations.
 - b. Update on Enrollment Management Planning Group: Associate Dean Baksh-Jarrett discussed the work of the EMPG and the attached document establishing the Group's areas of focus. She discussed the need to address staffing in critical areas, including the Student Information Center and financial aid. She shared data showing long waiting times for responses and the large number of missed calls. Faculty Council President Isaac discussed the interest of faculty to participate in information sessions and to coordinate outreach to high schools. Provost Arcario and Associate Dean Baksh-Jarrett will discuss how to best involve and engage faculty in recruitment efforts. Provost Arcario discussed potentially using peer advisors to assist with recruitment and admissions efforts. It was noted that peers can play an important, but limited, role given limitations in peers being able to access CUNYFirst student records. VP Erfan discussed the need to route calls of a generalized nature to individuals that can respond and have the most experienced staff capable of handling the more complex calls.

Associate Dean Baksh-Jarrett discussed the need to examine the Jump Start programs given low enrollment and the high costs involved and the diversion of resources away from the core recruitment efforts for the Fall and Spring. Provost Arcario noted that this was a pilot program and it may take some time to see results. Senior Advisor Jaffe noted that many colleges have embraced flexible schedules allowing students multiples times to start classes. He expressed the need for the College to have a longer-term, strategic view to assess whether or not we wish to take a flexible scheduling approach.

IV. Fall 2021 Return to Campus

- a. Update on Approach to Course Offerings: Provost Arcario discussed the continuing work with Academic Chairs and faculty to increase the proportion of classes offered in-person or hybrid. He noted the faculty are deeply concerned about late notification of class changes and discussed how it would be easier to change the schedule from in-person/hybrid to online, if necessary. Senate Chair Bruns noted faculty concerns include being mandated to return for all classes in-person and many faculty are in need of clarity because of issues around care and schooling of children. Senate President Isaac noted that meeting student needs are essential and faculty concerns are real. Associate Dean Butler noted the need for clarity and consistency in terms of how faculty and staff needs are addressed. Senate President Isaac noted the importance of screening tests. Provost Arcario reiterated the need for additional and urgent planning to reduce last minute chaos. Executive Director Bartovics noted that Research Foundation employees have received information about remote work and noted the importance of having consistency between RF and tax-levy LaGuardia employees.
- b. Update on Fall 2021 Communications: Senior Advisor Jaffe discussed the launch of a weekly update about return to campus. In addition, efforts are underway by Human Resources to provide manager training around flexible scheduling/remote work policies and to provide additional information to staff. In addition, town halls, campus tours and frequent engagement with labor representatives and governance will be essential.

LaGuardia Community College
 Weekly Enrollment Dashboard
 5/21/2021
 Prepared by: Jeffrey Weintraub

Fall 2021 Weekly Enrollment Dashboard

							Average CC Snapshot
	Fall 2021 snapshot	Fall 2020 snapshot	Fa21- Fa20	% change	Budget Targets	Fa21 as % of Target (CN excluded)	Fa21-Fa20 % change
	5/21/2021	5/21/2020					
THC							
Freshmen	344	725	-381	-52.6%	3,150	10.9%	-14.4%
Transfers	36	89	-53	-59.6%	1,850	1.9%	18.8%
Continuing	4,157	4,716	-559	-11.9%	10,958	37.9%	-22.7%
<i>**Re-Admit(Included in Continuing)</i>	43	32	11	34.4%			
Non-degree	394	163	231	141.7%	1,100	35.8%	-14.8%
College Now	0	0	0				
*Total LAGCC	4,931	5,693	-762	-13.4%	17,058	28.9%	
Total CUNY w/CN	4,931	5,693	-762	-13.4%			-21.1%
FTEs							
Freshmen	382	766	-384	-50.1%	3,076	12.4%	
Transfers	32	78	-46	-59.0%	1,585	2.0%	
Continuing	3,247	3,755	-508	-13.5%	8,876	36.6%	
<i>**Re-Admit(Included in Continuing)</i>	32	24	8	33.3%			
Non-degree	216	143	73	51.0%	622	34.7%	
College Now	0	0	0				
Total	3,877	4,742	-857	-18.1%	14,160	27.4%	

*College Now is not included in the totals

**Re-Admits are shown separately for comparison purposes. Re-Admits are included in the Continuing Student count for CUNY comparison

Continuing Students consist of Continuing and Readmits

THC is the unduplicated count of Session 1 and Session 2 students

FTEs are the sum of Session 1 and Session 2

Non-degree CUNY comparison (cell H17) includes both Non-degree and College Now

CUNY Data:

Term: Fall 2021 Current Term Run Date: 5/21/2021 Prior Term Run Date: 5/22/2020

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 Weekly Enrollment Dashboard
 5/21/2021
 Prepared by: Jeffrey Weintraub

Spring 2021 Weekly Enrollment Dashboard

	Spring 2021 snapshot 5/21/2021	Spring 2020 snapshot 5/21/2020	Sp21- Sp20	% change	Budget Targets	Sp21 as % of Target (CN excluded)	Average CC Snapshot Sp21-Sp20 % change
THC							
Freshmen	759	1,063	-304	-28.6%	1,317	57.6%	-18.1%
Transfers	900	1,170	-270	-23.1%	1,444	62.3%	-18.6%
Continuing	9,634	10,706	-1,072	-10.0%	12,628	76.3%	-12.0%
<i>**Re-Admit(Included in Continuing)</i>	473	401	72	18.0%			
Non-degree	869	931	-62	-6.7%	1,505	57.7%	-3.9%
College Now	2,643	2,708	-65				
*Total LAGCC	12,162	13,870	-1,708	-12.3%	16,894	72.0%	
Total CUNY w/CN	14,805	16,578	-1,773	-10.7%			-11.5%
FTEs							
Freshmen	782	1,049	-267	-25.5%	1,164	67.2%	
Transfers	746	991	-245	-24.7%	1,366	54.6%	
Continuing	7,681	8,658	-977	-11.3%	10,291	74.6%	
<i>**Re-Admit(Included in Continuing)</i>	344	263	81	30.8%			
Non-degree	427	437	-10	-2.3%	762	56.0%	
College Now	541	561	-20				
Total	10,177	11,696	-1,438	-12.3%	13,584	70.9%	

*College Now is not included in the totals

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